



DONNA KLEIN JEWISH ACADEMY

Assistant Teacher – Lower School 2024- 2025 School Year

Donna Klein Jewish Academy is seeking an enthusiastic, innovative, and qualified full-time Assistant teacher for the 2024-2025 school year. The appropriate individual will be able to support teaching in a wide array of General Studies topics (Math, Literacy, Science, Social Studies, etc.). Responsibilities are included but not limited to:

- Assisting teachers with lesson preparation by getting materials ready and setting up equipment.
- Revising lesson material with students individually or in small groups.
- Ensuring the classroom environment is safe and clean.
- Supervising students during non-classroom times including in-between classes, during lunch, and out of the classroom excursions.
- Collaborating with lead teachers to recognize issues students are facing and recommend solutions.
- Contribute ideas to lead teachers to create lesson plans.
- Complying with state, school, and class rules and regulations.
- Attending all training classes, parent conferences, and faculty meetings.

Teacher Assistant Requirements:

- Bachelor's degree in education or relevant field is preferred.
- A minimum of 2 years of experience as a teaching assistant or similar role.
- Solid understanding of classroom activities and teaching best practices.
- Must have a compassionate and positive attitude.
- Excellent written and verbal communication skills.
- Outstanding interpersonal and presentation abilities.

Application Instructions:

Please submit resume and cover letter to Jill Shoshany, Principal K-4 at shoshanyj@dkja.net