

# AGENDA

## Sandy Springs Charter Middle School Governance Council

Date | time 09/16/2020 | 7:45am | Virtual

### SGC Members

Laurie Woodruff, Principal | Mary Frost, Teacher | Jeffrey Lawhead, Teacher |, Petrina Hill, Appointed Staff | OPEN, Appointed Staff | Kate Schuessler, Parent | Latia Davis, Parent | Tashema Atkinson, Parent | OPEN, Community Member | OPEN, Community Member

Time	Item	Owner
7:45 am	Call to Order	Chair
7:46 am	Action Item: Approve Agenda	Chair
7:48 am	Action Item: Approve May, July, and August Meeting Minutes	Chair
7:53 am	Discussion Item: Review Meeting Norms	Chair
7:58 am	Discussion Item: Charter Funds Protocol	Budget Comm.
8:13 am	Informational Item: Principal's Update	Principal
8:17 am	Informational Item: Superintendent Parent & Community Advisory Council Update	Council Rep.
8:20 am	Discussion Item: Review SGC Website	Chair
8:24 am	Discussion Item: Set Next Meeting Agenda	Chair
8:28 am	Meeting Adjournment	Chair

Turn on Camera | Come Prepared | Be Respectful of Others' Opinions | Work for the Good of All Students

### Notes from the Governance and Flexibility Team

\* Reminder that there is training for officers. Although, the training is only required once, some members might feel more comfortable joining the conversation and training again for a 2<sup>nd</sup> time. Officers should sign up for training here and select the appropriate group by either Chair/V. Chair or Parliamentarian. <https://www.signupgenius.com/go/10C094AADA923A1FD0-fall5>

All newly elected SGC members must attend training and non-FCS employees must be background checked (these checks occur on-site during trainings). New members can access the onboarding platform here <https://www.fultonschools.org/Page/7356>

\*\*\* All SGC Websites must be in compliance with Georgia Sunshine Laws. Make sure your SGC website is updated with this year's council member information. Be sure that agendas, summaries of action, approved meeting minutes and your annual calendar of meeting times have been posted.

\*\* On July 31, 2020 all Fulton schools received \$30,000 to be spent by School Governance Councils on innovative measures towards achieving strategic outcomes. These Charter Dollars must be spent in accordance with FCS expenditure guidelines and are subject to the same restrictions as other funds in your cost center. In addition, any purchase(s) made using Charter Dollars must be publicly voted on by your School Governance Council and recorded in the [Charter Dollar Expenditure Form](#) (Note: A copy of your expenditure form will *not* need to be posted on your SGC web page because it will appear on the [FCS Charter System Website](#)). However, SGCs should make note of any expenditure on their agenda and record voting outcomes related to these funds in their minutes.

# September SGC Meeting Exercise: Spending Charter Dollars



<b>Focus:</b>	Fiscal Responsibility
<b>Purpose/Outcome:</b>	Frame Thinking about the Spending of our Charter Funds: SGC Members and Principal
<b>Time:</b>	15-20 minutes
<b>Facilitator:</b>	Chair of the Budget and Finance Committee
<b>Activator:</b>	The facilitator invites all members of the SGC and Principal to quietly reflect for one minute on the following question based on the August empathy exercise: How has the current environment and virtual learning start of the school year impacted our community? (If you did not get a chance to do this exercise, you can quietly reflect on how this has affected you, personally).
<b>Protocol: 3:2:1</b>	<ol style="list-style-type: none"> <li>1. Facilitator passes out a copy or can project/share the Charter Dollar Spending Rubric for the SGC to view.</li> <li>2. The facilitator asks: What are <b>three</b> things you notice about this rubric? The group jots down their 3 things. Several members volunteer their initial observations about the rubric.</li> <li>3. The facilitator asks: What are <b>two</b> ways that a proposal to spend funds would score 2-3 points on the rubric? The group jots down 2 ways. Several members volunteer the ways a proposal can score 2-3 points on the rubric.</li> <li>4. The facilitator asks the group to answer <b>one</b> of the following questions: <ul style="list-style-type: none"> <li>What <i>is</i> one proposal to spend Charter Funds that the SGC could spend to create medium to high impact for students?</li> <li>OR</li> <li>What <i>was</i> one proposal to spend Charter Funds that the SGC spent previously that created medium to high impact for students?</li> </ul>                     The group jots down their answers silently. Several members share proposal ideas or previous projects that creates medium/high impact for students.                 </li> <li>5. The SGC brainstorms for 3 minutes with the principal to generate ideas/proposals for spending Charter funds.</li> </ol> <p><i>*Consider opening proposals up to the staff to be considered by the SGC.</i></p>
<b>Next Steps:</b>	Add this Charter Dollar Proposals to the October agenda to allow members or staff members to share ideas or proposals for the spending of Charter Dollars. Plan Budget and Finance committee meetings to follow up with the feedback.