



Meeting Date: February 27, 2019

Meeting Time: 4:00 P.M

Location: Roswell High School's Media Center

Meeting Minutes

Council Member	Attendance
Elected Parent: Amy Jewett	Yes
Elected Parent: Erika Lewis	Yes
Appointed Staff: Lindsey Bryan	Yes
Student: Alexis Warnock	Yes
Student: Claire Stovall	Yes
Principal: Dr. Robert Shaw	Yes
Elected Staff: Laura Hunter	Yes
Appointed Community: Deb Martino	Yes
Elected Staff: Lashonta Flemister	Yes
Elected Parent: Tony Rosenberg	No
Appointed Staff: Amanda Brickhouse	Yes
Appointed Community: Dylan Penick	No

Guest(s) in attendance:

None

Call to order: 4:02 P.M.

Edits to the Agenda:

None

Approval of agenda

First: Laura Hunter	Second: Erika Lewis	Approved unanimously
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Approval of meeting minutes: January 23, 2019

First: Laura Hunter	Second: Erika Lewis	Approved unanimously
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Public comment:

None

Student update:

None

Principal Update:

- The new sign has been sent to accounting. The Hispanic Outreach Liaison position is still hung up in bureaucracy
- Mary Poppins was an excellent performance. It was a wonderful production and the students did a wonderful job.
- The basketball teams have both had great seasons. Both teams made it to the Elite Eight.
- Our girls' soccer team is 4 in the state and they are undefeated
- The lacrosse and track teams are both doing well.
- The chamber orchestra received a perfect score at a recent competition.
- Recently, we got word of an alleged threat that was seen by a student on social media. We have sent out everything that we can to inform parents, students, and staff. We use our best judgment on a case by case basis. We work with the Roswell Police and the Fulton Schools Police. Is the threat credible? Do they have access to items that may cause harm? The Roswell PD investigated, and we shared what we can, and all was explained in the letter that was sent out.

Request for Flexibility Update:

- No feedback from the district currently on our RFFs. They will be posting approval of the most recent RFFs soon.
- We are at a stumbling block with the math course currently.
- We have sent in the dates requested for Professional Learning Days for next school year. We tried our best to coordinate with feeder schools, but it is not always possible to align these days.

Budget and Finance Committee Update:

- Dr. Shaw provided a presentation of the budget.
- The budget is not final until the board approves it.

- The budget is based largely on student enrollment. We have been given a projected enrollment. Student numbers will be counted during the ten-day count when school starts.
- Salaries for purchased positions are based on a district average.
- The district is facing a budget shortfall. We are receiving less money per pupil and they have increased the student to teacher ratio.
- Our projected enrollment went down by about 60 students for next school year.
- \$152 FTE dollars per student.
- 30 students up or down = one teacher
- We will be able to maintain our current staffing levels at this time.
- 96% of the budget goes towards salaries and benefits, 2% goes towards other purchased services, 2% goes towards supplies and materials.
- Last year, we bought the athletic director position, an additional counselor, we moved a PA II to a registrar position, a part-time art, and a part-time music position
- We outsource our custodial contract, and this allows us to save money.
- We did not convert any positions provided to us.
- We must pay when students enroll in online classes. These students are counted towards our FTE count, but we do receive a bill for students enrolled in online classes.
- The communications staff is included under “other purchased services.” They are independent contractors.
- We are not losing teachers.

Motion for Approval of Budget

First: Laura Hunter	Second: LaShonta Flemister	Approved unanimously
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Budget Approved

Strategic Flexible Funding Update:

- In packet – page 1- This document outlines where our funding has gone.
- We may have more left over based on how much the sign will be.
- We are getting \$70, 000 for FY19.
- We are currently looking at having \$64, 158.37 available funds.
- We discussed a study hall monitor or remediator to help manage remediation.
- \$25,000 may not be enough for the Hispanic Liaison Position. So, we may opt to buy another bilingual parent liaison.
- Laura Hunter has received several ideas from staff members through e-mail regarding funding ideas for next year. We will be informing stakeholders of the process we will be using this year for gathering ideas related to flexible funding.

