



Meeting Date: October 24, 2018

Meeting Time: 4:00 P.M.

Location: Roswell High School's Media Center

Meeting Minutes

Council Member	Attendance
Elected Parent: Amy Jewett	Yes
Elected Parent: Erika Lewis	Yes
Appointed Staff: Lindsey Bryan	Yes
Student: Alexis Warnock	Yes
Student: Claire Stovall	Yes
Principal: Dr. Robert Shaw	Yes
Elected Staff: Laura Hunter	Yes
Appointed Community: Deb Martino	Yes
Elected Staff: Lashonta Flemister	Yes
Elected Parent: Tony Rosenberg	No
Appointed Staff: Amanda Brickhouse	Yes
Appointed Community: Dylan Penick	Yes

Guest(s) in attendance:

Yvonnia Henderson, Greg Botello

Call to order: 4:04 P.M.

Edits to the Agenda:

None

Approval of agenda

First: Deb Martino	Second: Laura Hunter	Approved unanimously
--------------------	----------------------	----------------------

Approval of meeting minutes: October 10, 2018

First: Deb Martino	Second: Laura Hunter	Approved unanimously
--------------------	----------------------	----------------------

Public comment:

None

Student update:

- Claire Stovall and Alexis Warnock have been added to the council. They both introduced themselves and the council did the same.
- Yvonnia Henderson also introduced herself. She is offering her assistance with the Finance Committee.

Principal Update:

- Dr. Shaw expressed his condolences for the passing of Sue Scheer. Sue was an adaptive P.E. coach at RHS and was a bright light for our school community.
- ACT scores have increased. The ACT seems to be based more on content and the SAT is more focused on aptitude.
- Varsity Football recently beat Walton. If things go our way, we have the chance to win the region.
- The volleyball team made it to the state playoffs.
- CC (both teams) made it to state as well.
- Marching band had a great showing at a recent competition.
- The students that visited from Epinal, France had a wonderful experience while visiting our school.
- The SGC did approve the Hispanic Liaison Position – Vrinda (bookkeeper) is contacting the county to approve this position in the appropriate manner.
- The paperwork for the sign has been sent to the county and that's all we can do now.

Strategic Flexible Funding Update:

*See document "Strategic Funding FY 2019"

- This is a list of ideas that people brought to the committee last school year. Some have been approved and some have not. Dr. Shaw updated the committee on where we are with this list.

Request for Flexibility Update:

*See document "Request for Flexibility Renewal Application."

- This is the renewal application for the general studies course. Council members read and reviewed this document. This will be submitted to the county soon.
- Dr. Shaw discussed the difficulties that math teachers encounter when teaching Algebra. He discussed bringing in a Foundations of Algebra course to RHS. We would like to allow students to take this course and earn a math credit for this course. Colleges will not look at this course as a college prep course, so opponents of having this course felt that this would not communicate that these students were going to college. However, we would like to propose that students will be able to take two math courses in their senior year of high school. Data supports that students are coming to our school with significant gaps in math. The district leadership in the past has felt that allowing students to take this course is not communicating the right message.
- Freddy Benschine discussed that one of the components of the district strategic plan is for students to be on track to graduate. One of the requirements is for students to have Algebra I. For students struggling in math, doubling up on math may not be viewed in the best way. It may be better to double up on math within their freshman year. This was one idea that came up in discussions about this course. We want to make sure to submit this RFF in a different way than we did before. There are two more opportunities to submit a new RFF: December 14th and February 8th.
- Laura Hunter had a question about how would this course differ from Algebra Support?
- P.E. Waiver- The last time we talked, we decided to move in the direction of the universal waiver, but there was a question about kids that were already approved for the waiver and where we would start to implement the new universal waiver.
- If kids have played their sport for one season, they are eligible for the waiver by the end of this year. So, they need to fill out and apply for the waiver. The new universal waiver would go into effect next school year. The issue would be with communication. We need to make sure to communicate and make sure people go ahead and fill out the waiver. We need to ask counselors about how many kids are showing up late to request their waiver.
- Freddy - 30 days of public comment when we switch to the universal waiver- incoming freshman need to have this communicated to them as well.
- Claire (new student rep) discussed that a lot of students who play a sport are doing more than two seasons. She doesn't feel that it will cause a lot of commotion to adopt the universal waiver.
- Alexis (new student rep) took personal fitness online over the summer to free up a portion of her schedule.
- We can go move forward and pursue the universal waiver.
- Professional Learning Days – We will discuss these when the county calendar has been approved.
- Aligning RFF days is a point of concern for some. There was some concern from the community about different schools having different RFF days.

