

# Milton High School

## Dual Enrollment Checklist

PAPERWORK MUST BE COMPLETED AND TURNED IN TO YOUR **ASSIGNED COUNSELOR**

BY **MARCH 29, 2024.**

**\*\* NO EXCEPTIONS \*\***

### Dual Enrollment Participation & Eligibility

- Enrolled in a Fulton County School high school, and has not received a high school diploma
- Meets college admission's requirements and has been accepted by an eligible postsecondary institution
- Meets grade level eligibility requirements set forth by HB444:
  - 9th Graders (Not Eligible)
  - 10th Graders ([Conditional Eligibility](#))
  - 11th & 12th Graders (Eligible)
- Has no more than two withdrawals from dual enrollment college courses.

### Steps to Taking College Courses in High School

- View the Dual Enrollment Information Presentation (linked on the MHS Counseling Website)
- Email or book a meeting** with your **assigned counselor** to discuss your interest in Dual Enrollment; your counselor will approve or deny you to move on in the process based on graduation status, etc.

### If you are APPROVED by your assigned counselor, move forward to the next steps:

- Complete the [FCS Dual Enrollment Contract](#) (FCS DE Contract)
- Book a meeting** with your **assigned counselor**. In this meeting, you will turn in your completed FCS DE Contract and complete the Dual Enrollment Advisement Form *together*.
- Use your personal email address and **apply to the college** you plan to Dual Enroll through:

<a href="#">Georgia State University</a> (Perimeter Campus)	<a href="#">Gwinnett Technical College</a> (Alpharetta Campus)
<a href="#">Georgia Institute of Technology</a>	<a href="#">Kennesaw State University</a>

- Send transcripts** via [www.gafutures.org](http://www.gafutures.org) to the college(s) you apply to [[linked directions](#)]
- Send official SAT/ACT scores** through the testing agency OR schedule to take the Accuplacer (GSU/GTC) by the college application deadline
- Complete the Funding Application** on [www.gafutures.org](http://www.gafutures.org) (parent signature required) [[linked directions](#)]
- Check your personal and college email/admissions account and **submit any additional documents required by the college** to remove any holds for registration (i.e. residency docs, immunizations, etc.)

### Additional Resources:

- [Dual Enrollment Course Catalog](#)
- [Dual Enrollment FAQs](#)
- [Funding Dual Enrollment Courses](#)
- If you plan to take a DE course that requires a prerequisite, send your AP scores through [www.collegeboard.org](http://www.collegeboard.org) at the time you apply