

ROSWELL HIGH SCHOOL

Governance Council Meeting

June 13, 2018

12:00 pm

Roswell High School's Media Center

Minutes

Council Member	Attendance
Chair: Jennifer Koon	X
Vice Chair: Fred Barth	X
Parliamentarian: Amy Jewett	X
Jackson Snellman, Student Govt	
Richard Benito, Key Club	
Robert Shaw, Principal	X
Josh Martin, Elected Staff	
Debra Martino, Appointed Community	X
Laura Hunter, Elected Staff	X
Lindsey Bryan, Appointed Staff	X
Amy Short, Appointed Staff	
Dylan Penick, Appointed Community	X

Guests: Amanda Brickhouse, Freddie Benschine, Erika Lewis, Amanda Howard (FCS communication)

Call to order 12:17 PM

Edits to agenda: None

Approval of Agenda:

First: Fred Barth	Second: Amy Jewett	Approved unanimously
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Approval of Meeting Minutes: May 9, 2018.

First: Amy Short	Second: Dylan Penick	Approved unanimously
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Public comment –

Freddie introduced Amanda Howard. Amanda shares RHS stories with the rest of the county. We can share stories with 1fulton.org website.

Student update – none

Recognition of outgoing members

Jennifer provided lunch and certificates to all members who served for the 2017-2018 year.

Recognition of incoming members

Deb Martino – Formally a new member for 2018-2020, appointed community member

Amanda Brickhouse – Newly appointed teacher for 2018-2020

Tara Dugan – Elected teacher resigned, need replacement (Shaw will appoint and SGC will vote)

Diana Greenberg – Elected parent resigned, need replacement within 60 days (Shaw will appoint and SGC will vote)

Review of outgoing plan by pillars and what we accomplished – Shaw provided a presentation, see attached.

Flexible Strategic Funds Spending –

Received furniture and will distribute over summer from funding 2016

Marquis sign – the county has asked for more bids and Jennifer provided; which could potentially free up more of the 2017 funding for other funding opportunities.

Using the ideas presented at the April meeting; SGC prioritized needs and voted to use the available funding for the following proposals in the following priority order: 1. Hispanic Liaison Outreach Contractor; 2. USA Test Prep Expansion; and 3. Translation Headsets. The ideas that do not get funded in FY 2018 and other ideas that were proposed will be considered for FY 2019 funds, if available. See attached Strategic Funding Planner.

Approval of Motion to allocate flexible FY 2018 funds (if available) on the following initiatives in this order 1. Hire Hispanic Liaison Outreach Contractor to facilitate community outreach and provide a resource to increase parent and community communications published in both English and Spanish; 2. Purchase 30 translation headsets; and 3. Expand USA Test Prep to include SAT Reading, SAT Writing, Accuplacer Reading, and Accuplacer Writing:

First: Fred Barth	Second: Amy Jewett	Approved unanimously
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Principal Update –

Reviewed draft site plans for RHS that was funded through SPLOST funds; groundbreak is planned for summer 2019.

RHS will continue to fund an extra counseling position, see Shaw powerpoint.

FCS update (Freddie) –

SGC discussed new Fulton County Schools website, rollout to individual schools begins late fall 2018 and will probably take a year to rollout to all schools.

SGC to receive monitoring tool in September, tool will provide a way to report benchmarks and progress of the strategic plan.

RHS will increase the number of progress reports to be delivered, see Shaw powerpoint.

Review of incoming plan by pillars

SGC discussed Graduating senior metrics (459 students graduated, 95.8%)

SGC discussed mental health updates – Short reported an increase in crisis plans and 504s (depression and anxiety) this year as compared to previous years.

Short provided a brief summary of how RHS utilizes therapists and Summit Counseling. The RHS social worker aligns students with 8 or 9 private therapists that will come on site. Short reported that while this is working well; we could use more space and have even more sessions. Short and Shaw will ask teachers if they have space to lend at certain times of day to fulfill the therapy needs.

Summit counseling will only provide services to their own patients, they will not assist with anyone who is not their patient. However, RHS counseling does utilize their programs as needed. For example, Summit will help facilitate sessions like the Troutwein presentation.

