
MINUTES OF THE MILLVILLE SCHOOL DISTRICT BOARD MEETING

MONDAY, FEBRUARY 26, 2024

The Millville Area School Board held their regular meeting on Monday, February 26, 2024 in the Millville Jr./Sr. High School Library beginning 7:00 pm. Prior to the meeting, the Board met for an Executive Session to discuss personnel and contractual concerns.

1. ROLL CALL

The following Board members answered roll call: William Berger, Matthew Deihl, Susan Farr, Michael Farrell, Gena Maize, Heather Mausteller, Susan Myers, and Jessica Whitmoyer.

Also present were Joseph Rasmus, Superintendent; Whitney Holloway, Business Manager; Dee Davis, Director of Student Services; Matthew Mills, Secondary Principal; Matthew McWilliams, Supervisor of Buildings and Grounds; Dyson Savage, Technology Coordinator; and Chelsea Rosenberger, Assistant Board Secretary.

2. GUEST RECOGNITION AND COMMENTS

Guests Tony Lylo, Curtis Funkhouser, Miah Pope-Hughes, Carrie Hughes, Pastor Mark Boyer, Christopher Sassaman, Wendy Faatz, Emily Bloom, Gwen Utt, and Nelly Swisher all signed the register.

- Guest Nelly Swisher asked to comment on the recent solar project discussion. She explained that she would like to voice her opinion against the project and that the funding should go back to the students and education. Then, she shared a concern about nurse staffing. Ms. Swisher explained that she was concerned for the welfare and safety of our students if there is not a nurse in every building every day. In closing, Ms. Swisher asked why the water at the school has been reported to taste like chemicals.
 - Mrs. Myers answered that there had been some recent issues at the water treatment center and that this issue was with the borough, not the district.

2.1 Mr. Tony Lylo and Mr. Curtis Funkhouser - CMAVTS

- Mr. Tony Lylo, Business Manager at Columbia Montour Area Vocational Technical School began his presentation on the 2024-2025 CMAVTS budget with an update on the building project. He explained that there was still some additional construction to do this summer to include the machinery, carpentry, and building trades classrooms. Additionally, he explained that there was very positive feedback given by attendees at their recent Open House on the project.
- Then, Mr. Lylo began to review the budget with the Board. He explained that overall, there was an increase in the budget for the 2024-2025 school year of 2.3%. A major reason for the increase was that recently CMAVTS had to hire several new vocational teachers. However, even with this overall increase, Mr. Lylo explained that Millville's contribution was actually decreasing from the previous year. Then, he explained the formula used to calculate this total based on enrollment averaged over four years.
 - Mrs. Myers asked if that decrease in contribution would have any effect on the number of student slots available to Millville students.
 - Mr. Lylo answered that it could, but it was not likely because the number of slots is based on the four-year average.
- Next, Mr. Lylo showed the breakdown of expenditures in the CMAVTS 2024-2025 budget. He explained that the PSERS contribution is decreasing for the next school year. Mr. Lylo explained that they try to find ways to offset costs through donations, grants, etc.

- Mr. Curtis Funkhouser, CMAVTS Executive Director, concurred that the programs are very good about sharing expenses, highlighting the carpentry department.
- Mr. Lylo then reviewed the total allotment per category of expense. He shared that 8.1% of the budget was allocated to supplies/equipment/books; 3.9% was allocated for transportation; 2.3% was allocated for athletics (including salaries); 2.2% for outside services; 2.0% for utilities; and 1.5% for repairs. Finally, he shared some funding sources for this budget, being mostly from the sending school districts, federal funding, state funding, adult education, summer camps, interest payments, and some funding from the utilization of their fund balance.

3. SUPERINTENDENT'S REPORT

3.1 District Updates: Curriculum Committee Summary

- Mr. Rasmus began his report with a review of the discussion from the Curriculum Committee meeting the previous week. He explained that the Committee discussed proposed schedule changes in both buildings. Mr. Rasmus shared that the conversation was well received by those in attendance. Some of the suggestions made during the meeting would need to be considered in the new proposed schedule such as a change in the lunch schedule at the Elementary, to which the Food Service Manager was amenable.
- Mr. Rasmus explained that some of the benefits of the proposed Elementary schedule were that there would be more transition time between blocks of instruction; it would increase the actual instructional time for students; it would give a chance for more small group time; and it would allow for departmentalization and in turn, reduced prep time. However, there would be some barriers to these proposed changes. One of those would be how related arts teachers would be shared in the proposed schedule.
- Then, Mr. Rasmus explained that there has been a goal of administration to increase elective course offerings available to secondary students. However, with the addition of these elective courses, the classes often have low enrollment as result. He communicated that administration would be looking into courses, which could be offered every other year instead of every year. Additionally, Mr. Rasmus shared that the standard for Distinguished Honor Roll and the regular Honor Roll would be increased as well.
- Finally, Mr. Rasmus communicated that the Committee discussed the professional development plans for the next school year as well as curriculum development and lesson planning within the BDA format. He shared that there was also discussion about the potentiality of increasing the graduation requirements so that students would not be satisfying those requirements so early and have few core classes in their senior year.