Strategic Plan Indicator Review and Discussion:

- Amy addressed the Exceptional Council Score Card
- The county put together a monitoring tool for us. We need to fill this out and keep track of things we have done to address areas of our strategic plan.

- This monitoring tool will be placed on the website. Amy Jewett and Dr. Shaw will keep up with this monitoring tool. This tool needs to be filled out in February and June. We are in great shape in moving forward with this.

Cross Council Meeting Update:

- Amy got to sit with Elkins and Crabapple. The first question was related to committees. They were excited about our pathway program. They would like for people from RHS to do this pathway presentation in their schools. We would like to increase communication among feeder schools.

Officer Training Update:

- There were a lot of questions about public comment during this meeting.
- Emails can be considered public comment. So, if you get an email regarding SGC business, it needs to be brought to the group. The meeting offered more clarity on public comment.
- Another issue discussed was creating baselines for indicators.
- Some schools may have outcomes that are not obtainable. This is an issue for some SGCs, but we have created calculable outcomes, and are ok with this.
- When you are in an officer position, you need to leave notes for the next person who takes the position.
- Committee Training – November 7th – the date was originally the 8th. The county is thinking of making this a virtual training.
- Student Leadership Summit – Nov 11th – Freddy encouraged our new student members to participate.
- Freddy explained that we need to look at the website. There will be an audit in November. We need to make sure all the appropriate information is there.
- Meeting numbers - How many times should we meet? Dr. Shaw is concerned about it seeming like we are trying to limit public comment. We want to continue being transparent. There seems to be mixed feelings on both sides, but we will continue to meet twice per month.
- Freddy said that we are one of the most productive councils and that we are doing a great job. He explained that we can always cancel a meeting if we need to. We don't require formal notice of meeting cancellations.

Agenda Items for Next SGC Meeting (November 14):

- Updates from committee breakout sessions
- RFF updates
- CCRPI Data
- Voting for RFF renewal for General Studies Course

Next meeting date: November 14, 2018

Adjourn at: 5:07 P.M.

First: Dylan Penick	Second: Erika Lewis	Approved unanimously
---------------------	---------------------	----------------------

Adjourn to Committee Sessions

Strategic Funding FY 2019

Planner

As of October 23, 2018

Budget Summary

Estimated Budget	\$70,000.00
Proposal List Total \$	78,400
Remaining Cash	(\$8,400.00)

Proposal List

Item	SP Category	Initiative	Qty	Cost Estimate	Sub-total	Notes
In Cue						
Levine Presentation	Community Collaboration	Community Champions	1	\$ 18,000.00	\$ 18,000	15,000 + travel (Begin discussions with feeders)
Credit Recovery Support Lab	Student Achievement	Credit Recovery	900	\$ 28.00	\$ 25,200	30 hours/week x 30 weeks
Freshman NHI Study Hall and Professional	Student Achievement	Positive Progress	1	\$ -	\$ -	Human/Space resources
Teacher Curriculum Council	People and Culture	Pro Learning Community	1	\$ -	\$ -	Staff Leadership
Student survey	People and Culture	Effective Communication	1	\$ -	\$ -	no cost
Portable classroom	Fiscal Responsibility	Positive Progress	1	\$ 20,000.00	\$ -	to free space for therapy (\$20K install, \$10K/yr maintain, \$14K to remove) (pending RHS splost construction, target date of summer 2018)
Completed					\$ -	
ESOL Extra Learning (Lab/Teacher/Snack)	Student Achievement	Credit Recovery	1	\$ 30,000.00	\$ 30,000	Shaw will provide from op budget
Translation Headsets	Community Collaboration	Parent University	30	\$ 130.00	\$ 3,900	Approved for FY18 funds
USA Test Prep Expansion	Student Achievement	Positive Progress	4	\$ 325.00	\$ 1,300	Approved for FY18 funds
Hispanic Liaison Outreach	Community Collaboration	Parent University	1	\$ 25,000.00		Approved for FY18 funds (spent \$25K from 18 funds)
AED (Defibrillator)	Fiscal Responsibility	Management	1			Shaw will provide from op budget
Projector bulbs	Fiscal Responsibility	Management	75			Shaw will provide from op budget
Restroom clean up	Fiscal Responsibility	Positive Progress			\$ -	Included in School's physical update (RHS SPLOST)
Denied						

