



MEETING MINUTES

Liberty Point Elementary School Governance Council

Date | time 7/21/2022 | 5:00pm | *Location* Microsoft Teams

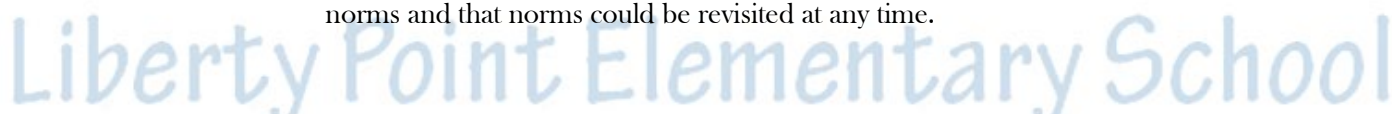
SGC Members

Ms. Kathleen Stamper, Principal | Mrs. Atchison, Staff | Ms. Chanel Recasner, Parent | Ms. Marissa Ellis, Staff | Mrs. Jackson, District SGC Support Person | Mr. Roderick Wyatt, Community Member | Ebony White, Appointed Staff | Mrs. Amy Smith, Staff | Ms. Keisha Mitchell, Parent

To access our meeting [please click here](#)

Time	Item	Owner
5:12 pm	Call to Order <ul style="list-style-type: none">Mrs. Ellis called the meeting to orderMrs. Amy Smith SecondedUnanimous approval	Mrs. Stamper
5:15 pm	Action Item: Approve Agenda <ul style="list-style-type: none">Ms. Ellis motioned to approveMrs. Smith secondedUnanimous approval	All Members
5:16 pm	Action Item: Approve May Meeting Minutes <ul style="list-style-type: none">Mrs. White motioned to approveMr. Wyatt secondedUnanimous approval	All Members
5:24 pm	Action Items: Appoint Vacant Positions <ul style="list-style-type: none">Stamper suggested moving Mr. Wyatt from the appointed parent position to the community member.Mrs. Smith motioned to approveMrs. Keisha Smith secondedUnanimous approval of Mr. Wyatt being nominated as Community Member representative	Mrs. Stamper
5:26 pm	Discussion Items: Welcome & Introductions <ul style="list-style-type: none">Mrs. Stamper, PrincipalMrs. Atchison, Curriculum Support TeacherMs. White, K-2 Literacy CoachMrs. Amy Smith, Teacher/StaffMrs. Ellis, Teacher/StaffMs. Chanel Recasner, ParentMs. Keisha Mitchell, Parent	All Members

Time	Item	Owner
	<ul style="list-style-type: none"> Roderick Wyatt, Parent Jan Jackson, District SGC Support Person 	
5:28 pm	Action Item: Elect New Officers (Chair, Vice Chair, Parliamentarian)	Mrs. Stamper
	<ul style="list-style-type: none"> The position of Chair, Vice Chair and Parliamentarian need to be filled Mrs. Stamper explained and the roles and responsibilities of each position before sending to the floor for nominations and appointments. Mrs. Atchison nominated herself as Chair Mrs. Ellis motioned the nomination Mr. Wyatt second the motion Unanimous approval and appointment of Atchison as Chair Recasner nominated herself as Vice Chair Mrs. Smith motioned the nomination Mrs. Atchison second the motion Unanimous approval and appointment of Recasner as Vice Chair Mr. Wyatt nominated Ms. White as Parliamentarian Mrs. Smith second the motion Unanimous approval and appointment of White as Parliamentarian White accepted the nomination as Parliamentarian 	
5:31 pm	Discussion Item: Establish and Review Meeting Norms	Mrs. Stamper
	<ul style="list-style-type: none"> Stamper read aloud and discussed current meeting norms Stamper mentioned that the committee needed to approve the meeting norms and that norms could be revisited at any time. 	
5:33 pm	Action Items: Staff Standing Committees (Budget & Finance, Outreach & Communication and Principal Selection	All Members
	<ul style="list-style-type: none"> Stamper discussed the importance and role for each of the governing committees. Stamper allowed members time to ask questions about the committee. For the Budget & Finance committee the following member volunteered themselves to support the committee: Mrs. Smith, Ms. Recasner, Mrs. Atchison, Mrs. Price and Ms. Mitchell Stamper will still support and guide the Budget & Finance committee For the Outreach & Communications committee the following member volunteered themselves to support the committee: Mr. Wyatt, Mrs. Ellis, Ms. White, Officer Stringer (Default) and Ms. Mitchell. Stamper will still support and guide the Outreach & Communications committee 	



