



Transportation Plan

2024-25 thru 2026-27

In accordance with Education Code 39800.1, the District shall develop a plan describing the transportation services it will offer to its pupils and how it will prioritize planned transportation services for pupils in transitional kindergarten, kindergarten, and any of grades 1 to 6, inclusive, and pupils who are low income. The plan shall be adopted by the local educational agency's governing board on or before April 1, 2023, and updated by April 1 each year thereafter. The approval of the plan can be for multiple years and will only be required to be brought back for the Board's approval if any changes occur within the timespan previously approved by the Board. The District's Pupil Transportation Plan is designed to provide safe and consistent transportation services for our families specifically emphasizing our primary and special needs students. Specifics of the Transportation Plan are codified in the Laguna Beach Unified School District's Board Policies and Administrative Regulations. The District does not operate its own bus service and school bus transportation is provided through a contracted service provider. The initial term of services is for one year from July 1st through June 30th, and may be extended for four (4) additional one-year terms by mutual written agreement and upon approval of the District's Governing Board for a maximum term of five (5) years in accordance with provisions contained in Education Code section 17596.

STUDENT ELIGIBILITY: HOME-TO-SCHOOL

[Board Policy 3540](#) provides that the Governing Board desires to provide for the safe and efficient transportation of students to and from school as necessary to ensure student access to the educational program, promote regular attendance, and reduce tardiness. The District provides home-to-school transportation services through their contracted service provider that is available to all students TK through 8th grade at designated stops in multiple locations within the District's boundary as determined by bus pass requests prior to the start of each school year. Stops may be added, deleted, or modified to support changes in ridership throughout the year and to optimize the ridership efficiencies to maintain capacity and reduce transportation times for students.

Shared ridership is available for high school students on the middle school morning bus(es) within the available seating capacity remaining and upon request. The District may authorize transportation for other special circumstances, problems, or hazards when they exist to support unique student needs. The District works closely with other local transportation providers to offer additional resources for students who may require separate transportation accommodations, which currently includes the City of Laguna Beach and the Orange County Transportation Authority.

STUDENT ELIGIBILITY: STUDENTS WITH DISABILITIES

The District desires to meet the transportation needs of students with disabilities to enable them to benefit from special education and related services. Therefore, the District shall provide appropriate transportation services, at no cost, for a student with disabilities when the district is



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the student's district of residence and the transportation services are required by the student's individualized education program (IEP) or Section 504 accommodation plan.

TRANSPORTATION FEES

If the District determines that special circumstances warrant the provision of transportation services inside the established boundary, the District may provide Parent Pay Busing for those students who qualify. Information on Parent Pay Busing, including prices, will be provided before the opening of each school year.

2024-25 ANNUAL BUS PASS PRICES*

*Pass prices reflect the costs for the 2024-25 school year and may be adjusted annually to reflect increasing costs for related services that the district provides in future years.

Pass Type	Pass Cost
Annual Each Way (AM or PM)	\$230.00
Summer Each Way (AM or PM)	\$46.00
Temporary 1-week (Round Trip)	\$26.00

Annual pass cost is reduced each school month to prorate for remaining available months of use. No cost passes are available for families based on District-verified financial needs. Kindergartners and TK students must be received at the bus stop by a parent or designated adult; bus drivers will release all other grade students at their designated bus stop without a parent present.

SCHEDULED PICK-UP TIMES

All students should arrive at their designated bus stop ten minutes before bus is due. Students should behave in an orderly manner at bus stop: as bus arrives, form a line and stand at least six feet back from curb; do not move toward bus until it has come to a complete stop and door is open.

FIELD TRIPS

The District may provide transportation for students, employees, and other individuals for field trips and other school-related trips approved according to Board Policies and Administrative Regulations. School-related organizations requesting transportation shall be fully responsible for the costs of their trips which will be based on the current rates for the transportation provider used for the services.



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AUTHORITY OF DRIVER

CCR Title 5 Section 14103 states: Pupils transported in a school bus or a school pupil activity bus shall be under the authority of, and responsible directly to the driver of the bus, and the driver shall be held responsible for the orderly conduct of the pupils while they are on the bus or being escorted across a street, highway, or road. Continued disorderly conduct or persistent refusal to submit to the driver's authority shall be sufficient reason for a pupil to be denied transportation. A bus driver shall not require any pupil to leave the bus en route between home, school, or other destinations.

BUS RIDER RULES

All District policies and rules regarding safety, behavior, and discipline on the school bus remain in effect. Parents are encouraged to review the student responsibilities and the rules and regulations provided by the contracted service provider with their student(s). With parent assistance and the cooperation of all student riders, the District is able to continue to provide safe transportation. The principal of each school site shall be responsible for policy enforcement. The Superintendent, or designee, may review any or all violations for final recommendation, if necessary.