Item	SP Category	Initiative	Qty	Cost Estimate	Sub-total	Notes
Troutwein Presentation to Teachers	Community Collaboration	Community Champions	1	\$ 1,000.00	\$ -	Donation (cannot be funded through SGC, will need another funding mechanism)
Angst Viewing with Moderator	Community Collaboration	Parent University	1	\$ 1,000.00	\$ -	Donation (cannot be funded through SGC, will need another funding mechanism)
Sustainability Issues?						
Gizmos Learning Tool	Student Achievement	Positive Progress	1	\$ 7,000.00	\$ -	Sustainability?
Need More Information in order to consider for SGC funding						
Psychologist	Community Collaboration	Community Champions	1		\$ -	School in CT, hired a psyto assess all students in the school
Safety program consultant	People and Culture	Effective Communication			\$ -	Need to contact Roswell PD
Improve Auditorium lobby	Fiscal Responsibility	Positive Progress			\$ -	TBD
Life Skills Course	Student Achievement	Complete Experience			\$ -	TBD
Subject teacher training					\$ -	
Student entrance improvement					\$ -	
					\$ -	
					\$ -	
					\$ -	

Request for Flexibility Renewal Application

2018-2019 Cycle

Instructions: Please write your responses in the boxes below.

SCHOOL NAME: Roswell High School

CONCEPT NAME: Virtual Learning Lab General Study Skills Elective

STRATEGIC INITIATIVE(S)
(from new strategic plan): Credit Recovery Program – Provide opportunities for students missing credits to regain on-track graduation status.

Data Analysis & Program Impact	
<p>1) To what extent was there a measurable increase in student outcomes, teacher instructional practices, and/or school climate and culture as a result of the RFF-supported initiative? Include quantitative data that specifically supports the continuing use of the RFF.</p>	<p>Roswell High School (RHS) students are able to take 6 credits each year for 4 years, for a total of 24 credit opportunities. To graduate on time, students need the correct 23 credits, leaving very little room for mistakes or error on the student's part.</p> <p>Students who are credit deficient need an opportunity to get back on track for graduation. We are fortunate to have the credit recovery lab and facilitator provided by Fulton County however RHS should continue to extend credit recovery by allowing them to earn a 0.5 study skills credit during their school day. Since inception, approximately 100 students have taken advantage of this elective each semester and were able to get back on track for graduation in 4 years.</p> <p>When our students in the credit recovery lab successfully complete a credit recovery course, they are concurrently assessed on the study skills rubric to ensure they are working diligently, attending class regularly, and mastering the course material. Students have obtained lifelong benefits by mastering these study skills.</p> <p>Credit deficient students that have had the opportunity to earn a 0.5 study skills credit in</p>

	addition to the earned 0.5 recovery course credit, have been able to get back on track towards graduation in 4 years.
Rationale for Continuing RFF	
2) Were there unique challenges to implementing the RFF that you did not originally consider? How did you overcome this challenge? Describe any changes or adjustments that must be made to the original proposal for implementation during the 2018-2022 strategic plan cycle.	No unique challenges were encountered and no adjustments will be necessary.
Additional Considerations	
3) What resources (human, operational, etc.) are needed to continue implementation of the RFF? How do you plan to provide these resources?	No resources will be necessary to continue implementation.