SGC discussed career pathways and the lack of awareness, Jennifer is following up with Yolanda Bell.

Report from Grant Writing Workshop – see attached summary

Slate of officers for next year – discussed roles and who may be interested.

Confirm attendees for July training

Amy, Deb, Laura

Set calendar for next year – continue with second Wednesday of the month formal morning meetings and 4th Wednesday of the month work session afternoon meetings

Next meetings are July 18th 8:00am and August 18th at 7:15am

Agenda items for Next SGC work session, July 18th, 8:00am:

Vote in new positions

Adjourn at 2:55 PM

First: Dylan Penick	Second: Amy Short	Approved unanimously
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End of Year Presentation Roswell School Governance Council

Roswell High School

**Robert Shaw, Ed D.
Principal
Roswell High School
June 13, 2018**



fppt.com

Student Data/CCRPI

Student Record Closes	June
Assessment Matching 1	February – August 16
Live Portal Data Updates	May - June
Assessment Matching 2	August 20 - 28
Non-Participation	July 17 – August 28
Summer Graduate Collection	July 10 – August 30
Cohort Withdrawal Update	July 10 -August 30
Graduation Rate Public Release	September
CCRPI Public Release	Late October/ Early November

Advanced Placement Data available in Early July

fppt.com

Budget Update

Budget Opens for One day Thursday, June 14, 2018

- Purchase counseling position
 - No idea if District will reimburse as they did last year
- Purchase English position
- Costs may have changed slightly

Personnel Update

New Personnel					
ELA	Math	Science	World Languages	CTAE	SPED/CTI
4	1	1	1.4	1	5
					3

New Strategic Plan Outcomes

Graduation Rate

93% of students will graduate within four years

- ✦ Purchase a school registrar position
- ✦ Development of an after school tutoring program
- ✦ Begin the process of re-developing study hall to address student academic needs
- ✦ Complete academic progress reports at 3 (second semester) 6, 9 and 12 week marks, each semester
- ✦ Re-examine school wide RTI/Support process

New Strategic Plan Outcomes

College & Career Readiness

80% of students will complete either academic pathways, work-based learning or TAG internships

- ✦ Align work of CTAE Department chair and counselors
- ✦ Identify students who are currently in a pathway and provide information regarding the benefits of completing a pathway
- ✦ Continue to pull data

New Strategic Plan Outcomes

On-Track for Graduation

65% of 10th grade students will meet the College & Career Readiness Benchmark on the PSAT

- Work with school PLC's to develop and implement PSAT/SAT/ACT strategies into the curriculum
- Develop PSAT tutoring program for 10th graders that could qualify for the National Merit Program
- Publish endorsed and supported free PSAT/SAT preparation programs, including Khan Academy

Old Strategic Plan Outcomes



Strategic Plan
SY 2014-15-2017-18
Roswell High School

Long-Term Outcomes

1. Students will graduate ready for college, career, and life.
2. All students will achieve academic success in a supportive, engaging, student-centered learning environment.
3. Increase student graduation rate.

Focus Area #1
Teacher and Staff Development
Provide meaningful and ongoing staff development in the areas of technology, student engagement, and effective communication.

Short-Term Goals
1. Increase teachers' methods of differentiation, communication using T-IC (Teacher Across Campus).
2. Increase teachers' communication with all stakeholders.
3. Increase teachers' use of technology in the classroom.
4. Increase teachers' use of technology in the classroom.

Strategic Initiatives
1. Develop a comprehensive communication plan to meet the needs of all stakeholders.
2. Establish strategic use of T-IC (Teacher Across Campus).
3. Continue District Learning Communities training for all teachers.

Focus Area #2
Student Support
To expand opportunities for students to enhance academic and emotional support for students and families.

Short-Term Goals
1. Increase students' academic achievement.
2. Increase parents' involvement in students' education.
3. Increase students' academic achievement.
4. Increase opportunities for students to enhance academic and emotional support for students and families.

Strategic Initiatives
1. Enhance students' academic achievement by providing enrichment programs.
2. Develop and implement an after-school program.
3. Develop and implement an after-school program.
4. Enhance students' academic achievement by providing enrichment programs.