4. ADMINISTRATIVE REPORTS

4.1 Monthly Reports

Mr. Sanders, Elementary Principal; Mr. Matthew Mills, Secondary Principal; Mrs. Dee Davis, Director of Student Services; Mr. Dyson Savage, Technology Coordinator; and Mr. Matthew McWilliams had all previously submitted their administrative reports for the consideration of the Board.

- Mr. Mills asked to share the letter within his report publicly giving recognition to the student in attendance. After reading, Mr. Mills congratulated Ms. Miah Pope-Hughes for her citizenship and character while at an away game serving as a Millville High School Cheerleader. The Board applauded Ms. Hughes and thanked her for representing Millville so well at this event.
- Then, Mrs. Davis asked to comment on the upcoming "Read Across America" week which had to be rescheduled. She shared that if the students reach their reading goal, Mr. Sanders would have to kiss a pig.
- Finally, Mrs. Mausteller wanted to thank Mr. Savage for his work in the Technology Department to save the district money.

- Ms. Maize then asked of Mr. Mills if there was a plan to rectify the pothole issue at the Elementary School driveway.
- Mr. McWilliams answered that they did receive quotes to fix it that were very high in price and that they would be discussed further at the upcoming Buildings and Grounds Committee meeting.

5. REPRESENTATIVE REPORTS

5.1 Monthly Reports

- *CMAVTS – William Berger & Susan Farr*
 - Mr. Berger explained that the most recent meeting they discussed the budget as presented. He shared that the school had received a large grant and that all of the adult education classes are full, which is encouraging news.
- *CSIU – Susan Myers*
 - Mrs. Myers shared a “Year in Review” document with the rest of the Board from the CSIU. She encouraged the Board to look at their website to read some interesting recent articles regarding artificial intelligence.

6. APPROVAL OF BOARD MINUTES

6.1 Board Meeting Minutes 2.12.24

A motion by Heather Mausteller and seconded by Susan Farr that the Millville Area School Board consider and approve the Millville Area School District February 12, 2024 Board meeting minutes

- Ms. Maize asked Ms. Rosenberger if the changes had been made as requested.
- Ms. Rosenberger answered that they had not yet been made.
- Ms. Maize asked if the statements she made last meeting could be added to the minutes.

The motion carried by voice vote. 8 Yea; 0 Nay; 1 Absent

7. BUDGET AND FINANCE

7.1 Expenditures

A motion by Gena Maize and seconded by William Berger that the Millville Area School Board consider and approve the February 26, 2024 general expenditures in the amount of \$346,308.25, nutrition expenditures in the amount of \$29,175.02 and athletic expenditures in the amount of \$1,056.00.

The motion carried by roll call vote. 8 Yes; 0 No; 1 Absent

7.2 Monthly Reports

The monthly financial reports were previously submitted for the consideration of the Board.

7.3 Food Service Provider

A motion by Gena Maize and seconded by Michael Farrell that the Millville Area School Board approve exercising the school's one year renewal option with Metz Culinary Management as the food service provider for the 2024-2025 school year with final approval required from the board once a contract is received.

The motion carried by roll call vote. 8 Yes; 0 No; 1 Absent

8. POLICY COMMITTEE

8.1 Second Reading MASD Board Policies

A motion by Heather Mausteller and seconded by Susan Farr that the Millville Area School Board consider and approve the second and final readings of the revised Millville Area School District Board Policies, as reviewed by the Policy Committee.

The motion carried by roll call vote. 8 Yes; 0 No; 1 Absent

9. CURRICULUM / EDUCATIONAL ITEMS

9.1 Revised 2023-2024 MASD School Calendar

A motion by Susan Farr and seconded by Heather Mausteller that the Millville Area School Board consider and approve the following revisions to the 2023-2024 District Calendar: March 11, 2024 which was formally denoted as a snow makeup day will be recognized as an instructional day for faculty, staff, and students as a result of school cancellation on February 13, 2024.

