

**TOWNSHIP OF PEQUANNOCK  
BOARD OF EDUCATION**

**BOARD RETREAT MINUTES  
FEBRUARY 22, 2024**

**CALL TO ORDER**

The February 22, 2024 Board Retreat of the Board of Education, Township of Pequannock, County of Morris, was called to order at 7:00 pm in the Pequannock Township High School Cafeteria, 85 Sunset Road, Pompton Plains, NJ 07444, by Brian Senyk, Board President. The following statement of compliance with the Open Public Meetings Act was read:

In compliance with the Open Public Meetings Act, Public Law 1975, Chapter 231, notice of this meeting has been properly advertised in the Daily Record and the Suburban Trends, its agenda has been posted at the appropriate locations, and a copy has been filed with the Pequannock Township Clerk.

**ROLL CALL**

PRESENT:                    Mr. Joseph Blumert                    Mr. Sam Ciresi                    Ms. Megan Dempsey  
                                     Mrs. Danielle Esposito                    Mr. Timothy Gitin                    Mr. Vincent Pompeo  
                                     Mr. Brian Senyk                    Mrs. Cara Shenton

ABSENT:                    Mr. Greg MacSweeney

ALSO PRESENT:                    Michael Portas, Ed.D., Superintendent  
                                     District Administrative Team

**FLAG SALUTE**

**OPEN TO PUBLIC AGENDA ITEMS ONLY**

Members of the public may speak once for a maximum period of five minutes by the clock during this portion of the meeting. The public may speak on any agenda item during their five minutes. If a member of the public raises a question, all questions should be directed to the Board President. Please state your name and sign in before you begin.

None

**7:02 pm - Introductions**

**BOARD RETREAT DISCUSSION**

**7:09 pm - Review Ongoing Accomplishment of 2023-2024 District Goals**

District Goal #1: Ensuring Student Success - Profile of a Pequannock Graduate

By June 1, 2024, the Pequannock Township School District will research and identify key components to develop the profile of a Pequannock Township School District Graduate.

Progress: Established a committee that includes Administrators, Alumni, Teachers, Community Members, Parents, PTHS Students, and BOE members. First meeting began the collaborative process of developing the attributes and goals. Research and communication with districts that have completed the process.

Next Steps: Add to the research. Additional meetings to identify traits and objectives. Site visits. Administer a Profile of a Pequannock Graduate survey.

District Goal #2: Ensuring Staff Success -- Improved RTI/I&RS Process

By June 2024, a logical, effective, and organized process for RTI and I&RS will be developed for use by district personnel. Appropriate stakeholders will be included in the process, and timely tasks and resources will be streamlined.

Progress: Review with staff the intervention process and application of Tier I, II and II strategies. Establishment at PTHS of progression of tasks and check in points. Pilot group at PTHS meeting weekly since October. Integration of Realtime into progress tracking and record keeping. Staff training at the February PD day.

Next Steps: Apply PTHS progress to the PV group. Data analysis of staff and students involved and outcomes. Compare outcomes from this school year's referral data to previous years (focus on I&RS plans vs. 504 referrals).

District Goal #3: Parent and Community Partnerships - Increased Collaboration with the School Community

Increase two-way collaboration among members of the Pequannock Township community and the Pequannock Township School District to enhance opportunities and experiences for our staff and students.

Progress: BOE recognition for a variety of groups and achievements. Branding of academies on the website, social media and podcasts. Progress being achieved with the Veterans Wall Committee. Expanding reach of parent universities through videos and website archive. Community outreach survey, and visibility of site visits/field trips/speakers. Press releases and other positive press, such as Pequannock magazine.

Next Steps: Publicize Veterans Wall project to generate interest and donations. Add videos and podcasts to the district website and social media. Push to integrate the district app into our communication plan. Continue to infuse recognition and celebrate achievements.

Also discussed captions or bookmarks for videos, and having the Portrait of a Graduate project support all levels to PreK.

**7:29 pm - Follow-Up Discussion Topics**

- Learning Acceleration Program with the HIT Grant
- Additional support for students in math at PTHS and progress monitoring for writing from opening writing in September through midterms
- Setting data-driven goals with students for biweekly check in points (qualitative and quantitative data)
- Question about having the tools to support student growth; Ms. Abrams discussed that we have good resources to integrate with our human resources
- Mr. Seborowski spoke about 24-25 PV Schedule allowing for more targeted interventions, and the positive impact of the additional counselor this year at PV
- Mr. Cirese expressed support from the BOE to provide necessary services to our students and the importance of racing at-risk of disaffected students
- Dr. Scillieri spoke of implementation of RTI to help address student needs and tech resources to benchmark and measure student learning levels
- Dr. Sheridan re: how the district has replaced LinkIt! benchmarks with better assessments

- Mr. Pompeo asked how students are performing in AP and how they are progressing towards the tests
- Mrs. Esposito comment on the level of rigor and its importance for AP
- Mr. Hayzler re: encouraging student to take a rigorous and manageable load of AP courses

The meeting recessed at 8:02 pm for a dinner break.

**ADJOURNMENT OF PUBLIC MEETING**

Motion by: Gitin	Second by: Esposito	Voice Vote: 8-0-0	Time: 8:34 pm
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Respectfully,



Michael Portas, Ed.D.  
Superintendent

**FUTURE PUBLIC BOARD MEETINGS**

Monday, March 4, 2024	Workshop Meeting	7:00 P.M.	PTHS
Thursday, March 14, 2024	Regular Business/Preliminary Budget Meeting	7:00 P.M.	PTHS