Focus Area #3
Instructional Strategies and Opportunities
To broaden the instructional strategies and opportunities available to students to promote academic success.

Short-Term Goals
1. Increase the graduation rate among all students.
2. Increase the graduation rate among all students.
3. Increase the graduation rate among all students.

Strategic Initiatives
1. Develop and implement a targeted EOC (End of Course) program through a study of the data.
2. Provide professional development in instructional technology.
3. Increase flexibility of instructional time and master schedule parameters.

Old Strategic Plan Outcomes

Focus Area 1

Provide meaningful and ongoing staff development in the areas of technology, student engagement, and effective communication.

1. Develop a comprehensive communication plan to meet the needs of all stakeholders.
2. Establish oversight of proper TAC/HAC (Teacher Access Center/Home Access Center) usage.
3. Continue Daniel Venable's PLC (Professional Learning Communities) training for all teachers

Old Strategic Plan Outcomes

Focus Area 2

Student Support: To expand opportunities for student learning and enhance academic and emotional support for students and families.

1. Enhance student advisement program to include consistent advisement teacher from 9th through 12th grades.
2. Develop and implement end-of-semester grade recovery program.
3. Utilize outside groups to facilitate positive relationships and create role models.

Old Strategic Plan Outcomes

Focus Area 3

Instructional Strategies and Opportunities: To broaden the customized learning opportunities available to students to promote academic success.

1. Develop and initiate a targeted EOC (End of Course) test prep program through study hall.
2. Provide professional development in instructional technology.
3. Increase flexibility of instructional time and master schedule parameters.

Communication Team

- Branding book is completed and going to "publisher"
- Attended Faith Summit and have begun process of reaching out to local businesses
- Acquired online/social media domains
- Web Site redesign is in progress
- Marketing materials is in process
- Redesigning principal communication
 - New newsletter format and delivery option
- Updated administrative biographies on website

Seed Fund Update

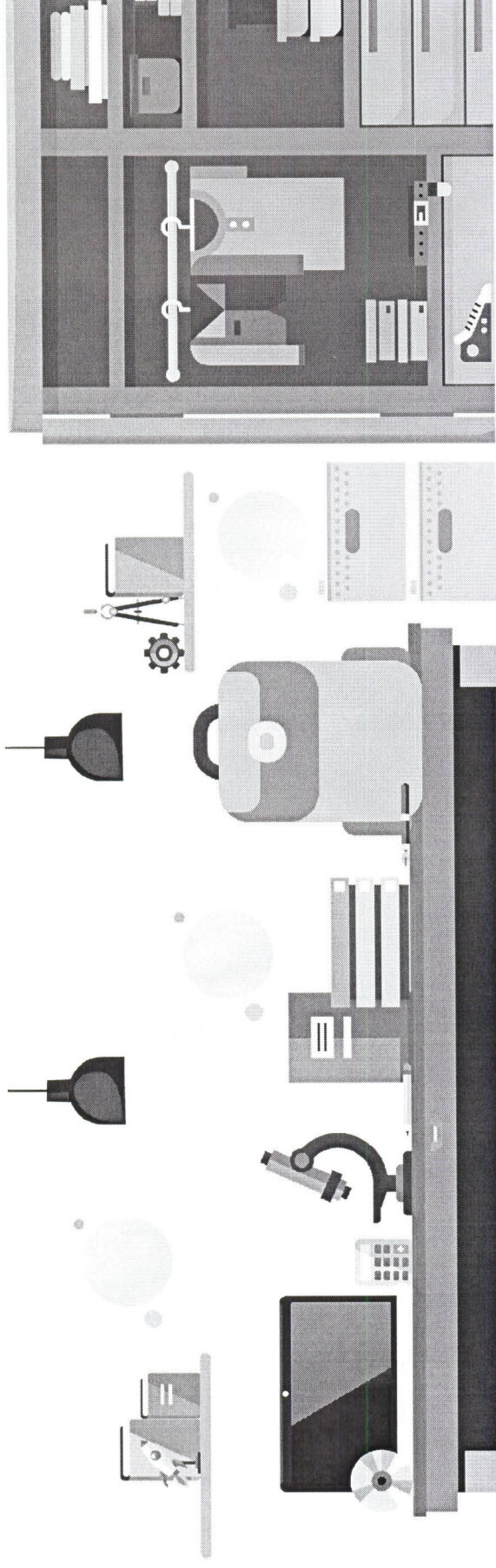
- 2017 Furniture
 - Furniture Delivery is ongoing
 - Date will be set to remove old classroom furniture
 - Company will install new furniture on June 18th.
- 2018 Marquee Sign
 - Met with District official to determine what was needed
 - Technical information regarding electricity and support of current base
 - Quotes sent to the District to determine if it meets the criteria
 - Waiting on response