The motion carried by roll call vote. 8 Yes; 0 No; 1 Absent

9.2-9.3 Combined Action

A motion by Gena Maize and seconded by Jessica Whitmoyer that the Millville Area School Board consider and approve the following recommended action as presented.

o **9.2 - Secondary Curricular Excursions & Field Trips**

▪ A motion by is needed to consider and approve the Secondary curricular excursions and trips as presented.

- 9.2 A - February 22 - 24, 2024 - Regional Band Festival - Mrs. Sweeney
- 9.2 B - February 27, 2024 - Bloomsburg 24 Math Competition - Mrs. Myers
- 9.2 C - March 6 - 8, 2024 - Regional Chorus Festival - Mrs. Sweeney
- 9.2 D - March 23, 2024 - Regional Orchestra Festival - Mrs. Sweeney
- 9.2 E - April 6, 2024 - Rube Goldberg Competition - Mrs. Myers

o **9.3 - Elementary Field Trips**

▪ A motion is needed to consider and approve the Elementary Field Trips as presented.

- 9.3 A - May 1, 2024 - 3rd Grade Field Trip to Lewisburg Recreational Park - Ms. Guise
- 9.3 B - Dates to be Determined - Kindergarten, 1st Grade, 2nd Grade, 3rd Grade to Bloomsburg Children's Museum - Mr. Sanders

The combined motion carried by roll call vote. 8 Yes; 0 No; 1 Absent

9.4 CSIU 2024-2025 Driver Education Instruction and End Course Skill Test MOU

A motion by Heather Mausteller and seconded by Susan Farr that the Millville Area School Board consider and approve the Memorandum of Understanding between the CSIU and Millville Area School District for the CSIU to conduct the behind-the-wheel instruction and administer the End of Course Skills Test to students within the Millville School District in the 2024-2025 school year.

The motion carried by roll call vote. 8 Yes; 0 No; 1 Absent

10. PERSONNEL AND ACTIVITIES

10.1 Retirement - Sanders

A motion by Gena Maize and seconded by Michael Farrell that the Millville Area School Board postpone the recommended action to consider and approve accepting with gratitude the notice of retirement from EDWARD SANDERS as Elementary Principal, effective July 23, 2024.

The motion to postpone carried by voice vote. 8 Yea; 0 Nay; 1 Absent

10.2 Substitute Nurse

A motion by Jessica Whitmoyer and seconded by Susan Myers that the Millville Area School Board approve BREANNA WENNER, as a nurse substitute, clearances on file.

The motion carried by roll call vote. 8 Yes; 0 No; 1 Absent

10.3 Bloomsburg University Nursing Students Practicum Placement

A motion by Heather Mausteller and seconded by Susan Farr that the Millville Area School Board consider and approve the Bloomsburg University Nursing Students Practicum Placement of BRIANNA CARCIONE and REGINA BOLTUC with co-op School Nurse KARA FERRO, beginning February 28, 2024. Clearances on file.

The motion carried by roll call vote. 8 Yes; 0 No; 1 Absent

10.4 Assistant Softball Coach

A motion by Susan Myers and seconded by Gena Maize that the Millville Area School Board approve DONNA DAVIS, as Assistant Softball Coach for the 2024 spring sports season, clearances on file.

The motion carried by roll call vote. 8 Yes; 0 No; 1 Absent

10.5 Sound Board Professional Support

A motion by Jessica Whitmoyer and seconded by Gena Maize that the Millville Area School Board consider and approve allowing ADAM SORBER of Showco, LLC to provide professional development on operating the technology equipment in the High School Auditorium to the Technology Coordinator for a fee of \$120.00 per hour.

The motion carried by roll call vote. 8 Yes; 0 No; 1 Absent

10.6 FMLA

A motion by Heather Mausteller and seconded by Gena Maize that the Millville Area School Board consider and approve FMLA for employee #872 beginning March 12, 2024 pending the receipt of a doctor certification necessitating the leave.

The motion carried by roll call vote. 8 Yes; 0 No; 1 Absent

CLOSING DISCUSSION

- Ms. Maize asked if the Board could be given a report detailing the district expenditures to date against the budget for the total year for transparency of finances.
 - Mrs. Myers answered that the report was included in the agenda items presented to the Board.

11. ADJOURNMENT

A motion by Heather Mausteller and seconded by Susan Farr to adjourn the meeting. The meeting adjourned at 7:48 p.m.

Chelsea Rosenberger
Assistant Board Secretary