

**2024-2025 EMPLOYMENT OPPORTUNITY**  
**INTER-LAKES SCHOOL DISTRICT**

**Inter-Lakes Elementary School**

➤ **Student Services Coordinator**

The Inter-Lakes School District is seeking a dedicated individual to serve as the Inter-Lakes Elementary School Student Services Coordinator. This building level administrator is responsible for the supervision and management of Student Services including special education and 504 plans within the School. Additionally, the individual will serve as the Local Education Agency (LEA) for the building. The Student Services Coordinator will work under the supervision of the ILES Principal and with additional oversight from the SAU #2 Director of Student Services. This position is a pivotal figure in addressing the multi-faceted needs of our diverse learners.

**Qualifications:** Qualified candidates must possess a Master's Degree in special education, special education administration or related area; must be certified or eligible to be certified by the NH Department of Education as a Special Education Administrator; and have at least two (2) years' experience as a special educator; special education administration experience preferred. Such alternatives to the education and experience as specified by the Superintendent.

*Application deadline: April 5, 2024*

Administrator Applications can be found at: <http://www.interlakes.org/employment.html>

Please submit cover letter, resume, transcripts, certifications, application and three letters of reference to:

Elizabeth O'Sullivan, Human Resources Generalist  
Inter-Lakes School District  
103 Main Street, Suite 2  
Meredith, NH 03253  
or e-mail to: [elizabeth.osullivan@interlakes.org](mailto:elizabeth.osullivan@interlakes.org)

**EOE**

***Posted Internally: 3/15/24***