

**ROSWELL HIGH SCHOOL
School Governance Council**

Meeting Minutes – September 29, 2015

Members present: Susan Greene, Jerome Huff, Sara Payne, Catharine Phillips, Amy Short, Lisa Smith, Jeni Stephens, Katha Stuart, Ben Sutter and Jim Vitale

CALL TO ORDER

The meeting was called to order at 3:00pm by Jim Vitale.

There were no public comments.

ACTION ITEMS

Katha Stuart moved and Jeni Stephens seconded to approve the agenda as presented. The agenda was unanimously approved.

Catharine Phillips moved to approve and Jeni Stephens seconded to approve the minutes from the August 25, 2015 council meeting. The minutes were unanimously approved.

DISCUSSION ITEMS

The student members of the council for this year are Maddie Ross and Jacob Sutton who are the Student Council Co-Presidents and Julia McManus who is the newly elected Interact Club President. Susan Greene agreed to email Ms. Ball and Coach Fields who are the respective club sponsors to ask for the email addresses of these students and to let them know when the upcoming council meetings will be held. Mr. Huff will be copied on the email. The email addresses of the student members need to be sent to Kina Champion so information on their Fulton County Schools email address can be sent to them.

Jim Vitale provided an update on the Outreach and Communications Committee. The committee met on September 25th to discuss the process for creating the school's Communication Plan. Meghan Huss, RHS's Instructional Technology Specialist, Kelly Dippolito, PTSA President, and Kelley Smith, PTSA Communications Chair, have been invited to join the committee. SGC committees should have a maximum of 8 members. The committee will meet again on October 8th.

Jerome Huff indicated that he was pleased with the work of the council and the initiatives that have been undertaken. Jim Vitale concurred and will check with Kina Champion on the expectations and timing of measurements and key performance indicators (KPIs) for initiatives and any forms that may be being provided by FCS for this.

Both Jim Vitale and Catharine Phillips participated in the on-line Seed Fund training. Initial Seed Fund applications are due October 19th. Final applications are due December 10th. Selected schools will be invited to a Q & A session with the Fulton Education Foundation. Seed Fund is not guaranteed for all schools. The Seed Fund request does not have to tie a Request for Flexibility but does have to tie to the Strategic Plan.

Susan Greene shared information discussed at the Superintendent's Parent Council (SPC) meeting on September 22nd and will forward the minutes and presentations from the meeting to council members.

RHS submitted two Request for Flexibility (RFF) Interest Forms. Jeni Stephens will now coordinate completion of RFF Proposals with Amy Short (Study Skills) and Mr. Huff (Professional Learning Days). RFF Proposals need to be completed and approved by the council no later than 11/4/15 which is the deadline to post the RFFs for the 30-day public comment period. RFFs have to be approved by a 2/3 majority of the council and submitted to no later than 5:00pm on 12/10/15.

Ben Sutter shared responses he received from teachers when he asked them what they would request from Seed Fund money (attached) and the items were discussed. It was noted that some of the requests will be addressed through other funding sources (Media Center upgrade supposed to happen summer 2016) and Fulton County Schools' Personalized Learning initiative (device for all high school students expected within 18 months). A list of technology tools that would benefit RHS prepared by Megan Huss, RHS's Instructional Technology Specialist, was distributed (attached). The concept of a "Technology Toolbox" for the Seed Fund request was suggested by Katha Stuart. The council agreed to hold a meeting on October 6th at 3:00pm to discuss Seed Fund Initial Application. Megan Huss will be invited to the meeting.

There was a discussion to create a long-term planning calendar. There was agreement to hold another Outreach and Communications Committee on Thursday, October 22nd at 7:30am.

Jim Vitale suggested New Ideas be an agenda item for future meetings to provide for brainstorming.

Agenda items for the October 6th meeting:

- Seed Fund Initial Application

Agenda items for the October 27th meeting:

- Vote on Requests for Flexibility
- Seed Fund Update
- Outreach and Communications Committee Update
- Measurements and Key Performance Indicators Update

Jim Vitale moved to adjourn the meeting and Lisa Smith seconded to end the meeting. The motion passed unanimously.

The meeting adjourned at 4:53pm.