Communication and Outreach Committee Update:

- View handout for updates.

- Amy and Deb attended the Cross-Council Meeting.
- We now have a parent and teacher who have declared candidacy for the upcoming SGC elections.
- We would like to continue to promote the SGC for next year's election and continue to promote our initiatives.
- Our partners in the community have increased. We have been receiving some kind donations from our partners.
- The team has published over 25 news releases and various publications have picked those up.

Strategic Plan Indicators Review and Discussion:

(Refer to handouts)

We will be discussing the strategic plan monitoring tool in upcoming meetings. We will have these discussion in March, April and May. We will be looking at one pillar at a time (page 3).

Page 4 – Winter indicators: We have had an increase in TAG students.

Page 5- Survey questions for teachers for baseline data.

Next meeting date: March 13, 2019

Adjourn at: 5:02 P.M.

First: Laura Hunter	Second: Lindsey Davis-Bryan	Approved unanimously
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RHS Flexible Funding Summary 2017-2019

FY 17 Seed Funds available:	\$	123,800.00
Spent/Electronics and Furniture:	\$	(120,774.95)
Remaining:	\$	3,025.05
 FY 2018 Seed Funds Available:	 \$	 80,000.00
Flexible Spending Carryover	\$	3,025.05
Spent / Communication Staff	\$	(3,666.68)
New Marquee sign (IN PROCESS)	\$	(55,000.00)
Hispanic Liaison (IN PROCESS)	\$	(25,000.00)
USA Test Prep (IN PROCESS)	\$	(1,300.00)
Translation Headsets (IN PROCESS)	\$	(3,900.00)
Remaining/ carryover	\$	(5,841.63)
 FY 19 Flex Funds available:	 \$	 70,000.00
Flexible Spending Carryover from FY 18	\$	(5,841.63)
Available Funds -	\$	64,158.37

Exceptional Councils

School Name: Roswell High School

Date: 27-Feb-19

Project 1

Standards	Measurement	Benchmark Needed:	Measures	Measure Complete? (Yes or No)
Clarity	Tracking progress on "plan"	Y=1 pt	Posting completed monitoring tool in fall	yes
		Y=1 pt	Posting completed monitoring tool in spring	TBD
	Allocate resources strategically	Y=1 pt	Explanation on monitoring tool indicating how resources were allocated strategically	yes
		Y=1 pt	Budget approved by deadline	yes
Culture	Council members are highly trained	Y=1 pt	100% of members completed orientation training	
		Y=1 pt	Council is represented at 2 additional training opportunities	yes
	Council members are engaged	Y=1 pt	Held 6 council meetings (each with a quorum)	yes
		Y=1 pt	Council members are engaged in strategic decision-making (80% respond often or always on Council Self-Assessment)	TBD
Communication	Council effectively communicates to stakeholders	Y=1 pt	Pass the Spring website audit, where 80% of appropriate documents and materials are present	TBD
		Y=1 pt	X% of stakeholders agree or strongly agree to question on SP2022 Family survey related to how informed they are of SGC work	Measure won't be assessed until 2019 - 2020 school year
	Council provides opportunities for the public to engage	Y=1 pt	Hosts at least 1 meeting with public comment per semester (as reported on monitoring tool)	yes
		Y=1 pt	Includes at least 2 additional modes of opportunities for public to engage (including e-mail on website)	yes