SPLOST/Construction Update

- Construction begins Summer of 2019, go throughout the school year, and be completed for the Fall of 2020
- Architects selected (CGLS)
- Currently in design phase
- Budget may mean prioritizing list but the priorities are urgent maintenance needs and equity of educational facilities.
- Shared with Department Chairs for their feedback
- Based on "Ed Specs"
- Site Drawing

Strategic Funding FY 2019

Planner



Budget Summary

Estimated Budget \$85,000.00
 Proposal List Total \$80,400.00
 Remaining Cash \$4,600.00

Proposal List

Item	SP Category	Initiative	Qty	Cost Estimate	Sub-total	Notes
Levine Presentation	Community Collaboration	Community Champions	1	\$ 18,000.00	\$ 18,000	15,000 + travel
Credit Recovery Support Lab	Student Achievement	Credit Recovery	900	\$ 28.00	\$ 25,200	30 hours/week x 30 weeks
Freshman NHI Study Hall and Professional	Student Achievement	Positive Progress	1	\$ -	\$ -	Human/Space resources
Teacher Curriculum Council	People and Culture	Pro Learning Community	1	\$ -	\$ -	Staff Leadership
Student survey	People and Culture	Effective Communication	1	\$ -	\$ -	no cost

Item	SP Category	Initiative	Qty	Cost Estimate	Sub-total	Notes
Regulation Issues?						
Troutwein Presentation to Teachers	Community Collaboration	Community Champions	1	\$ 1,000.00	\$ -	Donation (cannot be funded through SGC)
Angst Viewing with Moderator	Community Collaboration	Parent University	1	\$ 1,000.00	\$ -	Donation (cannot be funded through SGC)
Sustainability Issues?						
Gizmos Learning Tool	Student Achievement	Positive Progress	1	\$ 7,000.00	\$ 7,000	Sustainability?
Need More Information						
Portable classroom	Fiscal Responsibility	Positive Progress	1	\$ 20,000.00	\$ -	to free space for therapy (\$20K install, \$10K/yr maintain, \$14K to remove) (pending RHS splost construction)
Psychologist	Community Collaboration	Community Champions	1	\$ -	\$ -	School in CT, hired a psy to assess all students in the school
Safety program consultant	People and Culture	Effective Communication		\$ -	\$ -	Need to contact Roswell PD
Improve Auditorium lobby	Fiscal Responsibility	Positive Progress		\$ -	\$ -	TBD
Life Skills Course	Student Achievement	Complete Experience		\$ -	\$ -	TBD
Subject teacher training				\$ -	\$ -	
Student entrance improvement				\$ -	\$ -	
Completed						
ESOL Extra Learning (Lab/Teacher/Snack)	Student Achievement	Credit Recovery	1	\$ 30,000.00	\$ -	Shaw will provide from op budget
Translation Headsets	Community Collaboration	Parent University	30	\$ 130.00	\$ 3,900	Approved for FY18 funds
USA Test Prep Expansion	Student Achievement	Positive Progress	4	\$ 325.00	\$ 1,300	Approved for FY18 funds
Hispanic Liaison Outreach	Community Collaboration	Parent University	1	\$ 25,000.00	\$ 25,000	Approved for FY18 funds
AED (Defibrillator)	Fiscal Responsibility	Management	1			Shaw will provide from op budget
Projector bulbs	Fiscal Responsibility	Management	75			Shaw will provide from op budget
Restroom clean up	Fiscal Responsibility	Positive Progress		\$ -	\$ -	Included in School's physical update
				\$ -	\$ -	
				\$ -	\$ -	