



AGENDA

Ison Springs Elementary School Governance Council

Date | time 2/8/2023 | 3:00pm | *Location* Microsoft Teams

SGC Members

Lakasha Lee, Principal | Mykel Arnold, Elected Teacher | Ayanna Brown, Appointed Teacher | Lisa Splitt, Appointed Staff | Inga Coleman, Appointed Staff | Shante Dingle, Parent | Anthony Wells, Parent | Leslie Mullis, Community Member | Trevor Ramos, Community Member, Appointed |

Time	Item	Owner
3:00pm	Call to Order	Chair
3:02pm	Action Item: Approve Agenda	Chair
3:05apm	Action Item: Approve January Meeting Minutes	Chair
3:08pm	Discussion Item: Planning for Parent/Teacher SGC Elections*	Chair
3:15pm	Discussion Item: Planning for Annual Budget Approval**	Chair
3:25pm	Discussion Item: Spring Cross Council Meeting***	Chair
3:30pm	Informational Item: Principal's Update	Ms. Lee (Principal)
3:50pm	Informational Item: Superintendent Advisory Councils Updates	Council Representatives
4:00pm	Discussion Item: Draft Next Meeting Agenda	All Members
4:00pm	Action Item: Meeting Adjournment	Chair

Meeting Norms

Be on Time and Come Prepared | Be Respectful of Others' Opinions | Work for the Good of All Students

* The declaration period for parents and teachers interested in serving on their local SGCs will run from **February 1st to March 24th**. Click [here](#) to check how many council seats your school has open for these positions in this year's election cycle.

** FY24 Budget development begins on January 30th and will **conclude on February 10th (Elementary Schools) and February 17th (Middle/High Schools)**. SGCs should schedule their February meetings prior to their budget closure date to ensure the council has time to discuss and approve FY24 fiscal allocations.

*** The Governance Team is finalizing plans for its Spring Cross Council meetings. Look for information related to the dates, times, content of the meetings to be sent out soon.

SGC Council Members: Please fill in your council members names, email address, and term end dates.

First Name	Last Name	Fulton Email	Role	End Term Date
Mykel	Arnold	arnoldmn@fultonschools.org	Teacher	2022-2024
Ayanna	Brown	browna16@fultonschools.org	Teacher	2022-2023
Inga	Coleman	colemani@fultonschools.org	School Employee	2022-2024
Lisa	Splitt	splitt@fultonschools.org	School Employee	2022-2023
Shante	Dingle	DingleS@fultonschools.org	Parent	2022-2023
Anthony	Wells	actionandadventure@yahoo.com wellsde@fultonschools.org	Parent	2022-2024
TBD	TBD	TBD	Parent	
Leslie	Mullis	MullisL@fultonschools.org	Community Member	2022-2023
Trevor	Ramos	TRamos@sandyspringsga.gov	Community Member	2022-2023

Additional SGC Resources: The School Governance & Flexibility Charter System Webpage has a plethora of resources. Please click link below for easy access:

[Fulton County SGC Webpage](#)

[Access to SGC Trainings](#)

[Access to Resources](#)

Notes and Reminders

Below are some tips and additional details about the items listed on the first page of this document.

* **Setting the date, time, and location of your meeting:** It is a great idea to set your meeting schedule for the entire fall semester (if not the entire year) at your first meeting. Get this information posted at your school and on your SGC website and you will have already covered many requirements of the Open Records and Meetings Laws. It is important that SGC meetings are scheduled outside of school hours so that staff members can attend if they would like to do so. If your meetings will be held virtually, make sure to include a link so that members of the public are able to view the meeting on-line.

* **Action items:** All action items require a motion, a second and a vote (even seemingly simple things like the agenda and meeting minutes need to be voted on). Remember that principals and student members are not voting members, so even if they are designated as an owner of an action item, the voting members of the council will be responsible for motioning, seconding and voting on the item.

* **Discussion items:** These are agenda items that solicit feedback from council members. They do not require a vote.

* **Informational items:** It is common for councils to receive updates throughout the school year related to the day-to-day management of the school or district happenings. Informational items are usually meant to keep the council

up to date on important topics even if they do not fall under the purview of the council. These items do not require a vote.

* **Running the first meeting**: Note that in this agenda the principal runs most of the meeting until the point at which officers are elected and the newly elected chair takes the lead. This is a great practice as there will not technically be a standing chair at the beginning of the first meeting of the year. (Note: if the previous chair is still sitting on the council, they are welcome to run the beginning of year meeting until a new chair is elected)

* **Staffing your committees**: Remember that all SGC members should be a part of at least one committee. The Budget and Finance Committee and the Communications and Outreach Committee require a Chair (any voting SGC member), the principal, three voting SGC members and can have up to three additional SGC or external members. Also, every school needs a Principal Selection Committee regardless of whether they believe that their principal position might become vacant. This committee is comprised of the SGC Chair and three additional voting SGC members.

* **Nominating a representative for the Superintendent's Parent/Community Advisory Council**: All schools are asked to select a representative to serve on the Superintendent's Parent/Community Advisory Council. This group meets monthly with the superintendent to provide feedback and receive updates on important issues affecting FCS schools and local communities. Meeting dates/times/locations will be sent out to representatives prior to the first advisory council meeting. If a representative is unable to attend a meeting, another member of the council can attend in their place.

* **Drafting your next meeting agenda**: It is a best practice to draft an agenda for your next meeting at the end of each meeting to help your council plan its upcoming work. If unforeseen events require a council to modify the agenda, the council can simply edit the agenda and vote to approve the modified agenda at the beginning of the next council meeting.