



MEETING MINUTES

Cogburn Woods Governance Council
10/17/2023 3:00 pm | In-Person L. Garosi's Office

SGC Member Attendance

Lisa Garosi, Principal	X	Kerry Ward, Community Member	X
Paula Bowen, Teacher		Anne Zalubowski, Parent	X
Kelly Caudell, Appointed Staff		Adrienne Sienkowski, Parent	X
Lindsay King, Teacher		Jen Defore, Parent	X
Sunny Wright, Staff	X	Lauren Sanders, Community Member	X

K. Lathem, PTO President is also in attendance.

Action Items:

Motion	By Whom	Second By	Voting Results
To approve agenda	Anne Zalubowski	Lauren Sanders	Approved
To approve September's meeting minutes	Anne Zalubowski	Lauren Sanders	Approved
To approve charter funds for the vision/mission consultant	Sunny Wright	Lauren Sanders	Approved
To adjourn the meeting	Jen Defore	Lauren Sanders	Approved

Meeting was called to order at 3:09 pm by Adrienne Sienkowski

Discussion Item- Fall Cross Council Meetings: Cross Council meetings are coming up but we do not know the dates. We will need participants for our team. The Council agrees to delay determining who will attend when the dates are provided. At that time, an email will be sent to see who the participants are.

Discussion Item -Website Audit-: Our website audit went well. There was one piece of feedback from the audit that stated placing our dates and times in a different manner on our website.

Informational item – Educational Consultant (Van Soelen & Associates): Garosi reviews the quote from Van Soelen & Associates with the team. Garosi shares that she wanted to bring in an outside perspective to lead the work on the school's purpose and beliefs. Van Solen shares that the work we want to do reflects CWES' individualized purpose and that it's important to engage the teachers and parents in this process. One piece of the process would be connecting with the staff on a workday. The second piece would be connecting with families through surveys and in-person focus groups. Focus groups would be offered at different times and formats to try to meet the needs of our community. The products would be a revised purpose statement and a set of belief

statements. The timeline hasn't been determined yet. It is possible to begin the work this school year and finish over the summer, so CWES can have it for the 24-25 school year for the school's 20th anniversary. Student input could be included via a student survey or potentially a focus group; this would need to be determined.

Informational Item- Principal Update: Garosi and PTO will be meeting next with the electrical sign people. We will be breaking ground with electricity over Thanksgiving break. We are also going to be having parent engagement days, and we will be working on scheduling them. Fall engagement days will most likely happen during the day, and Spring engagement days will occur in the evening. CWES is continuing to look for a fourth-grade teacher. Garosi asks that SGC members review the semester action plan that was emailed, and the SGC members can review it more in-depth at the next meeting.

Discussion Item- Superintendent/Parent Advisory Council Update: Sienkowski attended this meeting. The district is struggling with hiring in different areas. Additionally, looking forward the board will be looking at considering a new instructional schedule.

Discussion Item- Charter Dollar Expenditure Proposals: Buddy benches were removed from the list because our brand-new benches, which were donated by an Eagle Scout, can be used for sitting or as a buddy bench. The SGC voted to approve \$3000 to work on our mission and vision statement with Van Soelen & Associates.

Action Items for Next Meeting: Updates from Thomas Van Soelen, Discussion of the Semester Action Plan, Discussion of remaining Charter Dollar Expenditure Proposals

Updated Budget:

SY 23-24 Budget	\$46,390	Voted
High Dose Small Group ParaPro	\$20,000	Aug. 2023
	\$26,390	
3.0 Counselor	\$11,000	Sept. 2023
	\$15,390	
Educational Consultant	\$3000	Oct. 2023
	\$12,390	

Meeting adjourned 4:02 pm.

Next Meeting will be on November 28th @ 3:00 in CWES Learning Commons