Principal Signature: _____

Date: _____

Chair Signature: _____

Date: _____

Roswell High School

School Name:
Date:

Roswell High School
1-Oct-18

Standards	Measurement	Benchmark Needed:	Measures	Meets Criteria? (Yes or No)
Clarity	Tracking progress on "plan"	Y=1 pt	Posting completed monitoring tool in fall with updates on elements expected to be done by now (based on indication on tool of when things are expected/due)	
		Y=1 pt	Posting completed monitoring tool in spring with updates on elements expected to be done by now (based on indication on tool of when things are expected/due)	
	Allocate resources strategically	Y=1 pt	Positive response on monitoring tool for a) checkbox of council indicating Y/N they allocate resources strategically, and b) open response follow up to explain how they did this	
		Y=1 pt	Budget approved by deadline	
Culture	Council members are highly trained	Y=1 pt	100% of members completed orientation training (including chairs completing chair orientation training)* -see note about SY18-19	Yes
		Y=1 pt	Council is represented at 2 additional training opportunities	Yes
	Council members are engaged	Y=1 pt	Held 6 council meetings (with at least 5 members at each)	Yes
		Y=1 pt	X % of survey responded often or always to engagement question (with at least 8 responses to survey overall)	
Communication	Council effectively communicates to stakeholders	Y=1 pt	Pass the revised website audit, where 80% of appropriate documents and materials are present.	Yes
		Y=1 pt	X% of stakeholders agree or strongly agree to question on SP2022 Family survey related to how informed they are of SGC work	
	Council provides opportunities for the public to engage	Y=1 pt	Hosts at least 1 meeting with public comment per semester (as reported on monitoring tool)	Yes
		Y=1 pt	Includes at least 2 additional modes of opportunities for public to engage (including email on website)	Yes

Student Achievement		Outcome	Baseline (Yr. 1)	Evidence of Progress	Date	Results
Initiatives	Credit Recovery & Repair Program	93% of students will graduate within four years	88%	Purchased a school registrar position, Offer ESOL extra learning lab	10/16/2018	
	Complete Hornet Experience	80% of students will complete either academic pathways, work-based learning or TAG internships	Baseline (Yr. 2)			
	Positive Hornet Progress	65% of 10th grade students will meet the College & Career Readiness Benchmark on the PSAT	??	Offer 9th grade NHI study hall	10/16/2018	
People & Culture		Outcome	Baseline (Yr. 1)	Evidence of Progress	Date	Results
Initiatives	Effective Communication	Increase the percentage of families and students who would recommend Roswell High School as a place to attend school to a family member or friend.	??% recommend	Filled communications manager position, Paid for Hispanic Outreach Liaison to Increase Hispanic community communication and interaction fostering educational partnership, Increased progress reports to be distributed at 3, 6, 9, 12, and 15 weeks		
	Professional Learning Communities	Staff Engagement: Increase Teacher retention and the number of employees who would recommend RHS as a place to work to a family member friend or neighbor.	90.5% retention ??% recommend	Establish educational teams that meet regularly, share expertise and work collaboratively to improve teaching skills and academic performance of students	10/16/2018	
Community Collaboration		Outcome	Baseline (Yr. 1)	Evidence of Progress	Date	Results
Initiatives	Community Champions	Increase the number of impactful partnerships that align to school goals	7.00	Filled business partner position, Outreach to business partners, Continue collaboration with RHS PTSA	10/16/2018	
	Parent Engagement. Offer programming including, family events and activities to equip families with new or additional skills, knowledge, resources and confidence	Increase the percentage of families that feel welcomed and empowered to support their students' educational journeys.	62%	SGC members attend feeder school SGC meetings and cross council meetings to increase collaboration with feeder schools to align student, staff, parent and community events, Continue Principal coffees, Paid for Hispanic Outreach Liaison	10/16/2018	
Fiscal Responsibility		Public Engagement		Additional Council Professional Development		
Budget Approval Date		List all the opportunities provided to the public to engage with the Council	Public comment SGC meeting July 18, 2018, August 15, 2018 September 12, 2018 September 26, 2018 October 10, 2018	List all the additional trainings/professional development where at least one (1) member from your Council attended.	7/21/18 SGC Conf #12 9/25/2018 Cross Council 10/12/2018 Officer training 11/8/18 Community meeting 12/3/18 Chair Chat	

