



Middle School Athletic Director

Purpose: The Middle School Athletic Director is responsible for carrying out the mission of VMS through curriculum development, teaching, assessment, differentiation, classroom management, outdoor education, character development, and building rapport with students in and out of the classroom. As the Middle School Athletic Director this position will provide overall leadership, strategic direction and operational support for middle school sports. As a physical education teacher, they will also support the mission and philosophy of the school, value the VMS culture, and strive to make our school a better place.

Who You Are:

- A “raise your hand” type of person. You’re interested in participating in school events like after school academy, field trips, sitting at lunch tables, assisting with carpool, hut trips, and Ski Fridays (or alternative winter outdoor activities). You are ready to participate fully in the life of the school.
- A person who fosters an inclusive workplace built on equitable policies and procedures. You are also able to engage a diverse team of co-workers and students.
- Able to communicate in a timely and professional manner with students, parents, colleagues, and volunteers
- Ready to attend and participate all related meetings and assist with afternoon/evening programs which may occur outside of the school day
- Actively promoting the mission of the school
- Committed to pursuing professional development and a life-long learner
- Flexible and adaptable to student needs and Vail Mountain School’s needs
- Comfortable driving 15 passenger vans and small buses.
- Comfortable leading a class of students outside of a traditional classroom setting including a gymnasium, athletic field, and outdoor winter environments
- Bachelor's Degree (B.A.) from four-year college or university
- While you are unable to be a varsity head coach, assistant coaching is available upon the approval and at the discretion of the Athletic Director.
- Experienced in lower and middle school athletics through teaching and/or coaching
 - Preference for experience with athletic scheduling and logistical planning
- You are passionate about diversity, equity, and inclusion and their integration into our school

What You Will Do:

- Provide an instructional program for fifth through eighth grade PE that is relevant, challenging, and appropriate for the needs and abilities of Vail Mountain School students. You will also evaluate student progress in accordance with our assessment policies
- Teach a once a week health seminar course in Middle School. This course will run for 3 of 4 quarters.

- Provide safety instruction to students and establish standards of student behavior and academics to ensure a productive environment for physical education/athletics and to ensure the optimal condition and safety of all athletic equipment, facilities, fields, and courts
- Provide general supervision of students at all times in the building (including lunch and recess)
- Manage Middle School Athletics scheduling, hiring, coach management, and budgeting with the direction and assistance of the Athletic Director and Middle School Division Director.
- Manage the Middle School Athletics portion of the overall Athletics Department budget.
- Regularly attend athletic events that fall outside the school day
- Work directly with the Athletic Director to determine weekly priorities and engage in on-going communication to ensure support to all athletic events
- Coordinate with the Athletic Director, lower school division director, and middle school division director to ensure appropriate integration, scope, sequence, and articulation of curriculum.
- Become a proficient user of the our existing technology systems to be effective in your athletic's management
- Collaborate with all colleagues to provide the best possible experience for our students and community members
- Participate in orientation, field trips, hut trips, student activities, and Ski Days
- Communicate with parents, athletes, and employees with a collaborative attitude to ensure all needs are met
- Support the school's commitment to diversity, inclusion and belonging, and actively promote the school's goals and culture in this regard.
- Exhibit flexibility to determine your priorities on the fly. For example, you may determine that you should miss certain away games or practices to cover a different event that is understaffed.
- Jump in to help when your team is in need. This might include covering classes, skiing or snowshoeing with students, hopping onto a field trip that needs to be covered

Who We Are:

We are a rapport-based independent school that is proud of our roots in the Vail Valley. As a group, we are made up of active people who are committed to instilling the value of our natural surroundings to the next generation through education, responsibility, and kindness. VMS is a caring and thoughtful organization committed to the lives of our employees. We offer a competitive benefit package including medical, dental, and vision insurance plans designed to fit the needs of our faculty and staff. We offer a monthly wellness benefit reimbursement as well as FSA and HSA options depending on your health insurance elections. We focus on the professional development of our faculty and staff through individual professional development opportunities. Vail Mountain School is proud to offer competitive compensation based on your life experience.

VMS is an Equal Opportunity Employer, intentionally committed to fostering a diverse, equitable, and inclusive community. We welcome candidates representing a full spectrum of race, ability, gender, national origin, religion, and sexual orientation. A VMS education embraces both the open exchange of ideas and learning from differing perspectives, inclusive of the beliefs and identities reflected within the community. Qualifications for employment include a demonstrated commitment to these principles.

Compensation:

Vail Mountain School has a competitive pay scale based on years of classroom experience and education. Our starting salary begins at \$50,500 and there is no cap for teaching positions for folks with over 26 years of experience. All full-time roles are eligible for medical, dental, and vision benefits as well as 403(b) contributions.

How to Apply:

Please email your resume and cover letter to jobs@vms.edu