

**Medlock Bridge School Governance Council**

**Meeting Agenda – September 12 – 3:00 p.m. – 4:00 p.m.**

**Room 131**

Public may attend this meeting.

Open for public comment

Virtual Comment Box Available at [Tinyurl.com/MBESSGCvirtualcommentbox](https://tinyurl.com/MBESSGCvirtualcommentbox)

- 3:00 p.m. Call to Order**
- 3:00 p.m. Action Item: Approve Meeting Agenda**
- 3:03 p.m. Discussion Item: Meeting Norms**
- 3:05 p.m. Action Item: Approve August Meeting Minutes**
- 3:10 p.m. Public Comment / Virtual Comment Box Summary**
- 3:20 p.m. Discussion Item: Principal’s Update**
- a. Semester Action Plan**
  - b. Perception Survey Results**
  - c. Financial Update**
  - d. PTO Update – Guest Speaker on Upcoming Events**
- 3:40 p.m. Discussion Item: SGC Council Development Opportunities\*\***
- 3:45 p.m. Discussion Item: SY22-23 Council Initiatives\*\*\***
- 3:55 p.m. Discussion Item: Set Next Meeting Agenda, Date, and Time**
- 4:00 p.m. Meeting Adjournment**

\*\* **SGC Council Development Opportunities:** Reminder that all new members must complete New Member Onboarding and council officers are expected to attend Officer Training. See the [Training Sessions tab of the Charter System website](#) for more information.

\*\*\* **SY22-23 Council Initiatives:** Begin discussions to determine the focus of the council’s upcoming work. Lean on your school’s Semester Action Plan to ensure the work of the council is aligned with the goals and initiatives being targeted by the school leaders. Task the council with prioritizing 1 – 2 initiatives the SGC could lead or support throughout the year.



## Medlock Bridge Elementary School Governance Council Norms

### ALL MEETINGS

**Participation:** There should be no texting, internet surfing, or emailing during the meeting. Only purposeful use of technology is permitted. In addition, only in the case of emergencies, should calls be made or answered.

**Time:** All must be respectful that every meeting begin and end on time.

**Listening and discussion:** Members must follow the agenda and stay on point. Also, it is critical to be respectful of each other and assume good will regarding discussions and comments. It is also important to take turns during discussion and only one person speak at a time.

**Expectations:** Members should remember that outside the meetings they should speak with one voice when discussing the council's final decision on matters.

**Public Comment:** Every meeting will reserve a portion of time for public comment.

### Virtual Meetings ONLY

**Cameras and Microphones:** Turning on cameras during meeting will be the option of the SGC member. Microphones should remain muted until the member is speaking on a topic.

**Voting:** Voting will take place in the MS Teams Chat whenever possible. When not possible, the voting member will communicate their vote to the SGC Chair.

**Speakers List:** To reduce communication delays and confusion, The SGC Chair (or designee) will establish a Speakers List per topic and will identify speakers when it is their turn to speak. Members will use the chat to request to be on the Speakers List.

**Public Comment:** The Q/A function of MS Teams will be used to provide the community with the opportunity for public comment. If comments are shared after the time for public comment is up, then the comments will be held over for next meeting.

### FACE TO FACE MEETINGS ONLY

**Seating:** All council members should make every effort to sit in an alternating parent/staff pattern.