



ADDENDUM 1

RFP NUMBER:	TE1146 – Laptops, Replacement Parts & Accessories
ADDENDUM NUMBER:	1
ADDENDUM ISSUED:	03/15/2024

I. CHANGES

The original Request for Proposals No. TE1146 – Laptops, Replacement Parts & Accessories remains in effect except as revised by the following changes, which shall take precedence over anything to the contrary in the specifications.

- A. *Page 5, Part II, Section III. Hardware Requirements* has been revised to include an additional device option and updated quantities. Staff Laptop Requirements – Device #3 has been added.
- B. *Page 15, Form No. 4: Cost* has been revised to include an additional device option, Device 3.

II. QUESTIONS & ANSWERS

The following questions are as they were presented to Park Hill School District. The answers to said questions have been answered as completely and accurately as possible.

Q1: Is electronic submittal acceptable in addition to printing? Previous PHSD RFP responses were submitted via email.

A1: While you can submit via email as well, only the printed mailed submission will be accepted as a formal submission. Previous submissions were accepted electronically due to COVID-19.

Q2: Our logistics partner requires all USBs to have password protection prior to shipping. The password will be affixed to the USB for PHSD to access. Is this acceptable?

A2: Yes.

Q3: In lieu of negotiating new contract terms, would Park Hill School District accept a bid that leverages an existing contract with the District, or an established consortium or other statewide agreement?

A3: Yes.



Q4: Would Park Hill School District accept exceptions to terms and conditions included in the RFP document?

A4: Park Hill School District reserves the right to reject any and/or all submittals and responses to these and/or related documents, to accept any item(s) in the submittal, to waive any irregularity in the submittals, and further if determined to be non-responsive in any form, or if determined to be in the best interest of Park Hill School District.

Q5: Staff Laptop Requirements – Device #2 (Qty: 100)

Dell Latitude 7650 does not offer touch. Is that acceptable? Would Park Hill be open to a 14in or 15in option?

A5: Touch is listed as a system requirement. Alternative solutions may be accepted or rejected.

Q6: Inventory Services Cost (As Described in Scope of Services)

Is warehousing of laptops a required service? This is not described in scope of services but looking for confirmation.

A6: No, they can be shipped as soon as they are ready.

Q7: Park Hill prefers to receive all laptops by June 7, 2024.

Is earlier delivery acceptable? Is there a delivery date window for receiving of laptops?

A7: Earlier delivery is acceptable.

Q8: Does Park Hill want to see a Custom BIOS settings and Ready Image?

A8: We are interested in what custom BIOS services you offer and what is included with the purchase of devices.

Q9: Does the supplier bidding have to carry the insurance or does the manufacturing partner (i.e., Office Depot) have to carry the insurance?

A9: Vendors working on Park Hill School District property or on behalf of Park Hill School District will be required to carry minimum insurance listed in RFP document.



Q10: Do they need unlimited battery replacement, or a onetime replacement?

A10: Unlimited battery replacement.

III. OPTIONAL ADD-ONS

The following add-ons are optional. Please incorporate the associated costs for any selected optional add-ons based on the quantities in the RFP document.

Optional Add-On	Device 1 Cost	Device 2 Cost	Device 3 Cost
Integrated Fingerprint Reader (compatible with Windows Hello for Business)			
Active SmartCard Reader			
Near Field Communication (NFC) module			



IV. ACKNOWLEDGEMENT

Each bidder shall acknowledge receipt of this Addendum No. 1 of bid No. *TE1146: Laptops, Replacement Parts & Accessories* by his/her signature affixed hereto and shall attach this Addendum to the original bid submitted. Failure to sign and submit this addendum may render your bid Non-Responsive.

Certification by Bidder:

Signature: _____ Date: _____

Title: _____ Company: _____