Communication/Event/Announcement	Activities
"At A Glance" card highlighting academic achievement	Existing/new parents, Realtors, Business Partners, Networking meetings/Presentations, etc. Easy to read w/big graphics/small wording
RHS Strategic Branding (Comm Team)	Created branding standards. Created a Brand Guide and Video.
BRAND with Arches	Official sign of Faculty, Staff, SGC and Communications
BRAND with R	Every school department
BRAND with Hornet	Dr Shaw communications
Contractors	External RHS contractors will utilize the digital asset management site to get logos. This site will track who has requested the download, which brands, will bring conformance, etc.
Branding at the School	Check out the newly redone Basketball Court! Watch for the new Hornet logo to go on the Stadium, the paint to be changed to true "Hornet Green" and new branded Score Boards. Cover for school directory, 50th anniversary champ team, bandstand banner, chorus web and social media graphics, soccer web and social media graphics, swim team apparel, marketing Scooters day of giving, photo ops, created official social media icons and graphics for departments
Social Media Sites-RoswellHighSch	Assisting several teachers and administrators with getting publicity for their event or news. Betsy worked with three local publications to publicize the Marching Band's acceptance to perform in the 2020 London's New Year's Day Parade and Festival. The Facebook post on the Marching Band reached 366. The Facebook post on Rachel Baribeau's Changing the Narrative event reached 395. Betsy is working to publicize the French exchange student trip, a \$2,000 donation, and Christi Chilton's Outstanding Educators Award, among other newsworthy items
Facebook	67 likes
Instagram	38 followers
Twitter (Dr Shaw: @RoswellPrinShaw)	265 followers
Roswell Hornet History - @RoswellHornetHistory	Project to share history of Roswell High as a school starting in Cobb County and its attendees
Alumni - RoswellHornetAlumni	A page that also links to the graduated student page with existing followers to cultivate alum relationships, share info, etc. (page name?)
Life - RoswellHornetLife	A student life page for current students
PTSA Newsletter - weekly	Sent on Friday. Info for school members, business partners, clubs, Boosters, sports, etc.
PTSA Academic Recognition	Students recognized at Semester end. Also important to note that the PTSA Scholarships are accessible to all seniors (ie. scholarship with no academic GPA reqmnt)
PTSA Teacher Grants	Apps provided by teachers requesting assistance with items needed in the classroom
Dr Shaw Letter - weekly	Sent on Monday or Tuesday typically sharing info and updates and current events at the school.
PTSA Membership Form	Form to become a member of PTSA. On RHS website.
RHS Signage	For Open Houses, etc. may need to consider translating directional signs into Spanish to assist families.
RHS Electronic Front Sign	Share info and updates with Students, Faculty, Community - currently in process
RHS Strategic Plan	Sharing the school plan with students, faculty, visiting parents and partners
Translation	IDEAS: Students take first pass. Spanish teacher paid to do final review? or, Advertise in Newsletters/Web for bilingual assistance to help share school information? Need one person that is responsible for final verification - paid assistance?
Parent Survey/Focus Groups	Review of questions for better data gathering. How to get more participation?
Teacher Survey	Review of questions for better data gathering. How to get more participation?
SGC	
Elections	Promote Teacher and parent elections driving more interest
SGC website	Up to date for all RHS stakeholders
Business Liaison	Officially connecting with existing partnerships
	Responding to businesses who are actively seeking to be partners with RHS
	Next steps - Meet with faith based orgs
	Partnership with FreshMarket

		Baseline	Jan-19
Student Achievement		2219	
Number of students registered at RHS	9	608	
	10	579	
	11	536	
	12	496	
Number of students who obtain credit through recovery/repair programs resulting in credit	All students	156	
	Classes completed	254	
Number of students that enter the workforce using their career tech pathway skills. **seniors only (May)**	12	N/A	N/A
Number of students that enter a major in college using their career tech pathway skills. **seniors only (May)**	12	N/A	N/A
Number of students that graduate (college-ready)	12	463	N/A
Number of students in work-based learning. **seniors only** **CCRPI/TI**	12	148	
Number of students in TAG for each grade level.	9	194	
	10	181	
	11	167	
	12	199	
Number of students complete TAG internships	all grades	38	
Number of teachers employed at RHS	Total	137	
	CTE	11	
	English	18	
	Math	16	
	PE	5	
	Science	16	
	Social Studies	14	
	Fine Arts	9	
	World Language	10	
	Special Education	26	
	ESOL	5	
	TAG	7	
Number of teachers completed PSAT/SAT professional development	self report		
Number of PLCs that have PSAT review materials	self report		
People and Culture			
Conduct annual parent survey and disseminate results			
Conduct annual teacher survey and disseminate results			
Complete communication spreadsheet (see attached)		Completed for October	
Number of teachers in attendance at PLCs			
Number of teachers retained from previous year		124	N/A
Number of teachers with leadership roles	self report		
Community Collaboration			
Complete Environmental Scan			
Number of community contacts			
Number of community partnerships		7	
Amount of general cash donations to RHS		5750	
Amount of general In-kind donations to RHS			
Amount of direct cash donations to RHS			
Amount of direct In-kind donations to RHS			