Time	Item	Owner
	<ul style="list-style-type: none"> • For the Principal Selection committee, the following member volunteered themselves to support the committee: Mrs. Mitchell, Mr. Wyatt and Mrs. Ellis • Stamper mentioned that the Chair by default is appointed to the committee • By nature of the role Stamper mentioned this will be only committee that she will be unable to support and guide. 	
5:37pm	<p>Discussion Item: Data Protocol-Reviewing the Council Self-Assessment</p> <ul style="list-style-type: none"> • Due to the information of the Council Self-Assessment not being available, the committee agreed to postpone the discussion item until the next SGC Meeting. 	All Members
5:38pm	<p>Discussion Item: Determine Meeting Schedule for SY 2022-2023</p> <ul style="list-style-type: none"> • Stamper created a draft meeting schedule for committee members to review, discussed and agree upon. • Stamper mentioned that historically that the committee have met on the 3rd Thursday of the month. • The suggested meeting schedule dates for SGC meetings are listed as followed: <ul style="list-style-type: none"> • July 21st- Virtual- 5pm-7pm • August 18th- Face to Face- 4pm-6pm • September 15th - Face to Face 4pm-6pm • October 20th - Virtual- 5pm-7pm • November 17th- Virtual 5pm-7pm • January 19th- Virtual 5pm-7pm • February 16th- Face to Face- 4:30-6:30 pm • March 16th- Virtual 5pm- 7pm • April 20th- Virtual 5pm- 7 pm • May 18th - Face to Face - 4:30pm- 6:30 • Stamper mentioned that based on the readiness of the upcoming budget readiness, the meeting scheduled on February 16th, could potentially be rescheduled due to the timeline for February 13th. • Stamper mentioned that F2F meetings could switch to virtual if need be. • Stamper will provide a link for council members who are unable to attend F2F meetings. 	All Members
5:45pm	<p>Informational Item: Principal Update</p> <p>A. Staffing Updates LPES was fully staffed up until an hour ago of the meeting starting. Stamper needs to hire for a Kindergarten paraprofessional</p> <p>B. Roles & Responsibilities</p>	Mrs. Stamper

Time	Item	Owner
	<p>-Stamper mentioned how the committee would support the school outside of the SGC meetings</p> <p>C. Involving our SGC</p> <ul style="list-style-type: none"> - Curriculum Night Stamper mentioned that she would like to introduce the SGC members at Curriculum Night and explained the role and purpose of the committee - Title 1 Night Stamper mentioned that she would like the committee to be present and help assist in various ways for this event. 	All Members
5:51pm	<p>Discussion Item: Set Next Meeting Agenda</p> <ul style="list-style-type: none"> • Council Self-Assessment Data Review • Review Enrollment • Updates from the 1st week of school • Confirm Board members who support LPES • Redistricting within the next 2 years due to new STEM school 	All Members
6:01pm	<p>Action Item: Meeting Adjournment</p> <ul style="list-style-type: none"> • Mrs. Smith called the meeting to order • Ms. Recasner seconded • Unanimous approval 	
Meeting Norms	<hr/> <p>Silence Phones Come Prepared Be Respectful of Others' Opinions Work for the Good of All Students </p> <hr/>	
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