

# GRADUATION

## Caps and Gowns

- Each student is responsible for ordering a cap, gown and stole through Balfour. Options for ordering will be in-person on campus with a Balfour Rep or online at [www.balfourgrad.com](http://www.balfourgrad.com).
- Details about this process can vary from year to year.
- Students will be advised as to what to do through Skyward emails from the school.
- Distribution of caps and gowns will be done in late April or early May. A student will not be given his/her cap and gown if there is an outstanding obligation to the school (detention, fines, etc.).

## Graduation Ceremony

- Graduation is held on Fridays at NRG Stadium.
- The ceremony begins at 9 am.
- Students are to arrive one hour before the ceremony begins with their cap and gown, stoles, and cords (if applicable).

## Diplomas

- Only one diploma is ordered for each student.
- Diplomas are distributed at graduation.
- Replacement of lost diplomas is not a service provided through the registrar's office.
- Code of Behavior Forms are given to each senior at the beginning of the school year to confirm correct spelling of his/her full legal name to be printed on the diploma.

## Final Transcript

- All colleges require a final transcript.
- Final transcripts are ordered during senior checkout. On the senior checkout sheet, they will have the opportunity to request their final transcript to go to three (3) places for free. After that, transcripts will be \$2.00 each.
- One of the three final transcripts will be sent directly to the Admissions Office.
- The final transcript delivery date is in June (date changes yearly).
- Processing this final transcript is contingent upon a clear record (books, fees, fines, etc.)

# Medals and Honor Cords

- Honor cords and medals are distributed at graduation practice.
- Each student is responsible for bringing their award or medal with them to the graduation ceremony.
- Only the medals and cords approved by the PISD school board and distributed by the campus are allowed.
- A list of the medals and cords is below.
  - All A's for 4 years (Silver Cord)
  - Valedictorian Medal
  - Salutatorian Medal
  - Top 10 Graduate Medal
  - Class Officer Medal
  - Student Council Officer Medal
  - Summa Cum Laude: Top 5% of Class (Double Gold Cord)
  - Magna Cum Laude: Top 6-10% of Class (Gold Cord)
  - National Honor Society Member (White Collar)
  - National Honor Society Member with 5.0 GPA (Double Gold Cord)
  - National Honor Society Member with Service Hours (Gold/Blue)
  - Art National Honor Society (Multicolored)
  - National Technical Honor Society (Purple and White Cord)
  - Spanish Honor Society (Red Cord)
  - Art Honor Society (Rainbow Cord)
  - Military (Red, White and Blue Cord)