Strategic Plan Monitoring Tool (2018-2019, Year 1)
Roswell High School

Student Achievement		Outcome	Baseline (Yr. 1)	Evidence of Progress	Date	Results
Initiatives	Credit Recovery & Repair Program	93% of students will graduate within four years	88%	Purchased a school registrar position, Offer ESOL extra learning lab	10/16/2018	
	Complete Hornet Experience	80% of students will complete either academic pathways, work-based learning or TAG internships	Baseline (Yr. 2)	Promoted pathways to rising 9th graders from public and private schools. Promotion also includes Career signing days from county with support from CTAE staff.	2/19/2019	
	Positive Hornet Progress	65% of 10th grade students will meet the College & Career Readiness Benchmark on the PSAT	Pending PSAT results	Offer 9th grade NHI study hall	2/19/2019	
People & Culture		Outcome	Baseline (Yr. 1)	Evidence of Progress	Date	Results
Initiatives	Effective Communication	Increase the percentage of families and students who would recommend Roswell High School as a place to attend school to a family member or friend.	Pending results from County survey	Filled communications manager position, Approved funding for Hispanic Outreach Liaison to Increase Hispanic community communication and interaction fostering educational partnership, increased progress reports to be distributed at 3, 6, 9, 12, and 15 weeks	2/19/2019	
	Professional Learning Communities	Staff Engagement: Increase Teacher retention and the number of employees who would recommend RHS as a place to work to a family member friend or neighbor.	90.5% retention	Establish educational teams that meet regularly, share expertise and work collaboratively to improve teaching skills and academic performance of students	10/16/2018	
Community Collaboration		Outcome	Baseline (Yr. 1)	Evidence of Progress	Date	Results
Initiatives	Community Champions	Increase the number of impactful partnerships that align to school goals	7.00	Filled business partner position, Outreach to business partners, Continue collaboration with RHS PTSA	10/16/2018	
	Parent Engagement. Offer programming including, family events and activities to equip families with new or additional skills, knowledge, resources and confidence.	Increase the percentage of families that feel welcomed and empowered to support their students' educational journeys.	62%	SGC members attend feeder school SGC meetings and cross council meetings to increase collaboration with feeder schools to align student, staff, parent and community events, Continue Principal coffees, Approved funding for Hispanic Outreach Liaison	10/16/2018	
Fiscal Responsibility		Public Engagement		Additional Council Professional Development		
Budget Approval Data	2/27/2019	List all the opportunities provided to the public to engage with the Council	Public comment SGC meeting: Jul 18, 2018; Aug 15, 2018; Sept 12, 2018; Sept 26, 2018; Oct 10, 2018; Nov 14, 2018; Nov 28, 2018; Dec 12, 2018; Jan 9, 2019; Jan 23, 2019	List all the additional trainings/professional development where at least one (1) member from your Council attended.	7/21/18: SGC Conference (2)	
How were resources allocated to support your strategic plan?	Hispanic Liaison (\$25K - Community Collaboration)				9/25/2018: Cross Council (1)	
	Translation Headsets (\$4K - Community Collaboration)				10/22/2018: Officer training (1)	
	USA Test Prep (\$1.3K - Student Achievement)				11/8/18: Communication training (1)	
					2/25/2019: Cross Council (2)	

