

**SPRING-FORD AREA SCHOOL DISTRICT**  
**Property Committee**  
**February 22, 2024 –7:00 PM**  
**District Office Conference Room**  
**Meeting Minutes**

**Attendees:** Clinton Jackson, David Laky, Theresa Westwood, Karen Weingarten, Sagar Sharma, Dave Boyer, Will Cromley, Dennis Reece, Shawn Ryan, Dan Pellegrin and Steven Frank thru Zoom.

Acceptance of the January 17, 2024, Meeting Minutes by Clinton Jackson

**Ongoing Business**

**A. District office Renovation Project--front entrance-Safety**

We spoke about the Renovations at the district office. We informed everyone the door was relocated from the foyer area for safety reasons.

**B. Chiller Replacement Royersford**

We informed the committee that the Chiller shipped on 02-05-24 and is currently located in the crane company's yard. Mr. Jackson indicated we will not release any final payments until the work is completed.

**C. Chiller Replacement Limerick**

1. We discussed the Scheduled ship date of 02-20-24 (Waiting for Confirmation).
2. Mr. Jackson asked about a Plan B if chiller was not received. This would involve a chiller rental or the cleaning and re-hookup of the existing chiller.

**D. High School Tennis Courts**

We discussed the following items:

1. All fencing is complete
2. Nets are installed
3. Temporary lines painted on the Macadam (Spring Usage)
4. Waiting for Top Surface Color System installation (Temperatures needs to be above 50 degrees)

**E. Charlestown Landscaping**

We discussed Additional Grass Cutting costs due to additional cuts above the contractual agreement. The amount was \$12,000.

**F. Spring City Elementary School (Update).**

These items were discussed:

1. Township Planning Commission Review
  - a. Received Planning Commission's approval (With Conditions) Plans must include all Code ADA requirement Sidewalk extension to Parkview Blvd. (Property Owner Approval Needed)
  - b. Planning Commission recommended to move this forward to the Board of Supervisors
2. East Vincent Township Board of Supervisors Meeting on 02-07-24
  - a. We informed the committee that East Vincent Township granted full approval of the renovations at Spring City Elementary School.
3. ICS provided 75% drawings for review by the district on Monday the 19<sup>th</sup>.  
We informed the Committee that we are reviewing the drawings and will return them to ICS on Friday 02-23-2024 with final comments.

**G. School Police and Safety Update**

**1. Projects and initiatives**

- a. The school police and our administrators investigated (16) Safe 2 Say Something Tips since 1/17/24.
- b. The school police and our administrators investigated LightSpeed tips (21).
- c. All monthly Fire Drills, Evacuation Drills, and ALICE Drills were completed per Safe Schools requirements.
- d. The School Police (SFSP) and Administrators conducted Threat Assessment Meetings the first Monday of every month per Act 55 requirement.

## 2. Grants:

- a. The second part of PCCD grant 38439 is the purchase of eighty digital radios and 154 spare batteries. The radios and batteries are a vital part of our overall security communications plan. The radios and batteries have been ordered and we are awaiting delivery (May 2024 ETA).
- b. Chief Boyer is awaiting the completion of all Night Locks. The FLEX, 9<sup>th</sup> grade, and High School have some adjoining doors to be completed.
- c. The 23-2024 PCCD Grants for school safety were announced 1/11/24. We are applying for the competitive grant (Up to \$450,000) and the meritorious grant (\$45,000) for physical security. On 1/11/24 we applied for a PCCD meritorious grant for mental health support of \$197,125.00. On 2/16/24 we received the award notification for this grant ID# 42083.
- d. We will be sending out requests for quotation involving access control systems, crisis counselors, digital radio replacement batteries and physical security assessments by security contractors and emergency operation plan development.

## 3. Training / PD

- a. SPO Heydt will complete a webinar training on Reducing Campus Violence through Situational Awareness presented by Raptor Technologies on 1/23/24.
- b. SPO Heydt completed Threat Assessment Training for all staff to complete our annual Act 55 "In Person" Safety and Security Training. Training will occur on 1/31/24. The staff makeup date is 3/6/24.
- c. Chief Boyer is coordinating Reunification Training and a Tabletop Exercise for our Leadership during the summer retreat in August 2024. The Montgomery County Department of Public Safety and Emergency Management will be running the training. Our next meeting is set for 3/18/24.
- d. Chief Boyer completed PCAMC CATO/CATT Threat Training on 1/30/24 at the Montgomery County Training Center.
- e. Chief Boyer completed the mandatory Act 55 Safe School Coordinator Training (7 hours) at the Montgomery County Intermediate Unit on 2/2/24.

## 4. New Business: Future Action Items March 2024

- a. I will be adding an action item next month for the completion of the command center at the High School. Quotes and funding need to be reviewed first by Mr. Fink. We are asking for quotes for the purchase of (2) ViewSonic - CDE5530 55" Display + WMK-047-02 (wall mount) + VB-WIFI-001 (wifi card) ViewSonic - Part#: CDE5530-E1 and (2) articulating mounts for the display monitors. Total cost estimated not exceed \$4000.00. Funding will come from the Capital Reserve and then repaid from the School Safety Operating Budget.
- b. I will be adding an action item next month to complete the Command Center at the high school. Quotes and funding need to be reviewed first by Mr. Fink. COSTARS Vendor Contract #040-E23-214. Integrated Security Systems. will provide labor and materials to complete the following additional work. Provide and install Spring-Ford Area School District (SFASD) has invited Integrated Security Systems, LLC (ISS) to provide a proposal to provide and install (01) workstation and (05) decoders for the new command center. ISS will install one new workstation to operate 2 monitors and repurpose the existing workstation to operate another 2 monitors. The nine other monitors will require a decoder and Genetec license. Monitors and Power for each workstation and decoder will be supplied by SFASD. Total change order costs not to excess \$34,215.82. Funding will come from the Capital Reserve and then repaid from the School Safety Operating Budget.

## New Business

We discussed the following projects which are on the agenda for approval:

- A. High School Main Sprinkler Fire Pump
- B. 9<sup>th</sup> Grade Center and Brooke Elementary School carpet replacement
- C. High School and 8<sup>th</sup> Grade Paving
- D. Painting project-Oaks Elementary & Brooke Elementary Schools.
- E. Limerick Elementary Generator Replacement

## Actionable Items:

- A. Administration recommends board approval for the replacement High School Main Sprinkler Fire Pump.
- B. Administration recommends board approval for the 9<sup>th</sup> Grade Center and Brooke Elementary School Carpet Replacement
- C. Administration recommends board approval for High School and 8<sup>th</sup> Grade Center paving project.
- D. Administration recommends board approval for the Painting Project at Oaks and Brooke Elementary Schools. Administration recommends board approval for the replacement of the Limerick Generator.
- E. Administration recommends board approval for the additional costs to Charlestown Landscaping

**Items Recommended for Discussion at Next Board Meeting:**

**Preparations/Proposals for Next Meeting's Agenda:**

**Board Comment:**