



**Insert all the following below:**

<b>School Information</b>	<b>Langston Hughes High School – 7510 Hall Rd. Fairburn, GA 30213 – 470-254-3620</b>
<b>Meeting Title:</b>	<b>Input Meeting</b>
<b>Date and Time of Meeting:</b>	<b>March 29, 2023 – 6PM</b>
<b>Facilitator(s):</b>	<b>Mrs. Aguilera, Parent Liaison</b>
<b>Location:</b>	<b>Teams - <a href="https://tinyurl.com/2s3uz47f">https://tinyurl.com/2s3uz47f</a></b>

<b>Topic</b>	<b>Meeting Minutes</b>
<b>Welcome and Introductions</b>	<i>Mrs. Aguilera welcomed guests and shared the intent of the Input Meeting (Slide #1).</i>
<b>Objectives and Purpose</b>	<i>Mrs. Aguilera described the objectives and purpose of the input meeting was to give all stakeholders an opportunity to provide feedback and participate in the joint development of the School-Family Compact, School PFEP, District PFEP, 1% of family engagement funds and building staff capacity training. Mrs. Aguilera explained to guest that the State of Georgia requires that input meetings are held annually to build capacity, build better and effective partnerships between all stakeholders. (See slides #2 - #3).</i>
<b>School-Family Compact</b>  <b>Review &amp; Revisions for the 2022 -2023 School Year</b> <ul style="list-style-type: none"> <li>○ <b>What Is the School-Family Compact?</b></li> <li>○ <b>Where is the School-Family Compact located?</b></li> <li>○ <b>Who Provides Input and Who Are the Stakeholders? (Parents, Staff, Students)</b></li> <li>○ <b>Academic Goals and Focus Areas (present and proposed)</b></li> <li>○ <b>Academic Strategies (present and proposed)</b></li> <li>○ <b>Stakeholder Responsibility for Academic Strategies/Activities as Outlined in the School-Family Compact</b></li> </ul>	<i>Mrs. Aguilera told participants that the School-Family Compact was shared earlier in an email and that it is also available on the school’s Title I page, front office, the parent resource center (Rm. 236), and in Student Services. She also shared details about what it is and how it was linked to learning, and the document would be reviewed and revised each school year.</i>  <i>Mrs. Aguilera told participants about each stakeholder who provides feedback and what they will provide feedback on. Mrs. Aguilera also shared how the input will be used to address the changing needs of our students and parents.</i>  <i>Mrs. Aguilera asked participants to drop their name and email in the chat if they wanted another copy of the School-Family Compact by the end of the meeting. She also reminded parents to check their email for the link that was sent earlier in the day.</i>



	<p><i>Mrs. Aguilera shared the school’s previous academic goals and focus areas, as well as the proposed goals and focus areas for the upcoming school year.</i></p> <p><i>Mrs. Aguilera explained that math and literacy were still our “big rocks”, and we would continue working towards increasing students’ academic performance in these areas.</i></p> <p><i>Mrs. Aguilera shared that our proposed goals for the upcoming school year are to increase scholar numeracy levels by 5% on the Algebra EOC and increase scholar literacy levels by 5% on the Literature EOC. She explained that these goals may change depending on the EOC scores we receive in May. Mrs. Aguilera shared how the school has developed strategies and activities to support families with student learning at home.</i></p> <p><i>Mrs. Aguilera shared the strategies and activities for all stakeholders and how they each tie onto one another.</i></p> <p><i>Mrs. Aguilera reminded participants they would have the opportunity to provide feedback at the end of the presentation (See slides #4 - #12)</i></p>
<p><b>Questions about the School-Family Compact</b></p>	<p><i>Mrs. Aguilera opened the mic for questions from participants. A parent asked if the School-Family Compact includes how teachers and the school will communicate with families regarding issues or how to increase their child’s achievement. Mrs. Aguilera shared that there is a section on the School-Family Compact dedicated to communication and invited the parent to see the link for the School-Family Compact for clarification. (See slides #13 - #14).</i></p>
<p><b>School Parent and Family Engagement Plan Review and Revisions for the 2022 – 2023 School Year</b></p> <ul style="list-style-type: none"> <li>○ <b>What is the Parent and Family Engagement Plan?</b></li> </ul>	<p><i>Mrs. Aguilera explained what the parent and family engagement plan is and how parents and staff participate in the joint development, review, and revision each school year. See slide #15-16).</i></p>



<p><b>Where is the Parent and Family Engagement Plan located?</b></p>	<p><i>Mrs. Aguilera told participants that the link to the parent and family engagement plan was shared earlier in an email and that it is also available on the school’s Title I page, front office, the parent resource center (Rm. 236), and in Student Services. (See slide #17).</i></p>
<p><b>Feedback from the Input Survey Last School Year (2021 -2022)</b></p> <ul style="list-style-type: none"> <li>○ <b>Building Staff Capacity Training</b></li> <li>○ <b>Two-Way Communication</b></li> </ul> <p><b>Overall Parent and Family Engagement Program: Parent Meetings, Activities, Events, Workshops, etc.</b></p>	<p><i>Mrs. Aguilera shared the feedback provided last spring. She started off by emphasizing that there was low parent participation last year so the input survey could not reflect the school as a whole. She encouraged parents to complete the input survey at the end of the meeting and share the link with other parents/families. She shared that based on the survey takers from last year, most parents prefer email and text messaging as the best communication method. She went over parent feedback regarding what activities and parent meetings they felt they would be interested in. She focused on <b>Building Staff Capacity Training</b> and the input parents shared about ideas and suggestions for staff training was to increase <b>two-way communication</b> and to <b>build relationships with parents in order to feel valued</b>. Mrs. Aguilera explained that during the last Teacher Workday, staff participated in a training dedicated to two-way communication and how to get parents involved. She explained that in the upcoming schoolyear she would like to have a parent or parents help facilitate the Staff training. She then went on to review if parents felt our meetings were held at convenient times and if the strategies listed in our schools’ compact support student learning at home. (See slides #18- #21).</i></p>
<p><b>1% of Family Engagement Funds (Set Aside)</b></p>	<p><i>Mrs. Aguilera explained the 1% is and how it is used to support parent and family engagement. She explained that funds are usually spent on the parent resource center, instructional materials, and instructors for parent workshops. She encouraged parents to share their feedback on what we should spend family engagement funds by completing the survey. (See slides #22 - #24)</i></p>
<p><b>Questions about the School Parent and Family Engagement Plan</b></p>	<p><i>Mrs. Aguilera opened the floor for questions from parents. There were no questions. She told parents they would have the opportunity to share their feedback at the end of the presentation. (See slide #25)</i></p>



## Input Meeting Minutes

<b>Additional Questions</b>	<i>Mrs. Aguilera opened the floor for any final questions before sharing the survey link with parents.</i>
<b>Survey Links and Instructions</b> <ul style="list-style-type: none"><li>• <a href="https://bit.ly/InputSurvey_MS_HS_2022">bit.ly/InputSurvey_MS_HS_2022</a></li></ul>	<i>Mrs. Aguilera shared the survey link in the chat and demonstrated how parents should complete the form. (See slides # 26 - #27).</i>
<b>Closing and Thanks</b>	<i>Mrs. Aguilera thanked everyone for attending and partnering with the school to improve their child's education. She also informed parents how valuable their input is and how it plays a crucial role when making decisions about the types of programs we provide to families. (See slide #28).</i>