Roswell High School



STUDENT ACHIEVEMENT

We prepare students with strong academic foundations and the skills needed to navigate life beyond graduation.



COMMUNITY COLLABORATION

We engage families, community members and civic organizations as active partners.



FISCAL RESPONSIBILITY

We manage and protect public funds and assets through efficient and effective use of available resources.

Outcomes: What will success look like for our school?

Graduation Rate

93% of students will graduate within four years

College & Career Readiness

80% of students will complete either academic pathways, work-based learning or TAG internships

On-Track for Graduation

65% of 10th grade students will meet the College & Career Readiness Benchmark on the PSAT

School & District Culture

Increase the percentage of families and students who would recommend Roswell High School as a place to attend school to a family member or friend

Staff Engagement

Increase the percentage of employees who would recommend Roswell High School as a place to work to a family member or friend

Partnerships

Increase the number of impactful partnerships that align to school goals

Family Engagement

Increase the percentage of families who feel empowered to support their students' educational journeys

Transparent and Efficient Management of Local Funds

Reduce the number of audit findings for Student Activity funds and ensure effective management of funds between schools and School Governance Councils

Initiatives: What will we do to achieve success?

Credit Recovery & Repair Program

Provide opportunities for students missing credits to regain on-track graduation status

Complete Hornet Experience

Provide Opportunities for students to have a balanced academic experience

Positive Hornet Progress

Implement PSAT strategies throughout the curriculum and provide students and teachers with ERW and Math specific strategies

Effective Communication

Provide families with frequent and effective communication regarding school initiatives and programs

Professional Learning Communities

Establish educational teams that meet regularly, share expertise and work collaboratively to improve teaching skills and academic performance of students

Community Champions

Cultivate and sustain community champions to support student achievement

Parent University

Offer programs that include free courses, family events and activities to equip families with new or additional skills, knowledge, resources and confidence

Effective Budgeting

Refine and adjust our modified zero-based budgeting process to ensure that resources are used effectively and efficiently to impact district goals

Updated September 17, 2018

FULTON



Roswell High School

Initiatives:
What will we
do to achieve
success?

Critical actions: What major
actions will we complete and by
when?

Evidence of progress: How will we
know that the initiative is working?

Outcomes: What will success look
like for our school?

Credit Recovery
& Repair
Program



STUDENT ACHIEVEMENT

*We prepare students
with strong academic
foundations and the
skills needed to navigate
life beyond graduation.*

Complete Hornet
Experience

Positive Hornet
Progress

- Increased percentage of course completion resulting in credit through credit recovery/repair programs.

- Increased percentage of students who either enter the workforce or enter a college major using career tech pathway skills.
- Increased rate of graduation (college-ready).
- Increased rate of TAG students completing internship.

- Increased percentage of teachers completing professional development related to PSAT/SAT review.
- Evidence of review materials supporting PSAT review incorporated into 9th grade PICS.
- Increase of overall class averages of 9th graders.

Graduation Rate
93% of students will graduate within four years

College & Career Readiness
80% of students will complete either academic pathways, work-based learning or TAG internships

On-Track for Graduation
65% of 10th grade students will meet the College & Career Readiness Benchmark on the PSAT

