

**AGENDA  
MERCED COUNTY BOARD OF EDUCATION  
March 18, 2024**

**REGULAR BOARD MEETING**

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**Merced County Office of Education - 632 West 13<sup>th</sup> Street, Merced CA 95341 – Board Room**  
The meeting begins at 3:00 p.m.

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*[These proceedings may be recorded.]*

**I. Open**

- A. Call to Order at \_\_\_\_\_ PM by Chairperson \_\_\_\_\_
- B. Roll Call:
  - Fred Honoré, Chairperson \_\_\_\_\_
  - Dennis Hanks, Vice Chairperson \_\_\_\_\_
  - Frank Fagundes Member \_\_\_\_\_
  - Tim Razzari, Member \_\_\_\_\_
  - Geneva Brett, Member \_\_\_\_\_
- C. Others Present: \_\_\_\_\_

**II. Flag Salute - Pledge of Allegiance to the Flag**

**III. Presentation**

- A. Presentation of Plaques to MCOE Outstanding Classified, Certificated, and Management Employees for the Quarter ending March 2024
  - 1. Classified Employee: Naomi Mendez, Special Education
  - 2. Classified Employee: Armando Gutierrez, Business Services
  - 3. Certificated Employee: Ann Marie De Anda, Special Education
  - 4. Management Employees: Stephanie Roe, Special Education
- B. Presentation of the California School Public Relations Association (CalSPRA) awards
  - 1. Annual Report – 2022 Merced County Schools Annual Education Report
  - 2. Infographic – [Rise to Higher Grounds Program Logo](#)
  - 3. Internet/Intranet Website – [MCOE Website](#)
  - 4. E-Newsletter (Internal) – [Newsletter: Severe Weather Alert](#)
  - 5. Award of Merit – [Merced Children's Holiday Choir Logo](#)

**IV. Consent Agenda:** Items listed under Consent Agenda are considered to be routine administrative functions and will be acted on by the Board in one motion and one vote. Any items under the Consent Agenda may be discussed; however, if the item needs further clarification and discussion, it may be removed from the Consent Agenda at the request of the Board or the Superintendent and considered separately. Information concerning Consent Agenda items will be provided to each Board member for study before the meeting. It is understood that the Superintendent recommends approval of all consent items unless otherwise noted. (*Board Bylaw 9322*)

- A. Minutes of Regular Meeting on February 20, 2024
- B. Resolution No. 2024-07 Recognizing April 1-5, 2024, as the Week of the Young Child
- C. Retirement Resolutions:
  - 1. Resolution No. 2024-05 Honoring Sandra Howard
  - 2. Resolution No. 2024-06 Honoring Holly Newlon

Motioned by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote \_\_\_\_\_

**V. Written Communications**

- A. Correspondence Received By Chairperson
- B. Correspondence Received By Board Members
- C. Correspondence Received By Superintendent

**VI. Call for Public Comments on Agenda & Non-Agenda Items**

During this portion of the agenda, the public is invited to address the Board on any item of interest that is within the Board's jurisdiction (*Education Code 35145.5; Government Code 54954.3*). The Board shall conduct no discussion, deliberation, or action on any item not appearing on the posted agenda, except as authorized by law raised (*Education Code 35145.5, Government Code 54954.2*). Members of the public are limited to five minutes on each topic or agenda item and public participation cannot exceed 20 minutes total for each topic or agenda item (*Government Code 54954.3; Board Bylaw 9322 & 9323*).

**VII. Future Agenda Items**

**VIII. Superintendent's and Board Member's Report (Information/Discussion Only)**

- A. Board Member's Report (*if any*) Board Members
- B. Superintendent's Report Steve M. Tietjen

**IX. Business Items for Action**

A. Holiday Schedule for 2024-2025

Steve M. Tietjen  
County Superintendent

It is recommended that the Board of Education approve the 2024-2025 Holiday Schedule

Motioned by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote \_\_\_\_\_

B. Gateway Adult Education Consortium

Holly Newlon  
Director-Educational Svcs.

