

LPES SGC Agenda (Virtual)

Date: September 14th, 2020

Time: 5:00-6:00 PM

SGC Members

James Payne, Principal | Keenyada Maddox, School Employee (Council Chair SY 2020-2021) | Shari Summerour, Parent (Vice-Chair) | Ashley Wallace, School Employee (Parliamentarian) | Sabrina Williams, Teacher (Budget & Finance) | Sta'Shaun Ashmore, Parent (Outreach & Communication) | Anika Perry, Teacher

Time		Owner
5:00pm	Action Item: Call to Order	Chair
5:02pm	Action Item: Approve Agenda	Chair
5:05pm	Action Item: Approve August Meeting Minutes	Chair
5:07 pm	Discussion Item: Review Meeting Norms	All Members
5:08pm	Action Item: Finalize any Vacancies (School Employee, 2 Community Members,)*	Principal
5:11pm	Action Items: Elect New Officers (Parliamentarian)	Chair
5:12 pm	Discussion Item: Reflection from August Empathy Exercise** Charter Funds Protocol and vote (Will complete during our next meeting)	Budget Chair
5:21pm	Informational Item: Principal Update	Principal
5:40pm	Informational Item: Superintendent Parent & Community Advisory Council Update	Chair
5:50pm	Discussion Item: Review SGC website	Chair
6:10pm	Discussion Item: Set Next Meeting Agenda	Chair
6:15pm	Action Item: Meeting Adjournment	Chair

Meeting Norms

- Turn on Camera
- Begin and End on Time
- Respect everyone's opinion
- One speaker at a time
- Come prepared
- Stay on Topic

Notes from the Governance and Flexibility Team

Notes and Reminders

* Reminder that there is training for officers. Although, the training is only required once, some members might feel more comfortable joining the conversation and training again for a 2nd time. Officers should sign up for training here and select the appropriate group by either Chair/V. Chair or Parliamentarian.

<https://www.signupgenius.com/go/10C094AADA923A1FD0-fall5>


All newly elected SGC members must attend training and non-FCS employees must be background checked (these checks occur on-site during trainings). New members can access the onboarding platform here <https://www.fultonschools.org/Page/7356>

*** All SGC Websites must be in compliance with Georgia Sunshine Laws. Make sure your SGC website is updated with this year’s council member information. Be sure that agendas, summaries of action, approved meeting minutes and your annual calendar of meeting times have been posted.

** On July 31, 2020 all Fulton schools received \$30,000 to be spent by School Governance Councils on innovative measures towards achieving strategic outcomes. These Charter Dollars must be spent in accordance with FCS expenditure guidelines and are subject to the same restrictions as other funds in your cost center. In addition, any purchase(s) made using Charter Dollars must be publicly voted on by your School Governance Council and recorded in the Charter Dollar Expenditure Form (Note: A copy of your expenditure form will not need to be posted on your SGC web page because it will appear on the FCS Charter System Website). However, SGCs should make note of any expenditure on their agenda and record voting outcomes related to these funds in their minutes.

** **Governance Training for New Members:** All members are required to complete the onboarding process. For anyone not trained, please direct them our on-line training. Thank You. <https://share.nearpod.com/vsph/5tui1Wd0Mu>

*** **Staffing your committees:** Remember that all SGC members should be a part of at least one committee. The Budget and Finance Committee and the Communications and Outreach Committee require a Chair (any voting SGC member), the principal, three voting SGC members and can have up to three additional SGC or external members. Also, every school needs a Principal Selection Committee regardless of whether or not they believe that their principal position might become vacant. This committee is comprised of the SGC Chair and three additional voting SGC members.

September SGC Meeting Exercise: Spending Charter Dollars	
	
Focus:	Fiscal Responsibility
Purpose/Outcome:	Frame Thinking about the Spending of our Charter Funds: SGC Members and Principal
Time:	15-20 minutes
Facilitator:	Chair of the Budget and Finance Committee
Activator:	The facilitator invites all members of the SGC and Principal to quietly reflect for one minute on the following question based on the August empathy exercise: How has the current environment and virtual learning start of the school year impacted our community? (If you did not get a chance to do this exercise, you can quietly reflect on how this has affected you, personally).

Protocol: 3:2:1

1. Facilitator passes out a copy or can project/share the Charter Dollar Spending Rubric for the SGC to view.
2. The facilitator asks: What are **three** things you notice about this rubric? The group jots down their 3 things. Several members volunteer their initial observations about the rubric.
3. The facilitator asks: What are **two** ways that a proposal to spend funds would score 2-3 points on the rubric? The group jots down 2 ways. Several members volunteer the ways a proposal can score 2-3 points on the rubric.
4. The facilitator asks the group to answer **one** of the following questions:
What *is* one proposal to spend Charter Funds that the SGC could spend to create medium to high impact for students?
OR
What *was* one proposal to spend Charter Funds that the SGC spent previously that created medium to high impact for students?
The group jots down their answers silently. Several members share proposal ideas or previous projects that creates medium/high impact for students.
5. The SGC brainstorms for 3 minutes with the principal to generate ideas/proposals for spending Charter funds.

**Consider opening proposals up to the staff to be considered by the SGC.*

Next Steps:

Add this Charter Dollar Proposals to the October agenda to allow members or staff members to share ideas or proposals for the spending of Charter Dollars.
Plan Budget and Finance committee meetings to follow up with the feedback.