



## Request for Flexibility Automated Form Template

INSTRUCTIONS: Please write your responses in the boxes below.

School Name      Elementary     

Concept     

Topic     

Strategic Initiative(s)     

Additional Members

Waiver(s) Requested

List any waivers from state law, regulation, and/or rule required to implement the concept or Fulton county     

Waiver Number     

Select the topic(s) that most closely fits your request

- |  |  |  |                                |
|--|--|--|--------------------------------|
| Personal Fitness <input type="checkbox"/>      | Incomplete Policy <input type="checkbox"/> | School Day <input type="checkbox"/>            | Other <input type="checkbox"/> |
| Class Size <input checked="" type="checkbox"/> | Grading Policy <input type="checkbox"/>    | Instructional Minutes <input type="checkbox"/> |                                |

Concept Summary

Describe the need/challenge that your school seeks to address and identify how this

need/challenge is outlined in your school strategic plan.

Describe the proposed concept, and explain how it addresses the need/challenge identified above.

By collapsing the itinerant position that we have earned in PE, we will be able to afford a STEM Special Teacher Position as outlined in our Strategic Plan. This move will make us less reliant upon diminishing Flex Funds. All students in grades K-5 attend the STEM lab one time per week for forty-five minutes as part of our "specials" rotations (Art, Music, PE, and STEM). Our STEM lab is a student-centered learning environment that was designed to challenge and increase student engagement through the use of LEGO® Education products, robotics, and various hands-on and interactive activities while making connections to standards across multiple content areas. Each activity fosters the student's critical thinking skills and problem-solving abilities and encourages student collaboration in order to increase student engagement and achievement.

Supporting documents

Outline the expected results in the columns below. Add additional rows as necessary.

### Project Outcomes

### Short-Term Goals

### Long-Term Outcomes

100% of students will participate in a Weekly STEM Special. Teachers will have 4-5 days of common planning to focus on improving Professional Learning Community Process.

Increased number of students demonstrating growth in Math and Reading at the end of the year.

Increased number of students demonstrating growth in Math and Reading over a 2-3 year period. Improved communication and collaboration amongst teachers as quantified by surveys of PLC practices.

Include any research or evidence that the concept will positively affect your school's student population. If no research exists, please articulate the rationale for the likelihood of success of the concept and describe your plans for risk mitigation.

Our STEM lab engages students in engineering, robotics, LEGOs, and coding lessons that require students to follow the Engineering Design Process. This model challenges students to think critically and problem solve. The collaboration and challenging curriculum forces our students to think outside the box and learn that it is ok to make mistakes. This program continues to support our students in learning and implementing 21st century skills and encourages collaboration and teamwork.

We continue to focus on increasing student collaboration and supporting students in applying their learning to solve real world problems. We have found that these skill sets will not only equip them with the tools needed to be successful along their learning journey, however it will also support them in many facets of their lives.

The STEM lab has become a well-established part of our "specials" rotation this year. Clear lessons, expectations, and procedures have been put in place to support students with their lab experience, and classroom teachers now have increased opportunities to collaborate with their team through five days of common planning.

Impact on Students and Families, Personnel, Departments, Processes and Schools

Identify and explain - Known Implications  
(please choose one)

**Academics**

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If the RFF includes a new course, have you reached out the the content director for support?

The course is established as Advanced Strategies Lab.

Have you identified the board policy that you would need to waive?

Yes

If yes, please explain:

Class Size Waiver for PE

If this RFF includes a new course, what materials will you need (i.e. textbooks, equipment, instructional materials)?

If you are not creating a new course, how does your request impact the academics department?

We expect the course to have an impact on student performance in Math, Science, and Reading/Language Arts. The STEM teacher will coordinate with grade level teachers to align instruction to the Math and Science Standards.

**Nutrition**

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**Personnel/HR**

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What are the employee's job duties? In other words, what specifically will the person be doing who is working in the position?

STEM teacher's job duties will align with the teacher job description. The teacher will teach 45 minute sections to a rotation of grade level classes on a daily basis.

Have you identified the FCS' existing positions and reviewed the respective job description that may allow you to achieve this goal.

Yes

Have you consulted with your HR Director to determine if the person meets certification requirements (if applicable) for the position/assignment?

Yes

Comments:

**Schedule:**

**Transportation:**

**Technology:**

**Facilities:**

**Other: (Check this box if you are unaware of the departments impacted)**

In the space to the right, please identify, to the extent possible, how you plan to modify your school budget to cover additional costs. If applicable, identify external funding sources. Please use the budget template on the next page to provide the estimated costs of the proposed concept.

We will allocate any itinerant funds in PE to the creation of a STEM teacher. We will dedicate flex funds to cover the additional portion of the STEM Teacher. We will dedicate Cost Center funds to cover any additional cost of the position.

Budget Items

**Teacher(s)**

Item Description			
STEM Teacher			
Proposed Funding Source (s) Year 1**	\$70,000 from Flex Funds, 16802 from 0.2 in PE	Amount Budgeted* Year 1	84,012
Proposed Funding Source (s) Year 2**	\$65,000 from Flex Funds, TBD from 0.2 in PE, remainder from Cost Center	Amount Budgeted* Year 2	84,012
Proposed Funding Source (s) Year 3**	TBD from Flex Funds, TBD from 0.2 in PE, remainder from Cost Center	Amount Budgeted* Year 3	84,012

Notes

**Paraprofessional(s)**

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**Support Staff**

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**Additional Pay (certified)/Overtime (non-certified)**

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**Equipment**

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**Supplies/Materials**

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Item Description

Proposed Funding Source (s)  Amount Budgeted\* Year 1   
Year 1\*\*

Proposed Funding Source (s)  Amount Budgeted\* Year 2   
Year 2\*\*

Proposed Funding Source (s)  Amount Budgeted\* Year 3   
Year 3\*\*

Notes

**Professional Development**

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**Independent Contractor(s)**

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**Transportation**

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**Other Professional Services**

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**Other**

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**Other**

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**GRAND TOTALS**

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Year 1  Year 2

Year 3

\*When determining the Amount Budgeted for personnel costs, the principal should consult with the Learning Community Human Resources Director.

**\*\*For the Proposed Funding Sources(s), please indicate which of the following funding sources you intend to use: General Fund, Student Activities Fund, School Foundation/PTA, FCS Seed Fund, Grants, or Other (please specify the source).**

Initial Vetting

Yes  No  Maybe

CSAT Feedback

No feedback on this RFF

Area Superintendent Decision (Middle)

Yes  Yes with Modification  No

Public Comment

List the date that the Council posted the RFF proposal to the front of the school's main and SGC webpages as well as where it was placed within the school building.

List the date(s) and location(s) of public meetings during which the School Governance Council solicited oral comments.

Describe the process used to solicit written comments on the RFF proposal.

Describe any significant concerns raised during the Public Comment period. Explain how the Council has addressed these concerns.

Council Vote

List the date that the Council voted on the RFF and the number of affirmative votes from all voting members.