

**Sandy Springs Charter Middle School**  
**School Governance Council**  
**Meeting Minutes**

**Date:** Wednesday, August 19, 2020

**Time:** 7:45 am – 8:20 am

**Location:** Virtual Meeting via Microsoft Teams

**Members in Attendance:**

Woodruff, Frost, Lawhead, Hill, Schuessler, Atkinson

**Action Items:**

<b>Item</b>	<b>Approved or Denied</b>
Open Meeting	(MF, second PH) Passed Unanimously
Motion to Approve Agenda	(MF, second PH) Passed Unanimously
Motion to Elect New Officers within Council	(KS, second PH) Passed Unanimously
Motion to Staff Standing Committees	(PH, second JL) Passed Unanimously
Motion to Adjourn	(MF, second PH) Passed Unanimously

**Informational Items, Discussion Items and Follow-up  
Actions:**

**Public Comment** – No one was present to request public comment

**Principal Update:**

Mrs. Woodruff shared information regarding enrollment (currently at 921 students), along with information about staff preparedness through professional learning opportunities. Starting the school year with virtual learning was discussed, and information was shared about providing devices, materials, and supplies to all students. She also provided an overview of the district opening of school and available resources. Additionally, each school is being provided with \$30,000 in flexible funds this year, and that we would decide as a council how those funds should be allocated.

**Strategic Plan Monitoring Tool:**

Mrs. Woodruff explained the Strategic Plan Monitoring Tool, which will be used to measure progress toward school goals. This will be a document that is revisited and discussed several times throughout the year.

**Other:**

Committees were discussed and each SGC Member selected a committee on which to serve.

**Next Meeting Agenda:**

The next meeting will be held on Wednesday, September 16, 2020, at 7:45 am via Microsoft Teams. There will be a meeting exercise for the month relating to fiscal responsibility and use of flexible funds.

**Future Meeting Dates:**

- September 16, 2020
- October 14, 2020
- November 11, 2020
- December 16, 2020
- January 20, 2021
- February 17, 2021
- March 17, 2021
- April 21, 2021
- May 19, 2021