

Sandy Springs Charter Middle School School Governance Council: Meeting Minutes

Wednesday, December 15, 2020,
7:45-8:20 AM
Virtual Meeting via Microsoft Teams

Members in Attendance

Laurie Woodruff [Principal], Petrina Hill [Chair], Austin Lawhead [Vice Chair], Mary Frost [Parliamentarian], Katherine Schuessler, Neil Hytowitz, Jan Jackson, Melanie Couchman, Tashema Atkinson

Action Items:

Item	Approved or Denied
Action Item: Call to Order	Couchman Motion, Atkinson 2 nd – Approved
Action Item: Motion to Approve Agenda	Frost Motion, Atkinson 2 nd – Approved
Action Item: Approve November Meeting Minutes	Couchman Motion, Lawhead 2 nd – Approved
Action Item: Meeting Adjournment	Hytowitz Motion, Atkinson 2 nd – Approved

Informational Items, Discussion Items and Follow-up Actions:

Discussion Item: SGC Goal Setting Roadmap 20-21 & Survey (continued from last time)	<p>Ms. Hill reviewed roadmap goal setting and finalized it with how we would measure progress on goals.</p> <p>Council worked through the survey together incorporating the ideas from last meeting's discussion about the Goal Setting Roadmap: Focus on People & Culture & Community Collaboration. Coming up: Looking at the budget (fiscal responsibility).</p> <p>Proposal in January – For SGC to fund the remainder of monitors (25) needed to give all teachers a second monitor. Looking at 1/4/21 for special meeting to vote for charter funds to apply toward this project.</p>
Informational Item: Principal Update	<ul style="list-style-type: none"> - Mrs. Woodruff discussed the phased in return to school in January. - Received 55 monitors and lapel mics from district to support teachers in simultaneous instruction. - 46% F2F 54% virtual in first semester; 3rd 9 weeks 53% F2F 47% virtual projected based on survey. - Administrative Meetings with students with incompletes to help teachers in the initiative to decrease incompletes. - ESOL Night 12/17 at 5:30 virtually on Microsoft Teams for parents. - Food pantry (PTO) open throughout the break, closed only on Christmas Day.
Discussion Item: Superintendent's Advisory Council Updates	Ms. Schuessler updated us on Dr. Looney's meeting concerning the return to school and the survey for instructional model (overall 3-5% changing to F2F across the district). Students can participate in extracurriculars even if virtual. Several new schools and academies to open in the coming years. Very little teacher turn-over during pandemic.
Discussion Item: Review SGC Website Audit	Website is up-to-date and in full compliance with SGC guidelines.
Discussion Item: Set Next Meeting Agenda	Planning for special meeting 1/4/21 to discuss funding for new monitors. Special agenda will be drafted before the December break.

Public Comment – No one was present to request public comment.

Future Meeting Dates:

- January 4* (special meeting added), January 20, 2021, February 17, 2021, March 17, 2021, April 21, 2021, May 19, 2021