

**ROSWELL HIGH SCHOOL  
School Governance Council**

**Meeting Minutes – April 26, 2016**

Members present: Susan Greene, Jerome Huff, Sara Payne, Catharine Phillips, Doug Rubin, Lisa Smith, Jeni Stephens, Ben Sutter and Jim Vitale.

Members absent: Julia McManus, Maddie Ross, Amy Short and Jacob Sutton.

CALL TO ORDER

The meeting was called to order at 3:00pm by Jim Vitale.

ACTION ITEMS

Susan Greene moved to approve the agenda with the addition of approving the minutes from the March 8, 2016 council meeting and changing 3/28/16 to 3/29/16 as the date of the other meeting minutes to be approved. Jeni Stephens seconded. The motion passed and the agenda was unanimously approved.

Catherine Phillips moved and Ben Sutter seconded to approve the minutes from the March 8, 2016 and March 29, 2016 council meetings. The minutes were unanimously approved.

DISCUSSION ITEMS

Fred Barth and Jennifer Koons are the newly elected SGC parent representatives and Joshua Martin is the newly elected SGC teacher representative. They will all begin two year terms on 7/1/2016. The council discussed the appointment of staff and community members. Mr. Huff is to appoint one staff member to replace Amy Short by 5/20/2016 and nominate a Community Member to replace Lisa Smith after 7/1/2016. The 2016-2017 SGC will vote to approve the nominated Community Member.

The council discussed the progress and monitoring of programs relative to the Strategic Plan including needs, actions, results and timing.

ACTION ITEM

Jim Vitale made a motion to for RHS to identify needs, rationale, and data points that have been planned and implemented in support of strategic initiatives and prepare to report on the results. Ben Sutter seconded the motion. The motion passed unanimously.

DISCUSSION ITEM

The council discussed the importance of soliciting input from teachers and staff especially as the Strategic Plan for 2017-2020 is being developed next year. Ben Sutter is working with Megan Huss to create communication tools that can be used to educate teachers and staff to ensure they have a sound understanding of what the SGC and the Strategic Plan are so they can provide meaningful input. It's likely the same communication can be used for parents and the community. Mr. Huff will also plan to include an SGC update on the agenda for faculty meetings.

Ben Sutter moved and Catherine Phillips seconded to adjourn the meeting. The motion passed unanimously.

The meeting adjourned at 4:15pm.