

MINUTES

Liberty Point Elementary School Governance Council

Date | time 09/14/2023 | 5:00pm | Location Microsoft Teams

SGC Meeting Attendance

Principal – <i>Vacancy</i>		Parent – Lakeisha Mitchell	X
Teacher – Lauren Austin	X	Parent – Ashley Benson	X
Teacher – Amy Smith	X	Parent – Azia Webster	
Community Member – Charles Ross	X	Appointed Staff – Tanisha Lewis	X
Community Member – Rayce Casby-Rice		Appointed Staff – <i>Vacancy</i>	
Community Member – Roderick Wyatt, Sr.	X	SGC Facilitator – Gina Foster	X

To access our meeting [please click here](#)

Time	Item	Owner
5:07 pm	Call to Order	Miss Austin
5:08 pm	Action Item: Approve Agenda <ul style="list-style-type: none"> • Motion to Approve: Ms. Smith • Second: Mr. Wyatt • Voting – Unanimous 	Miss Austin
5:09 pm	Action Item: Approve August Meeting Minutes* <p><i>August minutes were lost due to staff changes. We will not be able to approve the minutes at this time. It was decided to continue with the agenda.</i></p> <ul style="list-style-type: none"> • Motion to Approve: Ms. Smith • Second: Mr Ross • Voting – Unanimous 	Miss Austin
5:10pm	Discussion Item: Council Roster <ul style="list-style-type: none"> • Ms. Austin stated that she has reached out to the members who have not been active and asked for suggestions. Mr. Wyatt stated that we should move to vote out the absent members and find replacement. • Ms. Lewis will fill vacant spots. • It was decided to add “Removing/ Replacing missing members as an action item at the next meeting. 	Miss Austin
5:18pm	Discussion Item: Council Initiatives <ul style="list-style-type: none"> • Incentivize Attendance: The council discussed doing this on a weekly basis by calling names over intercom and providing treats. Ms. Lewis shared that we are a Community in Schools school and so we will have a person who will connect with parents and provide incentives and support our efforts so charter dollars may not have to be used for it. We discussed 	Team Members

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	<p>the stipulations for “perfect” attendance. Ms. Lewis shared that there is no district policy on tardies, so students who are here will receive a treat.</p> <ul style="list-style-type: none"> • Other Initiatives: Ms. Lewis stated that there was a discussion to provide more safety for drop off in the morning in the front part of the school after 7:40. Mr. Wyatt suggested adding more cross bar arms to prevent parents from going around cones. Ms. Lewis suggested providing an off duty/ retired officer to work morning drop off. Ms. Lewis will ask Ms. Hibbert about a one-hour security officer. The council will reach out to the administration at Campbell Elementary about their parking lot bars used to regulate parent traffic. Pricing will be discussed at the next meeting. 	
5:55pm	<p>Discussion Item: Charter Dollar Expenditure Proposal All Members</p> <ul style="list-style-type: none"> • Mr. Davis (music teacher) is asking for \$800 for drum equipment. We will add it as an action item next month. The SGC decided to amend the agenda and vote on using charter dollars for the drums. • Replace the school “Star Matrix” posters with more professional posters made by a company. Council members can see the catalog in Ms. Lewis’s office. She suggested that we purchase the \$999 package. Council members can also see the bundles at https://www.mascotjunction.com . It was suggested to add as action item for next meeting. • \$46, 390 for charter dollars; Ms. Hibbert will update before the next meeting. 	All Members
6:05	<p>Action Item: Vote on Drum Equipment</p> <ul style="list-style-type: none"> • Motion to Approve: Mr. Wyatt • Seconded: Mr. Ross • Voting: Unanimous 	
6:10pm	<p>Informational Item: Principal’s Update</p> <p>A. Staffing: The vacant 3rd Grade (Ms. Johnson) and 5th grade (Ms. Clark) positions have been filled. We are now fully staffed with teachers. We still need an Assistant Principal and a Curriculum Support Teacher.</p> <p>B. Upcoming School Events</p> <p>C. Semester Action Plan Review – 90 Day Plan if focused on early literacy and unit assessments; Tier One instruction will be measured by the unit assessments. Goals: K-2: Increase the percentage of K- 2 students scoring on grade level summative phonics assessments from 73% to 80% by December 2023. 3-5:</p>	Ms. Lewis

Time	Item	Owner
	<p>Increase the percent of 3-5 students scoring mastery on summative assessments from 41% to 48% by December 2023. K-2: Increase the percentage of K- 2 students scoring on grade level summative assessments from 82% to 90% by December 2023. 3-5: Increase the percentage of students in grades 3-5 scoring on grade level summative assessments from 58% to 63% by December 2023.</p> <p>D. Budget Update E. LPES Concerns:</p>	
6:17 pm	<p>Discussion Item: Fall Cross Council Meeting*</p> <p>Ms. Austin asked for volunteers to attend the Cross Council Meeting in November 3rd from 10:00 - 11:30 at South Learning Center. Ms. Austin and Ms. Smith volunteered to attend.</p>	All Members
6:21 pm	<p>Discussion Item: Website Audits</p> <ul style="list-style-type: none"> • Missing minutes and summary of actions were documented. • Personnel will be updated. 	All Members
6:24 pm	<p>Discussion Item: Draft Next Meeting Agenda</p> <ul style="list-style-type: none"> • Remove/ replace nonactive members • Decide on what to do about parking and vote • Discuss the website for school posters <p>The next meeting is set for October 18, 2023</p>	All Members
5:30 pm	<p>Action Item: Meeting Adjournment</p> <ul style="list-style-type: none"> • Motion to Approve: Mr. Wyatt • Second: Ms. Benson • Voting - Unanimous 	Miss Austin

*Pending resolution of ongoing access issue

Meeting Norms

Silence Phones | Come Prepared | Be Respectful of Others' Opinions | Work for the Good of All Students |