

Medlock Bridge School Governance Council

Meeting Action Summary – November 9, 2021 – 3:00 p.m. – 4:30 p.m.

Virtual Event

Public may attend this meeting using this [LINK](#).

Open for public comment

Virtual Comment Box Available at [Tinyurl.com/MBESSGCcomments](https://tinyurl.com/MBESSGCcomments)

- 3:00 p.m. Call to Order**
- 3:00 p.m. Action Item: Approve Meeting Agenda - APPROVED**
- 3:03 p.m. Discussion Item: Meeting Norms - DISCUSSED**
- 3:10 p.m. Action Item: Approve October Meeting Minutes APPROVED**
- 3:15 p.m. Public Comment / Virtual Comment Box Summary - SHARED**
- 3:25 p.m. Discussion Item: Principal's Update - DISCUSSED**
a. Strategic Plan Progress Update
a. Purchases update
b. PTO Update – Guest Speaker Megan Bradley
- AMDENDED Action Item Charter Dollars Approval - APPROVED**
- 3:45 p.m. Discussion Item: Review Superintendent Council Meeting - DISCUSSED**
- 4:00 p.m. Discussion item: Community Survey – Outreach Committee - DISCUSSED**
- 4:25 p.m. Discussion Item: Set Next Meeting Agenda - DISCUSSED**
- 4:30 p.m. Meeting Adjournment - APPROVED**

* All councils must submit council information (officers, committees, etc.) to the Strategy & Governance Department using the [Council Information Form](#).

** All new members are required to complete the New Member Onboarding self-guided training module. The Governance Team will also be hosting virtual Officer Training seminars for all Chairs, Vice-Chairs, and Parliamentarians on September 14th and September 28th. Details about all governance training opportunities and information on how to register and attend virtual sessions is available on the [Charter System Website](#).

*** All Charter Dollar expenditures must be recorded using the [Charter Dollar Expenditure Form](#) to maintain adherence to Georgia Sunshine Laws and the FCS Charter Contract. Charter Dollars must be spent in accordance with FCS expenditure guidelines and are subject to the same restrictions as other funds in your cost center. In addition, any purchase made using Charter Dollars must be publicly voted on by your School Governance Council and recorded in your SGC meeting minutes. For examples of district supported Charter Dollars expenditures, please see the [Charter Dollar Matrix](#).

**** All SGC Websites must be in compliance with Georgia Sunshine Laws. Make sure your SGC website is updated with this year's council member information. Be sure that agendas, summaries of action, approved meeting minutes and your annual calendar of meeting times have been posted.

All new governance council members must attend training and non-FCS employees must be background checked (these checks occur on-site during trainings). New members can sign-up for governance training by visiting: [Charter System \(SGC\) / Training Sessions \(fultonschools.org\)](https://fultonschools.org)



Medlock Bridge Elementary School Governance Council Norms

ALL MEETINGS

Participation: There should be no texting, internet surfing, or emailing during the meeting. Only purposeful use of technology is permitted. In addition, only in the case of emergencies, should calls be made or answered.

Time: All must be respectful that every meeting begin and end on time.

Listening and discussion: Members must follow the agenda and stay on point. Also, it is critical to be respectful of each other and assume good will regarding discussions and comments. It is also important to take turns during discussion and only one person speak at a time.

Expectations: Members should remember that outside the meetings they should speak with one voice when discussing the council's final decision on matters.

Public Comment: Every meeting will reserve a portion of time for public comment.

Virtual Meetings ONLY

Cameras and Microphones: Turning on cameras during meeting will be the option of the SGC member. Microphones should remain muted until the member is speaking on a topic.

Voting: Voting will take place in the MS Teams Chat whenever possible. When not possible, the voting member will communicate their vote to the SGC Chair.

Speakers List: To reduce communication delays and confusion, The SGC Chair (or designee) will establish a Speakers List per topic and will identify speakers when it is their turn to speak. Members will use the chat to request to be on the Speakers List.

Public Comment: The Q/A function of MS Teams will be used to provide the community with the opportunity for public comment. If comments are shared after the time for public comment is up, then the comments will be held over for next meeting.

FACE TO FACE MEETINGS ONLY

Seating: All council members should make every effort to sit in an alternating parent/staff pattern.

