



Meeting Norms:

- 1) Come Prepared 2) Be respectful of others’ opinions 3) Work for the good of all students

AGENDA

Heards Ferry Elementary School Governance Council

Date: September 21, 2023 **Time:** 7:45 A.M.

Location: HFE Principal Conference Room

(This meeting does not allow time for public comment.)

SGC Members: Lisa Nash, Principal/ Vivian Brenner, Teacher/ Ellen Lesaicherre, Teacher/ Jennifer Hidock, Appointed Staff/ Tori Merrow, Appointed Staff/ Meredith Camp, Parent/ Nathan Madigan, Parent/ Aimee Robertson, Parent/ Jason Adler, Community Member/ Danny Miree, Community Member

Lisa Nash	✓	Meredith Camp	✓
Vivian Brenner	✓	Nathan Madigan	
Ellen Lesaicherre	✓	Aimee Robertson	✓
Jennifer Hidock		Jason Adler	✓
Tori Merrow	✓	Danny Miree	✓

Lori Dunagan, Khaki Janusz and Nan Janis were present for informational purposes.

Brooke Brown and Julie Habib were present for an Eagle Alliance Update.

Call to Order – The meeting was called to order at 7:50 A.M. by Jason Adler.

Action Items

Action Items				
Motion	Time	By Whom	Second By	Voting Results
Approve Agenda	7:50	Meredith Camp	Aimee Robertson	Unanimous
Approve August 2023 Minutes	8:31	Aimee Robertson	Meredith Camp	Unanimous

In August there was a selection of committees, however, upon conversation with School Governance Analyst from Fulton County, a decision was made to revisit the members of the Principal Selection Committee, and to that end, the committee was changed to remove Nathan from the group and add in Ellen, in an effort to have a teacher representative from the group so that the makeup is now as

follows: (A) Jason Adler as Chair of SGC to be chair of this committee, (B) Meredith Camp as an elected parent member, (C) Aimee Robertson as an elected parent member, and (D) Ellen Lesaicherre as an elected Teacher. The motion was made by Meredith Camp and seconded by Danny Miree and was passed unanimously.

Informational Items

- **Principal's Update:** Principal Nash started off by discussing the success of STEM Day. There was a large turn out of parent involvement and overall, the event had great success. Heards Ferry was allotted an additional Kindergarten teacher and para. We did not receive a surplus teacher, so the interview process will be starting. MAP testing will be starting next week for second and fourth grade. Ms. Dunagan sent out communication regarding the testing to parents. Ms. Nash informed the council that the third-grade students from last year scored at 96.4 on the language arts section of the Georgia Milestones, and as a result of those stellar results, the school has been given a reward, which ceremony will be at Crabapple Crossing Elementary, and Ms. Nash and the third grade teachers will attend to accept an award banner from the state superintendent.
- **Review Self-Assessment Survey Results:** Jason passed out copies of the self-assessment survey to committee members. Jason pointed out that the council self-assessment data overall was very good. There are three areas that had an outlier that the council might want to think about to maintain consistency. 1) The council keeps its stakeholders well-informed of council work. 2) The council seeks diverse viewpoints and in point from stakeholders. 3) Council members are engaged in strategic decision-making. The council discussed having Ellen on the communications committee send out the minutes to staff members in order to help increase awareness and keeping the teachers and staff informed.
- **Request to use Charter Funds:** Ms. Nash informed the council that we have \$43,000 in charter funds. Ms. Nash requested funds for three things. The total balance left in Charter Funds is \$29,750.
 - 1) **Generation Genius Subscription:** This is an instructional resource for teachers that supports math and science lessons. Total cost is \$1,800. A motion was called by Jason to approve the use of \$1,800 of Charter Funds to purchase this software, which was approved by Tori and seconded by Meredith, and the vote was unanimous.
 - 2) **Safety & Security:** Total cost \$2,450. Eight new walkie talkies for staff. A motion was called by Jason to approve the use of \$2,450 of Charter Funds to purchase new walkie talkies, which was approved by Aimee and second by Vivian and the vote was unanimous.
 - 3) **Administrative Assistant:** Increase the AA position from 50% to 60%. The total cost would be \$9,000. A motion was called by Jason to approve the use of \$9,000 of Charter Funds for the Administrative Assistant position, which was approved by Aimee and seconded by Meredith and the vote was unanimous.
- **Review Semester Action Plan:** Khaki Janis went over Heards Ferry's three main goals for our Semester Action Plan. The three main rocks are:
 - 1) **Relationships & Routines:** Decrease the students at risk for being absent by 20%. One such method for helping the school reach this goal will be increasing awareness of Assigned Remote Learning Days. Students are allotted 5 remote days per semester. These remote days do not count against the students. If parents know of a scheduled absence, they could use the participate remote days. Teachers are using data to analyze in their PLC (Professional Learning Community) to drive their instruction.
 - 2) **Tier 1 Instruction:** Decrease the percentage of students in grades 1-2 performing on or above grade level in math from 86% to 90%. This is being measured from the Spring 2023 iReady Diagnostic to the 2024 Spring iReady Diagnostic.

- 3) Interventions: Increase the percentage of students with disabilities in grades 3-5 demonstrating “proficient” or higher on the language arts portion of the Georgia Milestones. Staff will be reviewing IEP’s to ensure appropriate accommodations for all. The semester action plan is attached within the minutes.
- Background checks are still pending, and waiting for county instruction.
- Officer training: All council members have completed their officer training.
- EA Update:
 - Brooke gave an update on the EA membership. 395 families and 64 staff members have joined the EA. The EA is at 91% membership.
 - Fall spirit wear is now on the website.
 - The EA is working on getting sunshades for the play pad, acoustic panels in the cafeteria, and the 5th grade legacy gift.
 - There is a Mother-Son date night on October 20th at Jump Start.
 - The EA is working to plan for Bus Driver Appreciation on October 16th.

Announcements and Adjournment

The meeting was motioned to adjourn by Aimee Robertson and second by Meredith Camp. The meeting adjourned at 8:40 A.M.