It is recommended that the Board of Education approve Mary Whited to serve as the official Merced County Office of Education representative on the Gateway Adult Education Network (GAEN) Consortium Board effective April 1, 2024.

Motioned by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote \_\_\_\_\_

C. Sale or Disposal of Surplus Property [Resolution No. 2024-04]

Janet Riley  
Asst. Supt.-Business Svcs.

It is recommended that the Board of Education adopt **Resolution No. 2024-04** Authorizing the sale or disposal of surplus property as submitted (*Education Code 1279*)

Motioned by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote \_\_\_\_\_

D. 2023-2024 Second Interim Report

Rosa Casillas  
Director-Business Svcs.

It is recommended that the Board of Education approve the Second Interim Report and the Criteria and Standards Review – Second Interim Report

1. Approve and Authorize the Superintendent to Sign the Notice of Review
2. Approve Notice of Criteria and Standards Review – Second Interim Report

Motioned by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote \_\_\_\_\_

During this portion of the agenda, the public is invited to address the Board on identified items before adjournment into a Closed Session.

**XI. Closed Session** Pursuant to Education Code 35146 to Hear Appeal of Denial of Interdistrict Attendance Request

*The Board will proceed into Open Session.*

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Roll Call Vote:

Honoré	_____
Hanks	_____
Fagundes	_____
Razzari	_____
Brett	_____

Conference with real property negotiator, property management, Darin Dupont Negotiator of Real Property/Land Development issues, pursuant to Government Code Section 54956.8.

Motioned by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote \_\_\_\_\_

Motioned by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote \_\_\_\_\_

**Availability of Documents for Public Inspection:** Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the Merced County Office of Education to all or a majority of the members of the Merced County Board of Education less than 72 hours before that meeting are available for public inspection in the Superintendent's Office at the Merced County Office of Education, 632 West 13<sup>th</sup> Street, Merced, CA 95341, during normal business hours. The agenda is made available on our website: [www.mcoe.org](http://www.mcoe.org) (Government Code 54957.5) (Board Bylaw 9320 & 9322)

March 8, 2024

To: All MCOE Employees  
From: Outstanding Employee Selection Committee  
Subject: **OUTSTANDING EMPLOYEES**

The following Merced County Office of Education employees have been selected as MCOE's "Outstanding Employees" for quarter ending **MARCH 2024**.

CLASSIFIED



Naomi Mendez  
Special Education Dept.

CLASSIFIED



Armando Gutierrez  
Business Services Dept.

CERTIFICATED



Ann Marie De Anda  
Special Education Dept.

Confidential/Supervisory/Management



Stephanie Roe  
Special Education Dept.



Naomi, Armando, Ann Marie & Stephanie, who exemplify MCOE's commitment to quality education and students, will be honored at the March 18, 2024 Board Meeting at 3:00pm.

*Congratulations to our Employees of the Quarter!*



*The Merced County Office of Education (MCOE) Communications team accepts awards from the California School Public Relations Association (CalSPRA). From left, MCOE Communications and Public Relations Officer Nathan Quevedo, Media and Communications Specialist Kathleen Ochoa, Media and Communications Specialist Hector Ramirez, Events and Community Engagement Stacie Arancibia and Merced County Superintendent of Schools Dr. Steve Tietjen.*

## Merced County Office of Education Receives Statewide Honors for Communications

The Merced County Office of Education received four Awards of Excellence and one Award of Merit from the California School Public Relations Association (CalSPRA), a statewide organization that promotes public understanding, commitment and support to public education.

MCOE, among other local educational agencies and school districts, were recognized for their initiatives in communication and community engagement at CalSPRA's Annual Conference and awards banquet on March 1 in Sacramento. MCOE Communications Officer Nathan Quevedo, who also serves as CalSPRA Past President, hosted the event in Sacramento.

