

**Medlock Bridge School Governance Council**

**Meeting Agenda – January 19, 2021 – 3:00 p.m. – 4:30 p.m.**

**Virtual Event**

Public may attend this meeting using this [link](#).

Open for public comment through our Virtual Comment Box Only

Virtual Comment Box Available at [www.tinyurl.com/MBESSGCcomments](http://www.tinyurl.com/MBESSGCcomments)

- 3:00 p.m. Call to Order**
- 3:00 p.m. Action Item: Approve Meeting Agenda**
- 3:03 p.m. Discussion Item: Review Meeting Norms**
- 3:10 p.m. Action Item: Approve November Meeting Minutes**
- 3:15 p.m. Public Comment / Virtual Comment Box Summary**
- 3:25 p.m. Discussion Item: Principal's Update**
- a. Semester 2 Update**
  - b. Budget update – Guest Kyong Hargis**
  - c. PTO Update – Guest Speaker Megan Bradley**
- 3:45 p.m. Committees Update**
- a. Subcommittees**
    - a. Books for classrooms – Discuss proposal**
    - b. Classroom Furniture – Discuss proposal**
  - b. Outreach (10 minutes) -**
    - a. MBES 101 “Parent University”**
    - b. Acting on Community Needs – Strategic discussion**
    - c. Assessing Staff Needs**
  - c. Finance (5 minutes)**
    - a. School budget update – discuss budgeting process**
  - d. Strategic Plan Monitoring (10 minutes) –**
    - a. Our focus is Student Achievement and People and Culture**
      - i. Goal: We will improve two-way communication within school.**
      - ii. Goal: We will improve two-way communication between school and community.**
    - b. Semester Action Plan Update**
- 4:10 p.m. Discussion Item: Superintendent Advisory Council Update**
- 4:15 p.m. Action Item: Spending approval for charter dollars.**
- 4:25 p.m. Discussion Item: Set Next Meeting Agenda**
- 4:30 p.m. Meeting Adjournment**

All new governance council members must attend training and non-FCS employees must be background checked (these checks occur on-site during trainings). New members can sign-up for governance training by visiting the district SGC site.



## Medlock Bridge Elementary School Governance Council Norms

### **ALL MEETINGS**

**Participation:** There should be no texting, internet surfing, or emailing during the meeting. Only purposeful use of technology is permitted. In addition, only in the case of emergencies, should calls be made or answered.

**Time:** All must be respectful that every meeting begin and end on time.

**Listening and discussion:** Members must follow the agenda and stay on point. Also, it is critical to be respectful of each other and assume good will regarding discussions and comments. It is also important to take turns during discussion and only one person speak at a time.

**Expectations:** Members should remember that outside the meetings they should speak with one voice when discussing the council's final decision on matters.

**Public Comment:** Every meeting will reserve a portion of time for public comment.

### **Virtual Meetings ONLY**

**Cameras and Microphones:** Turning on cameras during meeting will be the option of the SGC member. Microphones should remain muted until the member is speaking on a topic.

**Voting:** Voting will take place in the MS Teams Chat whenever possible. When not possible, the voting member will communicate their vote to the SGC Chair.

**Speakers List:** To reduce communication delays and confusion, The SGC Chair (or designee) will establish a Speakers List per topic and will identify speakers when it is their turn to speak. Members will use the chat to request to be on the Speakers List.

**Public Comment:** The Q/A function of MS Teams will be used to provide the community with the opportunity for public comment. If comments are shared after the time for public comment is up, then the comments will be held over for next meeting.

### **FACE TO FACE MEETINGS ONLY**

**Seating:** All council members should make every effort to sit in an alternating parent/staff pattern.