

Dear Parent/Guardian of a St. Rita student,

I am enclosing an Aurora City School calendar, medical emergency form and student rider survey for the prior school year. Please compare our school calendar with your school calendar and note the days that Aurora City Schools are not in session. Your bus will be picking up students at **Harmon Middle School and leaving by 7:25 AM daily**. You will need to transport them to Harmon in the AM. For the PM runs when Aurora is not in session we will have stops at the Bertram and Craddock Elementary for parent pick up. In the event Aurora has a 2 hour delay your bus will be provided 2 hours later than the normal time. There is no transportation when Aurora City Schools has a calamity day due to weather. **We do not do early dismissal or late starts at any school.**

Please return the forms ASAP.

When Aurora is in session the children are picked up at Harmon Middle School. At this time the bus number is # 21. That bus also leaves at 7:25 am promptly. For the PM routes the children board at St. Rita's. The bus makes one stop at the Bertram then proceeds to Craddock Elementary for parent pick up then Leighton Elementary where they board their respective neighborhood buses home.

The resident address of the child is taken into consideration when making the route. If your child is to be dropped off somewhere else, an Alternate Bus Change form needs to be filled out and sent to our office. All stops are not located at individual homes; most are corner or group stops. **No bus passes are given to students who do not live in Aurora.**

- The student is to be at their bus stop at least 10 minutes before the anticipated pick up time. Should there be less than 10 riders (per board policy) for more than two weeks, the service for your child may be discontinued.
- For the safety of the child we ask that if you need alternative transportation from a babysitter please make it at the same location throughout the week and on an existing route. We can pick up from one address and drop off at a different address; however we ask that it be 5 days a week. It gets very confusing for the student and driver when there are various stops and we do not want to misplace any child.
- Medical emergency forms must be on file in the Transportation office prior to riding the buses.

If you have any questions please feel free to call the transportation department between the hours of 8:00 and 4:00 at 330-562-8017 on school days.

Christine Wingler
Assistant Transportation Supervisor

Tammie Crissman
Secretary

If we do not hear from you or receive this bottom half of this page we will not include your child's information into our schedule.

----- detach,mail or fax-----

Aurora City School District
Transportation Department
102 East Garfield Rd.
Aurora, Ohio 44202
330-562-8017
330-954-2088 FAX

Does your student require transportation to and from St. Rita's
when **AURORA IS IN SESSION**

From Harmon To St. Rita's Am - Yes _____ No _____

From School - Yes _____ No _____

Neighborhood bus home in the Pm - Yes_____ No_____

Car rider/Walker @ Craddock in the Pm - Yes____No____

Student's name _____

School: St. Rita's

Please remember, if we do not hear from you we
WILL NOT schedule transportation for your student.

Feel free to call this office if you have any questions regarding the transportation of
your child.

Thank you for your cooperation.

ST. RITA BUS STOP AT THE BERTRAM (PM ONLY)

**LETTER MUST BE ON FILE IN TRANSPORTATION OFFICE BEFORE CHILD WILL BE
ABLE TO DEPART AT THIS LOCATION**

I _____, release Aurora City
Schools from any liability once my Child or children
(PRINT NAMES) _____, exit the bus
at the Bertram, on the PM bus route from St. Rita School.

SIGNATURE

DATE