"It is extremely exciting to honor MCOE with this award," said CalSPRA President Jessica Hull. "CalSPRA members across California help lead our school communities through a variety of challenges, providing effective communication in the face of uncertainty and polarization. Now, more than ever, successful communication is at the heart of public education. This award-winning example is just one way MCOE provides excellent communication work every day."

MCOE received Awards of Excellence in the following categories:

Annual Report — 2022 Merced County Schools Annual Education Report  
Infographic — Rise to Higher Grounds Program Logo



Additionally, the Merced Children's Holiday Choir Logo received an Award of Merit.

CalSPRA's Excellence in Communication Awards program recognizes superior achievement in meeting strategic goals through high-quality communications and public relations programs. Each entry is evaluated by communication professionals on the overall excellence of the entry.

#### **About CalSPRA**

The California School Public Relations Association (CalSPRA) is a nationally recognized leader in school communications with a membership of more than 850. Members represent school districts and county offices of all sizes, ranging from the largest urban districts to those located in remote areas serving one or two schools, as well as other professionals in the field of education.

## **ABOUT MCOE**

Merced County Office of Education (MCOE) assists Merced County's 20 school districts through support and oversight of curriculum and instruction, career and alternative education, business services, early care and education, technology, migrant education, special education, and teacher credentialing. MCOE is led by the elected Merced County Superintendent of Schools, Dr. Steve M. Tietjen, and governed by the Merced County Board of Education. While serving as a focal point to facilitate local school/government/community partnerships, MCOE is responsible for the fiscal oversight of each school district in Merced County, hears appeals for student expulsion hearings and interdistrict transfers and operates the outdoor school Camp Green Meadows.

For more information, visit [www.mcoe.org](http://www.mcoe.org).

**Mailing Address:** Merced County Office of Education  
632 W 13th Street  
Merced, CA 95341

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Merced County Board of Education

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# Consent Agenda



Steve M. Tietjen, Ed.D. | County Superintendent of Schools

**MINUTES  
MERCED COUNTY BOARD OF EDUCATION  
February 20, 2024**

**REGULAR BOARD MEETING**

Merced County Office of Education Board Room  
632 W. 13<sup>th</sup> Street, Merced, CA 95341

**I. Opening**

- A. Board Chairperson, Fred Honoré, called the regular meeting of the Merced County Board of Education to order at 3:05 PM.
- B. Members present were Fred Honoré, Dennis Hanks, Tim Razzari, and Geneva Brett. Frank Fagundes was absent.
- C. Others present: Emily Tietjen, Kimberly Chastain, May T. Moua, Mark Dieu, Maria Barajas-Duran, Cindy Gentry, Cristina Vara, Nathan Quevedo, Martin Macias, Janet Riley, Maria Cuevas, Yolanda Campos-Senior Executive Assistant to the Superintendent, Steve M. Tietjen-County Superintendent

*The Board identified closed session agenda item(s) and proceeded into Closed Session.  
The public was invited to comment on identified items prior to adjournment into Closed Session.*

*The Board proceeded into a Closed Session.*

**II. Closed Session for Appeal of Pupil Expulsion #2024-01**

3:05 PM – **Expulsion # 2024-01**

The Merced County Board of Education met in closed session for the appeal of Pupil Expulsion #2024-01.

**III. Executive Session for Board Deliberation of Pupil Expulsion # 2024-01**

The Merced County Board of Education met in Executive Session to deliberate on Pupil Expulsion #2024-01.

**IV. Closed Session for Action of Pupil Expulsion #2024-01**

*The Board proceeded into an Open Session.*

**V. Open Session – Reported Action of Pupil Expulsion # 2024-01**

In the Appeal of Pupil Expulsion #2024-01, **Geneva Brett** moved and **Tim Razzari** seconded a motion that the Merced County Board of Education adopt the Findings of Facts and the Order affirming the decision of the Merced City Elementary School District Board of Trustees. The motion was carried with a vote of 4-0 (*Fagundes absent*).

