

MINUTES

AD-HOC COMMUNITY CENTER COMMITTEE

Monday, February 12, 2024 – 7:00 p.m. (Postponed from 2/5/24)

at the Council Chamber A

communitycenteradhoccommittee@scarboroughmaine.org

Item 1. Call to Order 7:04pm

Item 2. Attendance & Introductions

Patrick O'Reilly, Amelia Dow, Alex Marshall, Jim Weaver, Gwen Simons & Liz Stanford

Todd Souza-Staff Liaison & Jean Marie Caterina-Council Liaison

Item 3. - Approval of January 16, 2024 Minutes

Motion made by Amelia and seconded by Gwen. Motion to approve passed 6-0.

Item 4. UTILE

a. Presentation of Operational Cost and Revenue Analysis

- Discussion on staff salaries and number of staff projections counts
- Discussion on projected membership rates and penetration rate. Committee agreed that rate projections are low and penetration rate calculation could be higher. Consider monthly installments and family day passes.
- Discussion was had regarding bringing the recovery rate up closer to 90% self-funded.

b. Discussion and Feedback on Program Impacts

- Discussion was had regarding how building size and layout affects operational costs and offsetting revenue potential.
- Discussion was had about naming and grant opportunities, TIF funds and alternate funding sources.

- Discussion had regarding the size of the proposed fitness area, on average 60% of your membership uses the fitness and aerobics areas.
- Consultants asked for feedback on operational items and estimates.

Item 5. Public Comment

None

Item 6. Set next agenda items

Future Meeting(s)

February 29, 2024

March 21, 2024

Item 7. Adjourn 8:54 pm