

Subcommittees

- **Enrollment**
 - Committee description:
 - Data Validation: Ensures the accuracy, reliability, and completeness of the provided enrollment information which will enable effective decision-making regarding facilities management and future programming needs.
 - Tasks
 - Complete a review of most current enrollment data projections.
 - Analyze trends and make a recommendation to the full committee for use as the agreed upon enrollment projection count for further use in other subcommittees and final recommendation.
 - Questions to be answered in report by SBAC
 - Which of the 4 Projected Models (Best Fit, Best Fit + Covid Adjustment, Housing Impact Model, Housing Impact HIGH Model) do you recommend using and why?
 - Which schools will be beyond existing capacity?
 - Which schools have capacity available to accommodate future enrollment?

- **Business Case Review**
 - Committee description:
 - Review Business case as presented in 2023.
 - Tasks
 - Conduct review and advise on the following aspects of the business case:
 - Data assumptions
 - Construction cost projections and financial assumptions
 - Space allocation and needs analysis
 - Questions to be answered in report by SBAC
 - Do you have concerns about any of the assumptions made in the business case?
 - Would you recommend changing any of the assumptions in the business case?
 - Is the business case supported by the findings of this and other subcommittees from a data standpoint?

- How do the identified solutions compare to one another? (e.g. renovation of 3 schools vs 4th school vs consolidation etc (just a suggestion))

- **Finance**
 - Committee description:
 - Conduct a review of the financial assumptions.
 - Tasks
 - Review construction cost projections.

- Review operational cost projections and assumptions for each scenario (consolidated, renovation/addition, 4th school)
 - Review financing/bond cost projections.
 - Provide a comparative analysis.
 - Questions to be answered in report of SBAC
 - What, if any, cost projections do you agree or disagree with and why?
 - From a financial standpoint only – provide a summary and cost estimate for each scenario that takes into account all aspects of varied solutions (consolidated, addition/renovation, 4th school)
 - What assumptions need to be updated to reflect the current financial climate?
- **Benchmarking & Programming**
 - Committee description
 - Understand the competitive environment. Determine what are best practices in the educational environment. Understand requirements and norms for the modern educational environment.
 - Tasks:
 - Evaluate best educational practices/programming
 - Determine what, if any, additional programming is needed
 - Make a recommendation as to class sizes, educational footprint designs
 - Understand restrictions and requirements (state/federal mandates) that impact classroom sizes, educational and recreational spacing/programming needs
 - What are non-negotiable items (spacing for special ed services, gym/cafeteria needs, etc.)
 - Understand where we are currently deficient and will likely be deficient in the future
 - Create a recommendation that addresses opportunities/deficiencies
 - Questions to be answered by the SBAC
 - How does Scarborough compare to the programming offered vs. other municipalities?
 - Are there opportunities for improvement – what are they?
 - Are there obsolete practices that can be eliminated?
 - How do programming and benchmarking play a role in the ultimate design/physical space requirements needed for Scarborough going forward?
 - What do you recommend be included in any future construction initiative and why?
- **Building Infrastructure**
 - Committee description
 - Review and report on the physical condition of the K-2 and Middle schools.

- Tasks
 - Conduct a review of the physical infrastructure of Blue Point, Eight Corners, Pleasant Hill and the Middle School
 - Conduct a review of the restrictions/opportunities for expansion on each property.
 - Develop a list of improvements/renovations that need to be made at each facility – as they currently sit. This should contain different categories with prioritization schedule and cost estimates.
 - Coordinate with the Finance subcommittee regarding your findings to obtain a more complete financial picture.
- Questions to be answered by the SBAC
 - What is the cost to bring current buildings up to code?
 - What additional costs would be incurred during the process of bringing schools up to code? (additional bussing, redistricting, space rental, etc).
 - What is the cost to add the appropriate security measures to each building?
 - Which schools are currently deficient in physical spacing needs and is there a possibility to address those needs on the existing property?

What is the difference between space allocation and enrollment numbers?

- **Communications**

- Committee description
 - Responsible for public engagement
 - Utilize a multi-channel public outreach campaign, which may include websites, social media, e-mail, public signage, notices in the newspaper and direct mail.

General Questions that should be addressed in the final SBAC report:

1. Which numbers/category from the enrollment do you support using and why?
2. What is the cost to bring the current buildings to code?
3. Should we keep the portables?
4. What is the impact of the portables on the footprint of the land of the building?
5. What are the building and space deficiencies at Blue Point?
6. What are the building and space deficiencies at Pleasant Hill?
7. What are the building and space deficiencies at Eight Corners?
8. What are the building and space deficiencies at the Middle School?
9. Does Wentworth have the capacity to help with space deficiencies? If so, what are the potential possibilities?
10. Does the Middle School have the ability to help with space deficiencies? If so, what would it take? Renovations? Additions?

11. Is it worth saving any of the K-2 schools (cost efficient)
12. Is there buildable space on the school campuses?
13. Define the baseline security standard for our schools?
14. What is the cost to implement appropriate security measures?
15. If the committee recommends abandoning one or more of the existing school buildings, what is the value or potential reuse of the property?
16. Are we losing programming/educational value due to current space restrictions?
17. What does the committee recommend is the best option in regard to grade groupings and why? ?
18. Based on the information in hand, what solution do you recommend?