Vote (by roll call)	Brett	<b><u>Yes</u></b>
	Fagundes	<b><u>ABSENT</u></b>
	Hanks	<b><u>Yes</u></b>
	Honoré	<b><u>Yes</u></b>
	Razzari	<b><u>Yes</u></b>



**VI. Flag Salute – Pledge of Allegiance to the Flag**

**VII. Consent Agenda:** Items listed under Consent Agenda are considered to be routine administrative functions and will be acted on by the Board in one motion and one vote. Any items under the Consent Agenda may be discussed; however, if the item needs further clarification and discussion, it may be removed from the Consent Agenda at the request of the Board or the Superintendent and considered separately. Information concerning Consent Agenda items will be provided to each Board member for study prior to the meeting. It is understood that the Superintendent recommends approval of all consent items unless otherwise noted. (*Board Bylaw 9322*)

- A. Minutes of Regular Meeting on January 16, 2024
- B. **Resolution No. 2024-03** Recognizing March 2024 as Arts Education Month

**Geneva Brett** moved, and **Dennis Hanks** seconded the motion to approve the Consent Agenda as submitted with a minor correction to the minutes on Resolution No. 2024-02. The motion was carried with a vote of 4-0 (*Fagundes absent*).

**VIII. Written Communications**

- A. Correspondence Received By Chairperson: None.
- B. Correspondence Received By Board Member:
  - 1. Form 700 – Statement of Economics Interests.
- C. Correspondence Received By Superintendent: None.

**IX. Call for Public Comments on Agenda & Non-Agenda Items**

The public was invited to address agenda items, submit items within the subject matter jurisdiction of the Board for future consideration, or speak to issues related to the function and operation of the County Board of Education.

No comments were made.

**X. Future Agenda Items**

**XI. Superintendent's and Board Members' Report (Information/Discussion Only)**

- A. Educational Alliance Report: Martin Macias and Emily Tietjen provide the report.
- B. Report of Independence Auditor's Report for Fiscal Year Ended June 30, 2023, by EideBailly: Mark Dieu provided the Auditor's Report for the Fiscal Year Ended June 30, 2023.
- C. 2023/2024 Mid-Year Local Control Accountability Plan (LCAP) Cindy Gentry provided the update.
  - 1. Budget overview for Parents' Schools operated by Merced County Office of Education
  - 2. Budget overview for Merced Scholars Charter School
  - 3. Budget overview for Come Back Charter School
- D. Report on Attendance of the CTA Annual School Board Dinner: Superintendent Steve M. Tietjen and Board members Geneva Brett, Frank Fagundes, and Tim Razzari attended the dinner.
- E. Board Member's Report (*if any*):
- F. Superintendent's Report: Steve M. Tietjen reported on the following:
  - 1. MCOE's Annual Report on Our Schools
  - 2. Parent Leadership Institute Conference – March 2, 2024, @ Golden Valley High School
  - 3. MCSBA Spring Dinner – March 25, 2024 @ Atwater Juniper Elementary School

## **XII. Business Items for Action**

### **A. Quality Uniform Complaint Report**

It is recommended that the Board of Education review and approve the Uniform Complaint Report Summary for Quarter Period October 2023 through December 2023. Emily Tietjen provided the report.

**Genevea Brett** moved and **Tim Razzari** seconded a motion to approve the Uniform Complaint Report Summary for Quarter Period October 2023 through December 2023. The motion was carried with a vote of 4-0 (*Fagundes absent*).

### **B. 2024 Ballot for CSBA Delegate Assembly**

It is recommended that the Board of Education authorize cast ballots for the 2024 Ballot for CSBA Delegate Assembly for Region 3 (Merced County) and the 2024 Ballot for CSBA Delegate Assembly for Subregion 8-D.

Steve Tietjen provided the information.

**Geneva Brett** moved and **Dennis Hanks** seconded a motion to vote for Zachery Ramos from Gustine Unified School District. The motion was carried with a vote of 4-0 (*Fagundes absent*).

