

ADMINISTRATION

Appointment/Reappointment and Reclassification

A. Appointment/Reappointment

All administrative and supervisory personnel, except for temporary or part-time personnel, shall be appointed by the School Board upon the recommendation of the Superintendent.

When the Superintendent exercises authority to hire full-time administrators without first obtaining School Board approval, he/she shall require the administrator to sign an agreement setting forth the terms and conditions of employment as stated in all applicable School Board ~~P~~olicies or ~~R~~egulations which clearly states that school employment will cease absent formal action of the School Board to approve the employment within thirty (30) days if the position is full time.

B. Classification/Reclassification

The Superintendent is authorized to develop and implement regulations and procedures to classify and reclassify administrative, professional and classified positions to meet the needs of the School Division. Jobs that have experienced significant change may undergo job analysis to review and facilitate salary grade adjustment if needed in order to ensure equitable and fair compensation of employees.

C. Reassignment

The Superintendent may assign/reassign any administrator to any position within the School Division, provided that the Superintendent makes appropriate reports and explanations concerning such transfers upon the request of the School Board.

Editor's Note

~~See School Board Policy 4-11 Appointment~~

~~See School Board Policy 4-1 Definitions~~

Legal Reference

Code of Virginia § 22.1-70, as amended. Powers and duties of superintendent generally.

Code of Virginia § 22.1-297, as amended. Assignment of teachers, principals and assistant principals by superintendent.

Related Links

School Board [Policy 4-1](#)

School Board [Policy 4-11](#)

Adopted by School Board: October 20, 1992

Amended by School Board: February 17, 1998

Amended by School Board: September 7, 1999

Amended by School Board: June 8, 2004

Amended by School Board: April 19, 2005

Amended by School Board: December 3, 2013

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APPROVED AS TO
LEGAL SUFFICIENCY