- First Violation: The rider and parent/guardian will be contacted by the principal, or designee
- Second Violation: The rider may be denied district transportation services for a period of three or more days
- Third Violation: The rider may be denied district transportation services for a period of two or more weeks
- Fourth Violation: The rider may be denied district transportation services for the remainder of the school year
- Threats of harm, acts of violence, or any behavior that is a danger to self or others may be cause for immediate denial of district transportation services

BUS CONDUCT

- Board the bus, find a seat quickly and remain seated at all times, facing front, while bus is in motion
- Follow instructions of the driver: drivers may assign seats, assign three to a seat, assign seatmates, and take other actions needed for safe passage of the students
- Talk quietly: do not shout, yell, use profane language or gestures, fight, or behave in a boisterous manner
- Keep all body parts inside the bus
- Do not eat, drink, or chew gum, while on the bus
- Do not bring animals, glass objects, or large bulky or hazardous articles of any kind on the bus, including boogie boards, bike wheels, and skateboards



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- Do not litter the bus or engage in vandalism, destruction of property, or graffiti (costs will be billed to the student and their parent)
- Do not possess or use tobacco, drugs or alcohol, firearms, knives, explosives, or other dangerous objects aboard the bus
- Do not light matches, lighters or firecrackers aboard the bus
- Do not play or tamper with any part of the bus
- Do not ask driver to discharge students anywhere but at a designated bus stops, in accordance with the law
- When exiting the bus, follow the drivers' instructions: if crossing on the opposite side of the street, always cross in front of the bus, and utilize the crosswalk, obeying all traffic laws

USE OF VIDEO CAMERAS

Buses are equipped with video surveillance systems that are intended to assist in the management of student behavior and promote driver safety.

BUS STOP SAFETY

School bus drivers will activate red flashing lights and stop signal arms at all bus stops where pupils are loading or unloading from a school bus with the following exceptions:

- School bus loading zones on or adjacent to school grounds
- During activity trips
- Where the school bus is disabled
- Where pupils require assistance to board or leave the school bus
- Where the roadway surface is covered by snow and ice and requiring traffic to stop would create a hazard
- On a state highway with a posted speed of 55 mph or higher
- Where the school bus is completely off the highway
- Or any location determined by the District, with the approval of the California Highway Patrol, to present a traffic or safety hazard

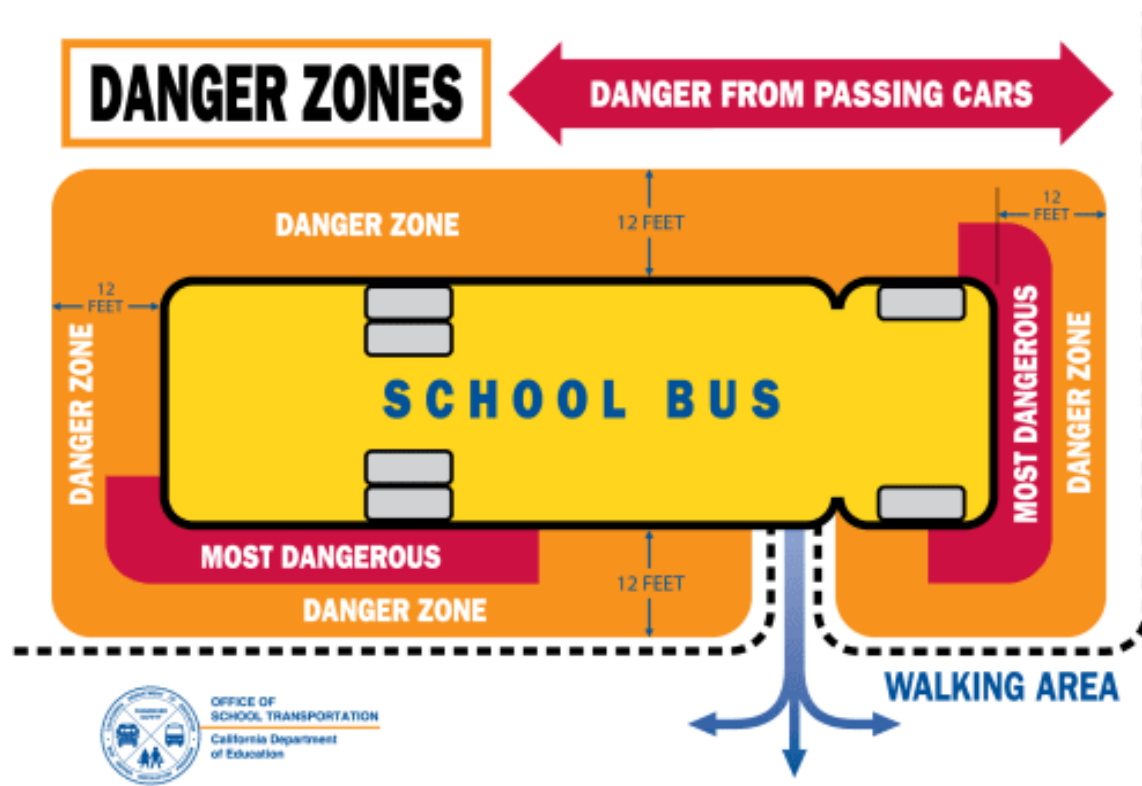
DANGER ZONES AROUND BUSES

Students are cautioned against entering the Danger Zone, which is the area twelve feet around the school bus. Students exiting the bus should remain in the clear view of the bus driver.



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SAFE BUS OPERATIONS

A bus driver is prohibited from driving a school bus while using a wireless telephone or other devices. A school bus shall not be operated whenever the number of passengers exceeds the bus seating capacity. No unauthorized person may enter a school bus. The District works with their transportation provider to develop and maintain a comprehensive transportation safety plan. Written safety information shall be provided to parents/guardians of all students who ride the bus.

School bus operations shall be limited when atmospheric conditions reduce visibility on the roadway to 200 feet or less during regular home-to-school transportation service. Bus drivers for school activity trips may discontinue bus operation whenever they determine that it is unsafe to continue operation because of reduced visibility.

Emergency bus evacuation drills shall be conducted at least annually.