## **XIII. Adjournment**

**Dennis Hanks** moved, and **Geneva Brett** seconded the motion to adjourn the regular meeting of the Merced County Board of Education at 4:12 PM. The motion was carried with a vote of 4-0 (*Fagundes absent*).

Respectfully submitted,

Steve M. Tietjen, Ed.D.  
County Superintendent of Schools  
Secretary to the Board of Education

SMT/mc

**Merced County Board of Education**

Fred Honoré, Chairperson

Dennis Hanks, Vice Chairperson

Frank Fagundes, Member

Tim Razzari, Member

Geneva Brett, Member



**Resolution No. 2024-07**

**RELATIVE TO THE WEEK OF THE YOUNG CHILD**

- Whereas,** the public must be more aware of the needs of young children, birth to age eight, and their families in a rapidly changing world; and,
- Whereas,** parents, teachers, and others who work with and care for young children must be recognized for their contribution to the good of our society; and,
- Whereas,** all people in a civilized society share the responsibility for the education and protection of young children; and,
- Whereas,** young children and their families care that the development and educational services are available, affordable, and of the highest quality; and,
- Whereas,** public policy should clearly reflect the well-being of young children as among the state's highest priorities; and,
- Whereas,** in our pluralistic society, public and private agencies and institutions must form productive partnerships and offer rich and varied opportunities for the education of young children, parents, and teachers; and,
- Whereas,** education aims to enhance the children's individual qualities, build their self-respect and foster a sense of responsibility for themselves and their community; and,
- Whereas,** young children are intrinsically motivated to learn and need safe environments that are responsive to their developmental needs to become capable citizens of the world; and,
- Whereas,** each generation of young children renews the society with their sense of wonder, energy, eagerness, and vision; and,
- Whereas,** in the faces of California children, we see the reflection of many cultures and many people who live harmoniously in our state; and,
- Whereas,** it is society's responsibility to provide laws and regulations that enhance the quality of life for young children; and,
- Whereas,** young children represent the reality of today and the hopes and dreams of tomorrow.

**Now, Therefore, Be It Resolved,** that the *WEEK OF THE YOUNG CHILD* will be proclaimed April 1-5, 2024, "Bring Communities Together for Children." Join our community in support of this worthwhile effort and see this dream come true every year for our children.

**Adopted** this 18<sup>th</sup> day of March year of 2024 by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

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Steve M. Tietjen, Ed.D., Secretary to the Board  
Merced County Superintendent of Schools

***Merced County Board of Education***

Fred Honoré, Chairperson

Dennis Hanks, Vice Chairperson

Frank Fagundes, Member

Tim Razzari, Member

Geneva Brett, Member

***Resolution No. 2024-05***  
***Honoring***  
***Sandra Howard***

***Whereas***, Sandra Howard has elected to retire from her position as a Part-Time School Nurse in the Special Education Department with the Merced County Office of Education; and,

***Whereas***, the Merced County Board of Education and the Merced County Superintendent of Schools hereby wish to make known their respect and admiration for Sandra's 17 years of service with the Merced County Office of Education; and,

***Whereas***, Sandra began her employment with the Merced County Office of Education (MCOE) in July 2007 until February 2024, for a total of 17 years with MCOE; and,

***Whereas***, Sandra's previous employment working with the Merced City School, Dos Palos School District, and Valley Community Hospital as a School Nurse brings her to a total of 25 years served in education; and,

***Whereas***, Sandra obtained a Master's Degree from Fresno State; and,

***Whereas***, Sandra has been an integral part of the nursing group for over 17 years. I have had the privilege of supervising Sandy for over 13 years. Sandy is a Registered Nurse (RN) in the Special Education department which serves students with moderate to severe disabilities in the Westside part of our county (Dos Palos, Los Banos, Gustine, and Santa Nella); and,

