



Meeting Date: July 18, 2018 Meeting
 Time: 8:00 A.M.
 Location: Roswell High School's Media Center

Meeting Minutes

Council Member	Attendance
Elected Parent: Amy Jewett	Yes
Elected Parent: Erika Lewis	Yes
Appointed Staff: Lindsey Bryan	Yes
Student:	No
Student:	No
Principal: Dr. Robert Shaw	Yes
Elected Staff: Laura Hunter	Yes
Appointed Community: Deb Martino	Yes
Elected Staff: Lashonta Flemister	Yes
Elected Parent: Tony Rosenberg	Yes
Appointed Staff: Amanda Brickhouse	No
Appointed Community: Dylan Penick	No

Guest(s) in attendance

Pam Nitzken

Call to order 8:00 AM

Edits to agenda

Make a motion for Amy Jewett to serve as acting chair, until a new chair is appointed.

Approval of acting chair

First: Lindsey Bryan	Second: Laura Hunter	Approved unanimously
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Add Principal Update and Public Comment

Add Marquee and budget update to FSF spending

Approval of agenda

First: Lindsey Bryan	Second: Laura Hunter	Approved unanimously
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Approval of meeting minutes: June 13, 2018

First: Deb Martino	Second: Erika Lewis	Approved unanimously
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Introductions

- All attendees introduced themselves and explained roles within the school

Nomination and Election of SGC officers

Motion: To elect the following slate of officers for SGC, Amy Jewett as Chair, Erika Lewis as Vice Chair, and Lindsey Bryan as Parliamentarian for the 2018-2019 RHS School Year.

Approval of Motion:

First: Deb Martino	Second: Erika Lewis	Approved unanimously
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Slate of RHS SGC Officers for Nominations and Vote for 2018-2019 School Year

Positions and Name Submitted	Nominated	Elected
Chair		
Amy Jewett		Yes
Vice Chair		
Erika Lewis		Yes
Parliamentarian		
Lindsey Bryan		Yes

Outreach and Communication Committee	Finance Committee
Chair – Deb Martino	Chair – Laura Hunter

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Erika Lewis	Amy Jewett
	LaShonta Flemister
	Tony Rosenberg
	Lindsey Davis-Bryan

All members are expected to be a part of a committee. Amy will reach out to all committee chairs and will coordinate times to meet. There was a discussion related to the finance committee and seed fund money. The committee would like to move to make decisions related to seed fund money more structured.

Recognition of incoming members

Motion: To confirm Dr. Shaw's appointment of Lashonta Flemister to replace the teacher elect position and Tony Rosenberg to replace the parent elect position both currently vacant.

Approval of Motion:

First: Deb Martino	Second: Erika Lewis	Approved unanimously
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Lashonta Flemister – Shaw appoint and SGC will vote

Tony Rosenberg – Shaw appoint and SGC will vote

Public comment: None

Student update: None

Principal Update:

- Dr. Shaw met with administrators yesterday and discussed his vision for the upcoming school year. There were several points covered in the meeting including: graduation rate, classroom management, credit recovery/repair, expectations for study hall, after school tutoring, the PLC process, improving communication with parents, standards based lessons. (see PDF)
- Barb Townsend has officially been hired as a registrar. At this time, the school is fully staffed with the exception of one para pro and one teacher vacancy.

- There was discussion regarding pathway completion. Dr. Shaw and the administrative team asked the question of whether students should be forced to complete a pathway. He feels that this is a goal that the council may want to revisit.
- Lashonta Flemister discussed practices at a previous school in relation to pathway completion. Students were given an interest survey at the start of ninth grade and were expected to complete a career pathway.
- Dr. Shaw reviewed local fund balance (see PDF). Local funds is income that the school has acquired/raised. These funds are rolled over from year to year. A large portion of local funds are used for building and grounds. These funds also include money raised by clubs.

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The booster club handbook has recently been updated and more will come on this. There will be meetings to discuss all changes.

- Track construction is in progress and the school has been told that the track will be done prior to the first home football game.
- Dr. Shaw has a meeting in regards to the new engineering lab today, but is not sure of the actual date of completion.
- We do not currently have Milestones data, but it will be shared as soon as possible. The school's five year overall pass rate has been improving.

SGC Facilitator:

- Freddie Benschine introduced himself and explained his role. Freddie has served in this position for two years and he is a resource for our SGC. He is a liaison between the district and the SGC. He assists SGCs with setting goals, how to take action on initiatives, and training for new members. Freddie explained that he is here to help.

Flexible Strategic Funds Spending:

- Bids were collected for the updated marquee and this should be completed soon.

Student Membership:

By Laws – 1 student has to be the President of the Elected Student Gov't and the other has to be the highest ranking member of a non-elected student organization. Discuss options for opening up to a larger pool of students.

- In the past we have chosen student reps from various clubs. One student rep. will come from the student council. Attendance has not been what the SGC would like from the student members, so there was discussion about opening up the second position to any club with a member that is interested. However, this member must be the highest ranking officer of the club.
- Freddie explained that there will be a Fall Student Leadership Summit, so this will give more meaning to what it means to be on the SGC and may assist with student

participation. Shaw plans to reach out to sponsors of clubs about student membership on the SGC.

SGC Conference – July 21st

Amy, Deb, Laura - plan to attend.

Freddie explained that this conference will be a great start to the new school year. There will be an opening by Dr. Rose with two breakout sessions. These sessions will provide opportunities to discuss best practices, funding/resources, and will provide great resources on implementing strategic plans. Last year, a lot of the focus of the SGC was on developing the strategic plan, so the focus will shift to implementation.

Discuss SGC Self-Assessment Results. Discuss Indicators and Responsibility, update Strategic Plan

- SGC Strengths: participation, agenda adhered to
- SGC Weaknesses: There was a question about the way a survey item was worded. The survey item related to whether or not the SGC interfered with school management. This was shown as a weakness on the self- assessment survey. However, the way the item was worded may have been misleading. Freddie explained plans to reword this question on future SGC surveys. Dr. Shaw explained that he did not feel that this was an issue with the RHS SGC even though it appeared to be communicated on the self-assessment survey. Dr. Shaw does not feel that the SGC interferes with school management.
- The SGC would like to reach out to others more and have more diverse viewpoints on the committees. More training should be provided to maximize the potential of the SGC committees.
- Indicators listed on the strategic plan may change. We must move forward knowing that these may change. We will need assistance from various people in the building to understand what the SGC can and can't do. In August, the SGC will look at baseline data to see if we need to adjust indicators.
- There was some discussion of the personal fitness waiver. This is a renewal year and the process will be defined by the district. Guidelines will be coming soon. This waiver will be discussed in more detail at the next meeting.

Communication Team Update:

- Deb Martino shared several completed and on-going projects

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- The communications team launched a brand guide and this will be reviewed and published by the first faculty meeting.
- The communications team will be working on historical findings and will create RHS alumni accounts on social media.
- Business partner packets are also in the works

Next meeting date: August 15, 2018 **Agenda items:**

Baseline Indicators Due
Student Member Update

Adjourn at 9:15 **AM. PM**

First: Laura Hunter	Second: Deb Martino	Approved unanimously
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