Roswell High School / Fulton County Strategic Plan 2022 Indicators

Student Achievement		Baseline (Aug 2018)	Jan-19	Jun-19
Number of students registered at RHS		2219	2164	
	9	608	596	
	10	579	565	
	11	536	510	
	12	496	493	
Number of students who obtain credit through recovery/repair programs resulting in credit	All students	156		
	Classes completed	254		
Number of students that enter the workforce using their career tech pathway skills. **seniors only (May)**	12	N/A	N/A	
Number of students that enter a major in college using their career tech pathway skills. **seniors only (May)**	12	N/A	N/A	
Number of students that graduate (college-ready)	12	463	N/A	
Number of students in work-based learning. **seniors only** **CCRPI/TI**	12	148		
Number of students in TAG for each grade level.	9	194	203	
	10	181	181	
	11	167	168	
	12	199	199	
Number of students complete TAG internships	all grades	38		
Number of teachers employed at RHS	Total	137	N/A	
	CTE	11	N/A	
	English	18	N/A	
	Math	16	N/A	
	PE	5	N/A	
	Science	16	N/A	
	Social Studies	14	N/A	
	Fine Arts	9	N/A	
	World Language	10	N/A	
	Special Education	26	N/A	
	ESOL	5	N/A	
	TAG	7	N/A	
Number of teachers completed PSAT/SAT professional development	self report			
Number of PLCs that have PSAT review materials	self report			
People and Culture		Baseline	Jan-19	Jun-19
Conduct annual parent survey and disseminate results				
Conduct annual teacher survey and disseminate results				
Complete communication summary from Comm Staff		10/15/2019	2/27/2019	
Number of teachers in attendance at PLCs				
Number of teachers retained from previous year		124	N/A	N/A
Number of teachers with leadership roles	self report			
Community Collaboration		Baseline	Jan-19	Jun-19
Complete Environmental Scan				
Number of community contacts			10	
Number of community partnerships		7	9	
Amount of general cash donations to RHS		5750	TBD	
Amount of general In-kind donations to RHS				
Amount of direct cash donations to RHS				
Amount of direct In-kind donations to RHS				

Survey Questions for Teachers:

Have you completed PSAT/SAT training for professional development?

1. Yes
2. No
3. Plan to complete in 2019

Do you serve additional roles for RHS outside of your contract duties?

1. Yes, please list all
 - a. _____
 - b. _____
 - c. _____
 - d. _____
2. No

Are you involved in a PLC?

1. Yes
2. No

If yes, how often do you attend a PLC meeting?

1. Always (every time one is scheduled)
2. Most of the time
3. Some of the time
4. Rarely

How beneficial do think PLCs are to you?

1. Very beneficial
2. Somewhat beneficial
3. Not beneficial at all
4. Waste of time

Does your PLC have PSAT review materials for you to use?

1. Yes
2. No

Please share any other comments you would like for the School Governance Council.



Communications Team Report
SGC Work Session
February 27, 2019

We continue to help integrate the new Roswell High School Brand. We are meeting weekly together, and once a month including Athletic Director Clinton Lawrence. We are visiting with each department head throughout the school December 2018-May 2019.

Business Partner Liaison:

Eileen Leisses reports that RHS currently has:

Official Partners (9): ACME Property Group-Zach Rogers, Aurora Cineplex/The Fringe, Flippin' Pizza, LA Fitness, Publix, Scooter's, Smile Doctors, The Flying Biscuit and The Fresh Market.

Community Contacts (10):

- Pending Partners: Johnny's Pizza, Firehouse Subs, Northside Hospital and Roswell Baptist Church.
- Potential Partners: Crazy Love, Tropical Smoothie, Marco's Pizza, Honey Baked Ham, Schokolad Chocolate Factory and Peachtree Immediate Care.

Brand Manager:

Pam Nitzken painted all the scenes for Mary Poppins! She is also branding apparel and marketing materials for prospective student meeting and new student registration. Branding linens for the stage at Ameris Bank Amphitheater for graduation and creating grad tickets. Posters and graphics for upcoming events. Working with vendors.

Communications Manager:

Betsy Rhame-Minor reports that recent social media highlights include: Thornburg donation (21 Instagram likes, 16 Twitter likes and two retweets and 5,010 impressions, reached 1,470 on Facebook), Athletics Hall of Fame induction (six likes on Twitter, 623 people reached on Facebook), Mary Poppins promotion – several posts (reached 1,560 on Facebook, 13 likes and three retweets on Twitter) and Prospective Parent Meeting 3/1 (one like on Twitter, 565 reached on Facebook), among other newsworthy items. Ninth and Tenth Grade Parent Night (919 impressions on Twitter). January 27-February 24, the RHS Twitter account earned 935 impressions per day. Tweets from February 20-26 earned 5,869 impressions.