***Whereas***, Sandra has ensured that the health needs of our students are taken care of. She ensured that all students had updated immunizations as per state guidelines. She followed up with parents if the student had missed an immunization or if there were any health concerns. Sandra regularly visited the classrooms she was assigned to and was available to teachers who had any concerns about students' health. If needed, she developed an Emergency Plan for the students and provided the necessary training to the staff. Sandra is a caring nurse, and she is willing to help anyone in need when asked. Teachers and parents appreciate her expertise and follow-through. It was a privilege to be her supervisor and she will be missed. I wish her well in her retirement and spending time with her beautiful family. Her grandbabies will be happy to spend special time with her and Rick. Sandy, Bon Voyage and have fun for us!; and,

***Whereas***, Sandra will take pleasure in spending more time with her husband Rick, and her children, Joel, Kate, Mallory, and Bryce; and,

***Whereas***, after retirement, Sandra plans to travel, spend quality time with her grandchildren; and volunteer; and,

***Now, Therefore Be it Resolved***, that the Merced County Board of Education and the Merced County Superintendent of Schools do hereby commend Sandra for her dedicated years of service to ensure "Every Student A Success" and "Nurture, Serve, Lead" and extend their sincere best wishes for a happy, fulfilling retirement.

Adopted March 18, 2024

Steve M. Tietjen, Ed.D, Secretary to the Board  
Merced County Superintendent of Schools

***Merced County Board of Education***

Fred Honoré, Chairperson  
Dennis Hanks, Vice Chairperson  
Frank Fagundes, Member  
Tim Razzari, Member  
Geneva Brett, Member

***Resolution No. 2024-06***  
***Honoring***  
***Holly Newlon***

***Whereas***, Holly Newlon has elected to retire from her position as a Director with the Educational Services Department with the Merced County Office of Education; and,

***Whereas***, Holly began her employment with the Merced County Office of Education (MCOE) in August 1998 until March 2024; and,

***Whereas***, the Merced County Board of Education and the Merced County Superintendent of Schools hereby wish to make known their respect and admiration for Holly's 26 years of service with the Merced County Office of Education; and,

***Whereas***, Holly's previous employment working as an Instructor at CSU Sacramento, 3 years (concurrent while employed with MCOE) and as a Vocational Instructor with Proteus in Fresno, CA for 9 years, brings her to a total of 35 years served in education; and,

***Whereas***, Holly obtained a Bachelor's Degree in Management and Organizational Development from Fresno Pacific University, she earned her Master's Degree from CSU, Stanislaus, she earned her Designated Subjects Teaching Credential from CSU Sacramento, and earned her Administrative Services Credential from CSU Stanislaus; and,

***Whereas***, Holly has been a member of the following organizations: California Association of Regional Occupational Centers and Programs, California Department of Education Leadership Development Institute, Leadership Merced Class 17, Merced County Youth Council, Merced County One Stop System Leadership Team, Merced County One Voice, Washington D.C., Delta Kappa Gamma Society International, New Life Christian Fellowship Treasurer, Nursery Volunteer, Small Group Facilitator; and,

***Whereas***, Holly Newlon, Inspiring Students...Changing Lives! Holly was instrumental in creating the EMPOWER Program and the Phoenix Project. She led staff in creating EMPOWER from the ground up. Every program piece that was added was carefully thought out with care and concern. EMPOWER has been a successful program for the last 15+ years, serving at-risk youth in Merced County. The Phoenix Project was developed from the foundation of EMPOWER. Both programs have been successful in assisting individuals with employment and training needs. Holly's involvement with both programs has been vital to their success. Her leadership skills will truly be missed at MCOE. Holly has also been the Department historian – she provided background on why decisions and changes in programs were made. She has integrity and articulates concerns in a professional manner to ensure her voice is heard; and,

