2024-2025 Budget Calendar and School Board Election

November 14, 2023

- Board of Education approves the Budget Calendar

November 2023 – January 2024

- Administration reviews and modifies current and projected enrollment, staffing, and budget assumptions regarding State Aid, retirement increases and health insurance increases

December 2023

- Multi-Year Finance Plan is updated

December 12, 2023

- Presentation: CSE/CPSE Trends & Projections - Assistant Superintendent of Special Services Polly Tavernia & Director of Pupil Personnel Nicholas Pepe

January 9, 2024

- Board examines the multi-year finance plan in public session to receive input from public
- Discussion of prospective NYS Aid and Federal Aid, health insurance and retirement
- The Board receives an interim report on the budget development process to date, and discusses prospective tax cap, positions, and proposals associated with State Aid.
- Preliminary Tax Cap Limit calculation for discussion - Business Manager Parliament

February 13, 2024

- Superintendent presents Budget progress report to Board of Education
- Property tax base growth factor is established by the commissioner of Taxation and Finance on or about February 15. The BoE established a Tax Cap for the simple majority vote and is submitted the next day to the State Comptroller and the Commissioner of Education and Taxation and Finance by the District Treasurer.
- The Superintendent and Board discuss the budget development progress, and any/all areas in the budget that may be affected to reach the guidelines.
- Board establishes the spending and fund balance guidelines to be used by the Superintendent in development of a proposed budget.
- The Board of Education is presented with forecasts in the areas of: Enrollment, Scheduling, Buildings & Grounds, Transportation, Staffing, and Fund Balance Projections.

- The Superintendent presents a progress report on the budget development including potential areas affected to meet the guidelines.

March 1, 2024

- School districts must submit any information necessary for the calculation of the tax levy limit to the State Comptroller, and the Commissioners of Education and Taxation and Finance.

March 12, 2024

- The BoE establishes the acceptable tax levy limit either within or outside of the "Tax Cap" calculation by a simple majority vote and this is submitted the next day to the State Comptroller and the Commissioner of Education and Taxation and Finance by the District Treasurer. Board exams draft contingency (adversity) budget and growth budget

April 2, 2024 - April 6, 2024

- Districts must publish first of four legal notices of budget vote and board election, (i.e. 4 times during the 7 weeks (49 days) preceding the date of the election, the first notice being published not later than 45 days before the election). (The 45th day before the election falls on Saturday, April 6th. If newspaper(s) of general circulation will publish the first legal notice on Saturday, April 6th this complies with the deadline. However, better practice probably would be to publish on or before Friday, April 5, 2024, but not before Tuesday, April 2nd - the 49th day before the election). Publication on Monday, April 8, 2024 probably also is permissible pursuant to Gen. Constr. Law §25-a[1].

Weeks of April 2, 2024 - April 13, 2024

- Board and community will receive electronic Budget Update on April 1st including NYS Legislative Aid Revenue Results (If a NYS Budget is agreed to)

April 22, 2024

- School Board Candidate Nominating Petitions Due in the Office of the District Clerk by 5:00 p.m. 30 days before election.

- Voter submitted petitions (for propositions other than those required to be included in the notice of annual meeting) must be submitted 30 days before the vote.

April 23, 2024

- Date for drawing by District Clerk for determination of order for listing Board candidates on ballot or voting machine.

April 9, 2024

- Superintendent provides budget progress and revenue forecast updates (including adversity & growth)
- The Board of Education will adopt the proposed spending plan for voter consideration.

April 10, 2024 or April 19, 2024

- Report Card filed online with SED and transmitted to Press-Republican

April 18, 2024

- Voting on CEWW vacant board seats and tentative administrative budget

May 7, 2024

- District must complete budget at least seven (7) days before public hearing

May 7-21, 2024

- Detailed Proposed Budget Statement and required attachments available and will be mailed to residents upon request and e-mailed to BCSD subscriber list (during the 14 days before vote and on day of vote)

May 14, 2024 Location: Learning Theater Time: 7:00 pm

- Budget Hearing

May 15, 2024

- Deadline for Mailing "Budget Notice" (6 days before vote).

May 20, 2024

- Set-up and inspection of election machines

May 21, 2024 Location: Learning Theater Time: 11:00 am - 8:00 pm

- Annual Budget Vote

Voter Registration: Registration will take place at the District Office, 197 Haynes Road between the hours of 7:30 a.m. to 4:00 p.m.
Deadline to register to vote is May 7, 2024.

Absentee Ballots: Deadline to return an absentee ballot is May 21, 2024 by 5:00 pm.

Timeline - 2024 Budget Revote

May 28 - June 4

- Budget must be completed at least seven days prior to the budget hearing at which it is to be presented

June 4

- Deadline for publication of the first of two required legal notices prior to budget re-vote

June 11

- Publication of second and final legal notice prior to budget re-vote

June 4 - June 11

- Public Hearing to present budget 7-14 days prior to the re-vote

June 12

- Deadline for mailing “Budget Notice” (6 days before re-vote)

June 18

- Uniform Budget Re-vote Date

  No district is compelled to hold a budget re-vote, but if it does, it must be held on the third Tuesday in June, unless the Commissioner of Education, at the request of the school district, certifies no later than March 1st that such vote would conflict with religious observances, in which case the revote must be held (if at all) on the second Tuesday in June.