Request for SEED Fund Money

- Testing Coordinator: We currently have 2 AP's and the college and career coach doing the testing. Takes away from their duties and responsibilities plus it lessens the number of people the teachers/staff communicate with in regards to testing. It is a giant task!
- Media Center Updated: labs, hubs, and computer tech. Everything in the library looks old and uninviting.
- New computer carts for classes. Ours are outdated and half of the laptops in the carts do not work or battery runs out too quickly to get anything done. Load time is exhausting so using them in classroom is a waste of time.
- Ipad carts for department: backwards classroom.
- Tablets for departments to share
- New Computer Labs: space is tough but it is a necessity
- Blue Tooth Keyboards: class set for each classroom turning every student's smart device into a mobile computer. The keyboard syncs up with the phone and the students can type as if they were typing in the computer lab.
- Part time tech support to assist Roger
- Sheltered math teacher for ESOL. Right now that is a high need, someone that can come in and work specifically with our sheltered students.
- Matching Desks for all classrooms.

iPad to HDMI adapters allow teachers and students to hook up their iPads and iPhones to the projector. They cost around \$50 each. It would be nice to have some available for check out.

Droid to HDMI adapter costs around \$30.

The people who teach in the portables would be able to use the interactivity a lot better if they had Bamboo pads. They cost anywhere from \$60-90.

Scanners- I'm not sure how many scanners are in the building, but many of the teachers (and I think the number will grow) can use exam view for collecting their data and driving their instruction. They take the sheets the kids fill out and run them through a scanner for grading. They can then easily evaluate who needs help. The exam view program has the capability to print out study questions based on the questions the students missed.

I have been working with a few classes on using the green screen to create videos, but we are using my Mac computer. It would be great if we had another mac computer so I could have two groups going at one time rather than trying to transfer videos that we shot on my two iPads. I feel like I might be able to use the older Macs that are in the video class, but she would need to be able to upgrade a few of them for use in her classes in order for me to be able to use them in classrooms. (We looked at some Mac Mini's for her classroom, but they are \$600 each). If she had those, then I could take over the older iMacs that she has and allow more classes to check them out with a green screen. The green screen fabric is fairly inexpensive around \$20 per green screen and a cart to put the fabric on is about \$30.

Personalized Learning is coming, but we won't see devices for at least a year and half from now. I would love to see some iPads available for check out in order for groups to do some creative things like Educreations, iMovie, Animoto, etc. They would need to be for creation purposes only and not to do research.

There is a program called Nearpod that is great, but for teachers that have more than 30 kids, it costs \$120/teacher/year. There may be some teachers that would be willing to use it more often if they would have to try to work around having 30 students.

Our school needs to become Digital Citizenship certified. All of the lessons are on Nearpod for \$50. I have contacted the company and asked how many teachers can use the lessons if we were to buy the bundle for \$50 and they said as many as we would like.

There are several math teachers that would like to be able to have more tools available to them on their interactive projectors. I agree that the tools are extremely valuable for math teachers. I don't have an exact price on that. I will try to find out.

Document cameras are a great resource to use with the interactive white boards and they work well with them. By clicking two buttons, you can insert your picture of your document into the interactive software.

Some departments may find an Apple TV to be useful in their room. It has the ability to show your iPhone, iPad or Apple computer on the LCD without wires. More than that, it has access to your iTunes

account if a teacher has purchased anything for their classrooms on their account. They are running about \$65 right now.

There is a program called Reflector that I would love to be able to get for all teachers, but getting the approval to download it may be the issue that holds us back. It is a 414/computer and allows any device to show on the computer screen and therefore the LCD projector. Any student could take a project that they have done and show it on the screen without ever leaving their seat. This works with any device, but I believe the android app for it may cost a few dollars. I would have to confirm this.

There is a microscope that works with an iPad that be hooked up to the LCP projectors.

http://www.amazon.com/ProScope-Wireless-Handheld-Digital-Microscope/dp/B003SREJW2/ref=sr_1_7?ie=UTF8&qid=1443550706&sr=8-7&keywords=microscope+for+ipad

Also HDMI cables can replace the VGA cables that we have with our projectors. When those break I have to take the HDMI cables that I have until they get fixed. It would be nice to have some extra HDMI cables on hand for that purpose.