- Twitter followers: 466 (up from 342 in December)

- Facebook likes: 191 (up from 112 in December)
- Instagram followers: 163 (up from 108 in December)

Betsy has sent out news releases on the following (with several more to go out soon):

- Thornburg Financial \$2,000 donation to Ms. Whitworth and Ms. Pierce
- Khadija Wade's POSSE Scholarship



**Roswell High School
Media Coverage Report
June 25-December 31, 2018**

News Releases Sent Out:

- Rotary/Construction 9/21/18
- London Parade 9/28/18
- Epinal Exchange 10/5/18
- Chilton Outstanding Educator Award 10/23/18
- 7A All Region Football Team 12/13/18
- Anusha Pakkam Riflery 12/19/18

Media Coverage Included (*Coverage resulted from news release from list above):

Roswell Preps for New Year with Furniture, Tech Upgrades, 7/27/18, Roswell Patch,
<https://patch.com/georgia/roswell/roswell-school-preps-new-year-furniture-tech-upgrades>

Rotary/Construction Program, August

- *Neighbor News, https://www.mdjonline.com/neighbor_newspapers/north_fulton/news/roswell-construction-program-expands-to-younger-children-for-earlier-start/article_c0a1fdae-9f44-11e8-a11e-53ad7b594e08.html
- *Neighbor News, https://www.mdjonline.com/neighbor_newspapers/north_fulton/roswell-rotary-club-supports-construction-programs-in-local-schools/article_1909d55e-e205-11e8-94d3-97a762703bf3.html

North Fulton Schools Rank Among the Best in Georgia, 8/25/18, Roswell Patch,
<https://patch.com/georgia/roswell/north-fulton-schools-rank-among-best-georgia>

North Fulton Students Named National Merit Semifinalists, 9/13/18, Roswell Patch,
<https://patch.com/georgia/johnscreek/north-fulton-students-named-national-merit-semifinalists>

North Fulton high schools graduation rates remain above state and district average, 9/19/18, Roswell Patch, https://www.mdjonline.com/neighbor_newspapers/north_fulton/news/north-fulton-high-schools-graduation-rates-remain-above-state-and/article_fb0dda48-bc28-11e8-9f93-fb5bf507928d.html

London New Year's Day Parade, September

- *Roswell Welcomes 26 French Students In Exchange Program, 10/17/18, Roswell Patch,
<https://patch.com/georgia/roswell/roswell-welcomes-26-french-students-exchange-program>

Roswell High School Cheer Captain focuses on building strong bond with squad, 10/22/18, Neighbor News, https://www.mdjonline.com/neighbor-newspapers/north-fulton/sports/roswell-high-school-cheer-captain-focuses-on-building-strong-bond/article_86a748c8-d641-11e8-a869-7f7b72d2326a.html

- Atlanta Journal-Constitution, <https://www.ajc.com/news/crime--law/special-needs-teacher-struck-killed-van-while-crossing-road-roswell/LWPTU5kYpGW93w0Hd7OzBM/>
- 11Alive, <https://www.11alive.com/article/news/local/fulton-county-teacher-killed-while-crossing-highway/85-606871790>
- Springfield Sun News, <https://www.11alive.com/article/news/local/fulton-county-teacher-killed-while-crossing-highway/85-606871790>
- Roswell Patch, <https://patch.com/georgia/roswell/roswell-teacher-killed-while-crossing-highway>
- Fox 13 Memphis, <https://patch.com/georgia/roswell/roswell-teacher-killed-while-crossing-highway>
- WPXI Pittsburgh, <https://news.google.com/articles/CBMiY2h0dHBzOi8vd3d3LndweGkuY29tLT25ld3MvbmF0aW9uYWwvYmVsb3ZlZC1wZS10ZWJjaGVyLWtpbGxlZC13aGlzS1jcm9zc2luZy1idXN5LXN0cmVldC0xLzg1Nzg4OTMxMdlBpgFodHRwczovL2FtcC13cHhpLWNvbS5jZG4uYW1wcHJvamVjdC5vcmcvdi9hbXAud3B4aS5jb20vbmV3cy9uYXRpb25hbC9iZWxvdmVklXBILXRIYWNoZXIta2lsbGVkLXdoaWxlLWNyb3NzaW5nLWJ1c3k3RyZWV0LTEvODU3ODg5MzExP2FtcF9qc192PTAuMSN3ZWJ2aWV3PTEyY2FwPXN3aXBI?hl=en-US&gl=US&ceid=US%3Aen>
- WFTV Orlando, <https://news.google.com/articles/CBMiZWWh0dHBzOi8vd3d3LndmdHYuY29tLT25ld3MvdHJlbnRpbmctbm93L2JlbG92ZWQtcGUtdGVhY2hlc1raWxsZWQtd2hpbGUtY3Jvc3NpbmctYnVzeS1zdHJlZXQvODU3ODE5OTU3OGGoAWH0dHBzOi8vYW1wLXdmdHYtY29tLmNkbi5hbXBwcm9qZWNOlM9yZy92L2FtcC53ZnR2LmNvbS9uZXdzL3RyZW5kaW5nLW5vdy9iZWxvdmVklXBILXRIYWNoZXIta2lsbG>

