

# Sandy Springs Charter Middle School School Governance Council: Meeting Minutes

Wednesday, December 15, 2020,  
7:45-8:20 AM  
Virtual Meeting via Microsoft Teams

## Members in Attendance

Laurie Woodruff [Principal], Petrina Hill [Chair], Austin Lawhead [Vice Chair], Mary Frost [Parliamentarian], Katherine Schuessler, Neil Hytowitz, Melanie Couchman, Tashema Atkinson

### Action Items:

Item	Approved or Denied
Action Item: Call to Order	Couchman – Motion, Hill – 2 <sup>nd</sup> - Approved
Action Item: Motion to Approve Agenda	Couchman – Motion, Hill – 2 <sup>nd</sup> - Approved
Action Item: Motion to Approve January Meeting Minutes	Frost -Motion, Atkinson – 2 <sup>nd</sup> - Approved
Action Item: Approve School Budget	Couchman – Motion, Hill – 2 <sup>nd</sup> - Approved
Action Item: Motion to Amend Agenda	Schuessler - Motion, Frost -2 <sup>nd</sup> - Approved
Action Item: Motion for a Special Meeting Mar. 3	Couchman – Motion, Lawhead – 2 <sup>nd</sup> - Approved
Action Item: Meeting Adjournment	Frost – Motion, Couchman – 2 <sup>nd</sup> - Approved

### Informational Items, Discussion Items and Follow-up Actions:

Discussion Item: Review Norms	Ms. Hill took us through a review of our group norms.
Discussion Item: Design Project North Springs High School	Scott Hanson (Principal NSHS), Ms. Peet (NSHS SGC Chair) and Ms. Reiman attended meeting to discuss design thinking project from the high school. Goal: to showcase NSHS's programs to the area and attract more students to the school. Create a virtual road show, highlighting special programs, 9 <sup>th</sup> grade academy, and extracurriculars. Presentations and small group discussions in breakout rooms based on interest. Discussions led by teachers, student leaders, and some parents. Elicited feedback from SSCMS SGC.
Discussion Item: Alignment of School Budget with Strategic Outcomes	Ms. Woodruff presented the 21-22 school budget, based on current needs and school improvement plan aligned to strategic priorities and pillars.
Discussion Item: SGC Election 2021	Tabling item for special meeting March 3.
Informational Item: Principal's Update	Prospective Parent Meetings <ul style="list-style-type: none"> <li>- Hosting 3<sup>rd</sup> and 4<sup>th</sup> prospective parent meetings. First several went very well.</li> <li>- Designed to give parents a virtual glimpse into the building and showcase the school.</li> <li>- Opportunities for parents to talk to one another (parents of current students with parents of prospective students).</li> </ul> Virtual STEM Night Event <ul style="list-style-type: none"> <li>- Last night was a virtual STEM Night event</li> <li>- Approximately 55 participants</li> <li>- Teachers showcased and explained instructional technology for parents.</li> </ul> Black History Month <ul style="list-style-type: none"> <li>- Daily and weekly student activities.</li> </ul>
Discussion Item: Set Next Meeting Agenda	SGC Elections, Ms. Couchman's program discussion (Vox Team Communications outreach program).

**Public Comment** – No one was present to request public comment.

#### Future Meeting Dates:

- March 3, March 17, 2021, April 21, 2021, May 19, 2021