

## **ADMINISTRATION**

### **School Support Process**

#### **A. Goals**

The goals of the School Support Process in the School Division are:

1. To collaborate with the community on school improvement.
2. To develop measurable objectives that align with the strategic plan for the School Division and school specific needs which may include:
  - a. Raising student and school achievement in the core Standards of Learning disciplines;
  - b. Improving student and staff attendance;
  - c. Reducing the student drop-out rates;
  - d. Increasing the quality of instruction through professional development and licensure; and
  - e. Achieving the goal(s) and objectives of the School Division's strategic plan.
3. To seek continuous improvement in the schools.

#### **B. Implementation**

The School Support Process shall be implemented in the schools through activities of a School Planning Council, a Principal's Advisory Committee, an Instructional Leadership Team, and specific Action Teams. These bodies are integral in the development, implementation and review of the schools' Plans for Continuous Improvement.

### **C. Operating Principles**

The Superintendent shall establish guidelines for the operation of the School Planning Council and the Principal's Advisory Committee.

### **D. Oversight and Accountability**

1. The Department of School Leadership shall be responsible for collecting information from school principals to verify compliance with School Board Policies and School Division Regulations and for monitoring the development and implementation of schools' Plans for Continuous Improvement.
2. School Leadership will review each school's annual Plan for Continuous Improvement (PCI); and, in cooperation with school principals, will monitor outcomes related to the PCI throughout the year.
3. The Office of Planning, Innovation and Accountability will be responsible for annually surveying School Planning Council members and Principal's Advisory Committee members. Based upon survey results, the Office of Planning, Innovation and Accountability will prepare an annual report to be provided to the School Board.
4. Annual Review and Report

The School Support Process shall provide opportunities for school staff and community representatives to review annually the extent to which the school has met its goals and objectives. The School Division and the Virginia Department of Education produce annual school report cards to report school and student performance data, and the School Division produces additional reports regarding student outcomes and publishes the data on its website for public viewing.

### **Legal Reference**

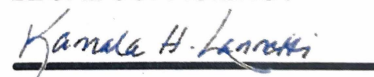
8VAC20-131-10, et seq., as amended. Virginia Department of Education Regulations Establishing Standards for Accrediting Public Schools in Virginia.

Code of Virginia § 22.1-253.13:6, as amended. Standard 6. Planning and public involvement.

Adopted by School Board: October 20, 1992  
Amended by School Board: September 2, 1997  
Amended by School Board: January 19, 1999  
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APPROVED AS TO  
LEGAL SUFFICIENCY

  
Kamala H. Larrick