

# Sandy Springs Charter Middle School

## School Governance Council: Meeting Minutes

Wednesday, October 7, 2020,

7:45-8:20 AM

Virtual Meeting via Microsoft Teams

### Members in Attendance

Laurie Woodruff, Mary Frost, Austin Lawhead, Petrina Hill, Tashema Atkinson, Katherine Schuessler, Neil Hytowitz, Jan Jackson, Melanie Couchman

### Action Items:

Item	Approved or Denied
Action Item: Call to Order	Approved
Action Item: Motion to Approve Agenda	Approved
Action Item: Appointed Community & Staff Members	Neil Hytowitz (Teacher) & Melanie Couchman (Community) appointed to SGC; Motion-LW; Second PH - Approved

### Informational Items, Discussion Items and Follow-up Actions:

Informational Item: Strategic Plan Overview & Goal Setting	<p>5-year plan (posted on the website) reviewed and outlined school's initiatives (2017).</p> <p>2021-22 school year will bring the opportunity to make new plan and revisit initiatives for the school.</p>
Informational Item: Principal's Update	<p>FCS in phase 4/Welcoming back students 2 days per week if chosen by their parents.</p> <ul style="list-style-type: none"> <li>• 22.95% from Mon./Thurs group were projected to return. Physical count revealed that only 14.3% of students actually returned.</li> <li>• Tues/Fri group projected 28% of students electing to come back but only 19.3% returned in person.</li> </ul> <p>Process of physical count will be repeated next week for phase 5 to see how the school is trending and inform our F2F instructional plan. Phase 5 is full F2F; projected to have 52.9% of students back based on the survey.</p> <p>If numbers continue to trend down, Dr. Looney will be making the official call on whether full F2F will go ahead (10/9).</p> <p>Closure matrix was discussed when a question about flu season was raised.</p> <p>Footprints to the Future: Virtual 10k Run/Walk by the Sandy Springs Education Force coming up.</p>
Informational Item: Superintendent's Parent Advisory Council Report	<p>K. Schuessler provided report on meeting with Dr. Looney. Topics of discussed included:</p>

	<ul style="list-style-type: none"> <li>• Closure matrix and return to school (phase 5)</li> <li>• Change in the grading policy</li> <li>• Parents' Bill of Rights</li> </ul> <p>At the next meeting, the Parents' Bill of Rights and the Grading Policy will be discussed further.</p>
Discussion Item: SGC Website Audit	M. Frost working on website audit; will be updating the website to include newly appointed members.
Discussion Item: Set Next Meeting Agenda	<p>Next meeting will be Wed. Nov. 11<sup>th</sup></p> <p>To be discussed:</p> <ul style="list-style-type: none"> <li>• Student attendance,</li> <li>• Virtual vs. in-person numbers,</li> <li>• (if back F2F) discussing grading</li> <li>• School Branding, Increasing presence and perception by the community.</li> <li>• Afterschool Allstars</li> <li>• SGC Protocol</li> </ul>
Meeting Adjournment	Mr. Lawhead motioned to adjourn, Seconded by Ms. Couchman

**Public Comment** – No one was present to request public comment

**Future Meeting Dates:**

- November 11, 2020
- December 16, 2020
- January 20, 2021
- February 17, 2021
- March 17, 2021
- April 21, 2021
- May 19, 2021