***Whereas***, Holly's coworkers say, "I worked very closely with Holly on the School to Career Program. I found Holly to be extremely professional, an incredible teacher and presenter – always a highlight presenter when addressing the Greater Merced Chamber of Commerce, and a co-worker who brought not only a can-do, but a big-picture attitude to all the events we planned for local schools. She was a pleasure to work with, sincere, thoughtful, and professional." Another expressed, "There are no words to express my gratitude for what Holly has done for me and my family. Since day one Holly has been patient, caring, honest and the love she has for people is evident in all that she does. I admire her work ethic and dedication. Holly has always been a great mentor and friend. Thank you, Holly, for inspiring me and changing my life." Another states, "Holly Newlon has made a tremendous impact within MCOE. As a transformational leader, she has created a positive change within our programs. She goes above and beyond to make people feel seen and heard. She has inspired staff to achieve new heights by instilling confidence and trust in their abilities. She is passionate in her endeavors and has shaped many future leaders in our organization. Her knowledge, values, and integrity are without parallel. Congratulations Holly for an incredible career with MCOE." Another coworker said, "Holly's leadership has been consistent, honest, conscientious, and encouraging. She has been a model to all of us on appropriate work ethic, morals, and values of which I will always be grateful for."; and,

***Whereas***, Holly will take pleasure in spending more time with her husband Troy (married since August 1981) and her children; son Travis, son Troy and daughter-in-law Emily, and grandchildren Hannah, Mary, Stephanie, Apollos, Gabriel, and Daniel; and,

***Whereas***, after retirement, Holly plans to initially celebrate with family in Florida. Holly also plans on spending summers with family and friends at her cabin in North Idaho as she learns to enjoy a new rhythm of life! and,

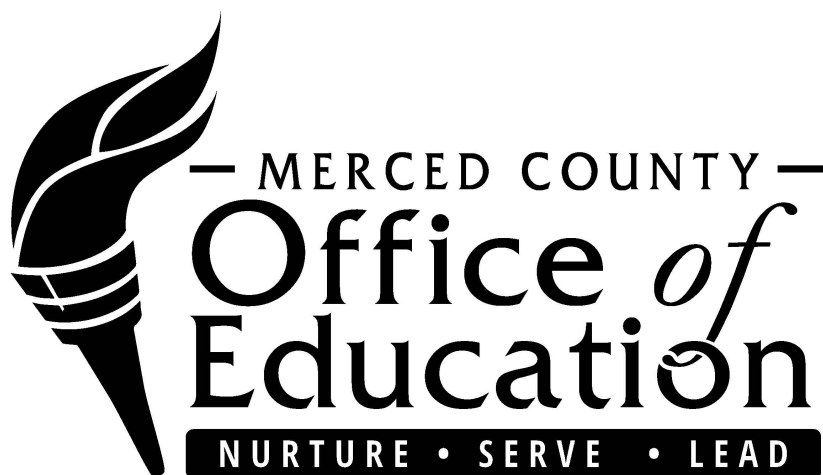
***Now, Therefore Be it Resolved***, that the Merced County Board of Education and the Merced County Superintendent of Schools do hereby commend Holly for her dedicated years of service to ensure "Every Student A Success" and "Nurture, Serve, Lead" and extend their sincere best wishes for a happy, fulfilling retirement.

Adopted March 18, 2024

Merced County Board of Education

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# Superintendent's and Board Members Report



Steve M. Tietjen, Ed.D. | County Superintendent of Schools



Merced County Board of Education

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# Business Items for Action



Steve M. Tietjen, Ed.D. | County Superintendent of Schools

March 2024

## Draft - Proposed

TO: All MCOE Staff

FROM: Steve M. Tietjen, Ed.D.  
 Merced County Superintendent of Schools

RE: **2024-2025 HOLIDAY SCHEDULE**

Following is the holiday schedule for 2024-2025\*:

Thursday	July 4, 2024	Independence Day
Monday	September 2	Labor Day
Monday	November 11	Veteran's Day
Thursday	November 28	Thanksgiving Day
Friday	November 29	In lieu of Columbus Day
Tuesday	December 24	In lieu of Admission Day
Wednesday	December 25	Christmas Day
Wednesday	January 1, 2025	New Year's Day
Monday	January 20	Martin Luther King Day ( <i>observed</i> )
Monday	February 10	Lincoln's Birthday ( <i>observed</i> )
Monday	February 17	President's Day (Washington)
Friday	February 14	President's Day (Washington) ( <i>observed</i> )
Monday	May 26	Memorial Day
Thursday	June 19	Juneteenth

\*CSEA #541 members should refer to 5.23 of the MCOE-CSEA Collective Bargaining Agreement for details regarding the substitution of a holiday.

