

Sandy Springs Charter Middle School School Governance Council: Meeting Minutes

Wednesday, January 19, 2022

7:45-8:20 AM

Virtual Meeting via Microsoft Teams

Members in Attendance

Laurie Woodruff [Principal], Mary Frost [Council Chair] Austin Lawhead [Council Vice Chair], Neil Hytowitz, Flor Maurico-Santos, Melanie Couchman

Action Items:

Item	Approved or Denied
Action Item: Call to Order	Frost called to order, Couchman (motion), Lawhead (seconded), all in favor
Action Item: Motion to Approve Agenda	Couchman (motion), Mauricio-Santos (seconded) all in favor
Action Item: Approve December Meeting Minutes	Lawhead (motion), Mauricio-Santos (seconded), all in favor, Couchman abstained due to not having been present at last meeting
Action Item: Meeting Adjournment	Hytowitz (motion) Mauricio-Santos (seconded), all in favor

Informational Items, Discussion Items and Follow-up Actions:

Discussion Item: Strategic Budgeting Exercise	Frost relayed information about upcoming budget cycle exercise. The Budget and Finance Committee will meet to go through the exercise and will then report out at the next meeting.
Discussion Item: Charter Dollars Expenditure	Frost and Woodruff discussed that we have ordered the items that were voted upon. The orders are in process and we will update when items arrive.
Discussion Item: Schedule Committee Meetings <ul style="list-style-type: none"> . Budget & Finance- Preparation for Budget Approval . Communication & Outreach- Preparation for Elections 	Two committee meetings need to be scheduled. The Budget and Finance Committee will need to meet soon due to the budget opening. Communications and Outreach will also meet to discuss upcoming election cycle. Committee chairs (Frost and Couchman) will reach out to their committees to set times to meet. Frost will provide elections information, including the list of members who are rolling off at the end of the year.
Informational Item: Principal's Update	Woodruff provided updates on current state of school including return from Winter Break, COVID mitigation strategies, upcoming Early Release Day (1/24), and Prospective Parent Open Houses. Council also discussed surveying staff for second semester needs.
Discussion Item: Set Next Meeting Agenda	Budget and Communications Committees will report out, and the Design Thinking project will be updated. Any other district-related items will be included in the Principal's Update

Public Comment – No one was present to request public comment.