[VklXdoaWxlLWNyb3NzaW5nLWJ1c3k3RyZWV0Lzg1NzgxOTk1Nz9hbXBfanNfdj0wLjEjd2Vidmlldz0xJmNhcD1zd2lwZQ?hl=en-US&gl=US&ceid=US%3Aen](https://www.wsbtv.com/news/local/north-fulton-county/beloved-fulton-county-pe-teacher-killed-while-crossing-street/857746602)

- WSB Atlanta, <https://www.wsbtv.com/news/local/north-fulton-county/beloved-fulton-county-pe-teacher-killed-while-crossing-street/857746602>
- KIRO Seattle, <https://www.kiro7.com/news/trending-now/beloved-pe-teacher-killed-while-crossing-busy-street/857819944>
- WSOC Charlotte, <https://news.google.com/articles/CBMiZ2h0dHBzOi8vd3d3Lndzb2N0di5jb20vbmV3cy90cmVuZGluZy1ub3cvYmVsb3ZlZC1wZS10ZWFiagVvYlWtpbGxlZC13aGlzZS1jcm9zc2luZy1idXN5LXN0cmVldC84NTc4MjAxOTJSAawBaHR0cHM6Ly9hbXAtd3NvY3R2LWNvbS5jZG4uYW1wcHJvamVjdC5vcmcvdi9hbXAud3NvY3R2LmNvbS9uZXdzL3RyZW5kaW5nLW5vdy9iZWxvdmVklXBILXRIYWNoZXIta2lzbGVkLXdoaWxlLWNyb3NzaW5nLWJ1c3k3RyZWV0Lzg1NzgyMDE5OD9hbXBfanNfdj0wLjEjd2Vidmlldz0xJmNhcD1zd2lwZQ?hl=en-US&gl=US&ceid=US%3Aen>

7 Fulton County Schools among state's 20 best-scoring on the SAT, 10/25/18, Atlanta Journal-Constitution, <https://www.ajc.com/news/local/fulton-county-schools-among-state-best-scoring-the-sat/XU5gFSPIA2WGSx8H2iQJxK/>

*Roswell High football players include special needs students on team, 11/15/18, Fox5 Atlanta, <http://www.fox5atlanta.com/good-day/roswell-high-football-players-include-special-needs-students-on-team>

*Roswell Football Players, Coach Named All-Region Members, 12/18/18, Roswell Patch, <https://patch.com/georgia/roswell/roswell-football-players-coach-named-all-region-members>

*Roswell HS Junior JROTC Cadet achieves high ranking in riflery competition, 12/21/18, Neighbor News, https://www.mdjonline.com/neighbor_newspapers/north_fulton/education/roswell-hs-junior-jrotc-cadet-achieves-high-ranking-in-riflery/article_14b5ec82-054a-11e9-b10f-ff88093adca1.html