



## NEW STUDENT RESIDENCY AND REGISTRATION CHECKLIST REQUIRED DOCUMENTS

**STUDENT'S NAME:** \_\_\_\_\_

**SCHOOL GRADE:** \_\_\_\_\_

### **RESIDENCY VERIFICATION**

1. \_\_\_\_\_ Affidavit of: Parent/Guardian OR Resident Affidavit OR Landlord / Property Owner Affidavit

2. \_\_\_\_\_ Homeowners: Mortgage statement, deed or real estate tax bill

OR

Renters: Current Signed Lease AND Landlord Affidavit

Lease Expiration Date: \_\_\_\_\_

3. \_\_\_\_\_ Two (2) Current Utility Bills     Gas     Electric     Oil     Water     Landline Telephone Only

### **REGISTRATION**

4. \_\_\_\_\_ Original Birth Certificate or Passport (Must Have Raised Seal)

5. \_\_\_\_\_ Registration Form (Basic Student Information / Emergency Contact)

6. \_\_\_\_\_ Request for Student Records Form

7. \_\_\_\_\_ Current Report Card

8. \_\_\_\_\_ New Enrollee Verification Form

### **HEALTH/OTHER**

9. \_\_\_\_\_ Health Assessment Record (Medical/Immunization Records)

10. \_\_\_\_\_ Acceptable Use and Internet Safety Agreement

11. \_\_\_\_\_ Publicity Release Form

12. \_\_\_\_\_ Custody Paperwork (If Applicable)

13. \_\_\_\_\_ IEP Evaluations (If Applicable - SpEd)

*For School Office Use Only - Documents verified by School Official (Print Name)      Date: \_\_\_\_\_*

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