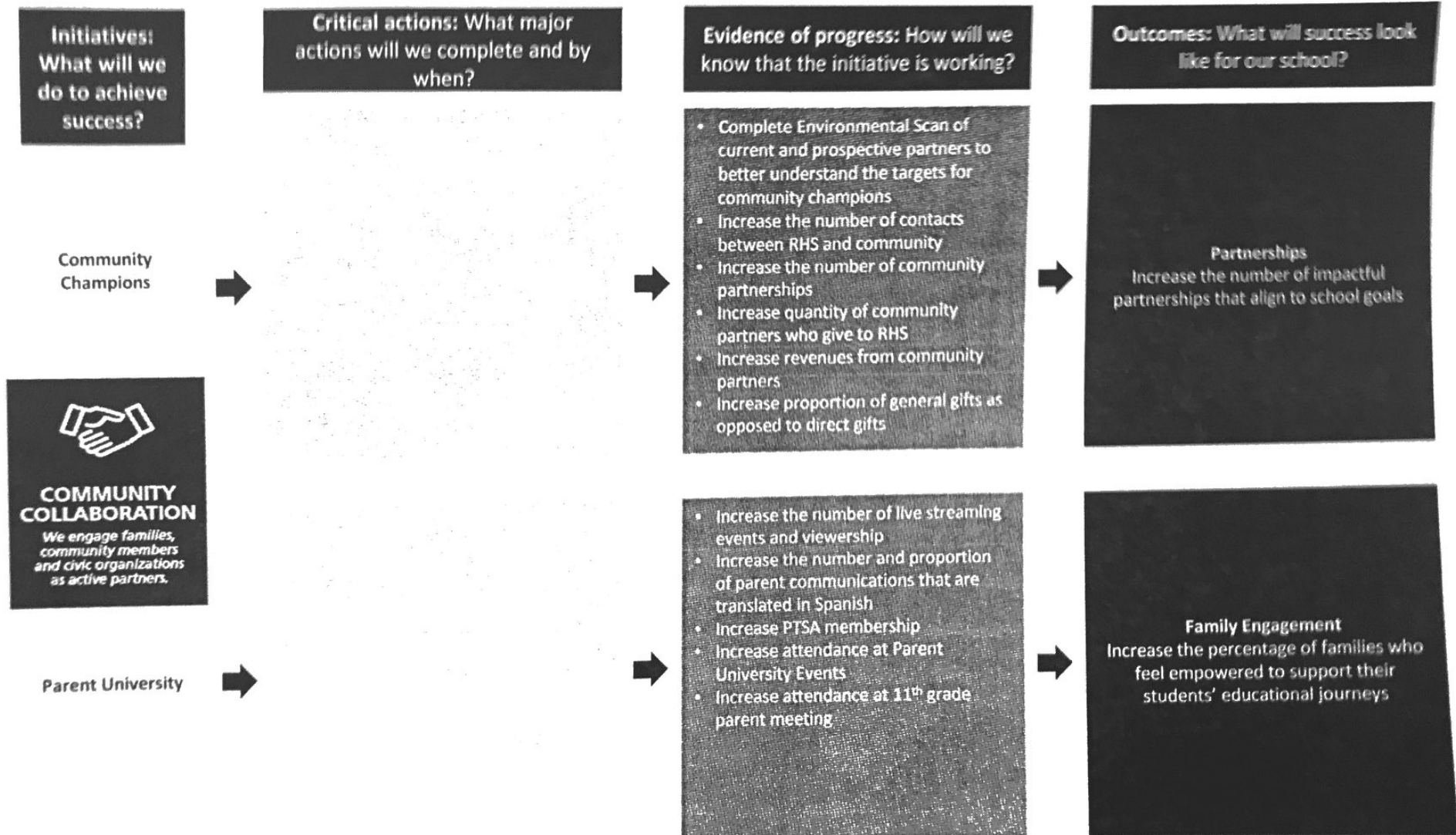


Roswell High School





Roswell High School





Roswell High School

Initiatives:
What will we
do to achieve
success?

Critical actions: What major
actions will we complete in year
one?

Evidence of progress: How will we
know that the initiative is working?

Outcomes: What will success look
like for our school?

**Effective
Budgeting**



FISCAL RESPONSIBILITY

*We manage and protect
public funds and assets
through efficient and
effective use of
available resources.*

- Average monthly deficits are 1 or less each month
- Carryover is projected to be less than 5% at the end of the school year

**Transparent and Efficient
Management of Local Funds**
Reduce the number of audit
findings for Student Activity funds
and ensure effective management
of funds between schools and
School Governance Councils