**Day of Choice** - One day to be used on or before June 30, 2025, with advanced administrative approval. Eligible employees:

- Permanent CSEA #541 bargaining unit members
- Full-time permanent non-represented classified employees
- All classified management employees

Regarding holidays for substitutes and short-term classified employees:

1. **Short-term Term Employees** working more than 20 consecutive days, who work the day before and after a holiday, shall be granted holiday pay.
2. **Substitute Employees** are excluded from holiday pay benefits.

MCOE classified employees assigned to work sites that are closed for winter and spring break will take vacation, Day of Choice or payroll deduction during these periods for days other than those listed above. Exceptions to this rule are subject to the approval of the Primary Department Administrator.

Distribution: Cabinet, New Hire Orientation Packets, CSEA President, MCOTA President

**Merced County Board of Education**

Fred Honoré, Chairperson

Dennis Hanks, Vice Chairperson

Frank Fagundes, Member

Tim Razzari, Member

Geneva Brett, Member



**Resolution No. 2024-04**

**RESOLUTION OF THE BOARD OF EDUCATION OF THE  
MERCED COUNTY OFFICE OF EDUCATION  
AUTHORIZING THE SALE OR DISPOSAL OF SURPLUS PROPERTY  
Furniture, Equipment, Vehicle, and Other Surplus Properties**

**WHEREAS**, the Merced County Office of Education (MCOE) finds that the furniture, equipment, vehicles, and other surplus properties on the attached list are obsolete, damaged, or no longer needed for the MCOE's educational programs; and

**WHEREAS**, the property to be sold has been approved for sale or disposal by the assistant superintendent of the MCOE department requesting the disposal of the property; and

**WHEREAS**, no item on the list has a value greater than \$25,000, and therefore no appraisal is needed per Education Code Sections 1279; and

**NOW, THEREFORE, BE IT RESOLVED, DETERMINED, AND ORDERED** by the Merced County Board of Education of the MCOE as follows:

- Section 1. That the above recitals are true and correct.
- Section 2. That the Merced County Board of Education hereby declares the Property as surplus.
- Section 3. That the Merced County Board of Education directs the County Superintendent or Assistant Superintendent of Business Services, to conduct or supervise the sale of these items and other surplus property so authorized by MCOE assistant superintendents, subject to the terms of MCOE's standard surplus property procedures. Items that are not sold are authorized to be disposed of in the Merced County landfill or donated to another school district, public agency, or charitable organization, as applicable.

**ADOPTED, SIGNED, AND APPROVED** this 18<sup>th</sup> day of March, 2024.

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Fred Honoré, Chairperson  
Merced County Board of Education

I, Steve M. Tietjen, Clerk of the Governing Board of the Merced County Office of Education, do hereby certify that the foregoing Resolution was adopted by the Board of Education of said County Office at a meeting of the Board of Education held on the 18<sup>th</sup> day of March 2024, and it was so adopted by the following vote:

AYES:                      NOES:                      ABSTAIN:                      ABSENT:

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Steve M. Tietjen, Ed.D., Secretary to the Board  
Merced County Superintendent of Schools

**Exhibit “A”**

**Sale/Disposal List  
Quarterly Report  
March 18, 2024**

1. Multiple pallets of computers, monitors, printers, and related items
2. Variety of desks and tables, other furniture items
3. File cabinet(s)
4. Miscellaneous chairs
5. Miscellaneous gardening equipment
6. Assorted boxes of miscellaneous items
7. Vehicles
8. Student Projects