



Meeting Date: February 24, 2021  
 Meeting Time: 4:00pm  
 Location: Online via Microsoft Teams

**Meeting Minutes**

| <b>Council Member</b>                     | <b>Attendance</b> |
|---|-------------------|
| Principal: Dr. Robert Shaw                | Yes               |
| Teacher Representative: Laura Hunter      | Yes               |
| Teacher Representative: Ginny Hartigan    | Yes               |
| Teacher Representative: Valerie Pettit    | Yes               |
| Staff Representative: Lindsey Davis-Bryan | Yes               |
| Elected Parent: Kirsten Pannek            | Yes               |
| Elected Parent: Dr. Khalilah Williams     | Yes               |
| Elected Parent: Meredith Pierard          | Yes               |
| Appointed Community: Darlene Trigg        | Yes               |
| Appointed Community: Dylan Penick         | Yes               |
| Student: Haley Newton                     | Yes               |
| Student: Keirstan Capurso                 | No                |

**Guest(s) in attendance:**

Lee Hills  
 Pam Nitzken  
 LaShonta Flemister

**Call to order: 4:01 PM**

**Edits to agenda:**

None

**Approval of 02/24/21 meeting agenda**

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| First: Khalilah Williams | Second: Meredith Pierard | Approved: Unanimously |
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**Approval of 11/18/21 meeting minutes**

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| First: Khalilah Williams | Second: Darlene Trigg | Approved: Unanimously |
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### **Approval of 1/6/21 meeting minutes**

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| First: Khalilah Williams | Second: Darlene Trigg | Approved: Unanimously |
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### **Informational Item-Flexibility and Meeting Norms:**

- The RHS SGC meeting norms as listed at the end of the meeting agenda were reviewed. The council was reminded about appropriate meeting communication and meeting norms.

**Public Comment:** None

### **Student Update:**

- The students are in the process of preparing activities for the end of the school year. They are determining what the best courses of action are considering COVID.
- Some people have concerns about prom, but they are pushing to have one.

### **Principal Update:**

- Budget Presentation:
  - The goals of the 2021-2022 budget are to use our funds appropriately, to support the goals of the Strategic Plan, to support academic success and promote a “student-centered” culture, to protect class sizes, and to inform and engage all members of the RHS school community.
  - The budget is due to the district by March 12, 2021. It will reopen for adjustments on July 1, 2021. Student registration and enrollment may require changes.
  - Challenges to the budget include a likely decrease in enrollment throughout the District and at RHS, making “best guesses” about projections due to COVID, and the fact that the budget is not final until the 10-Day student count is complete once the new school year begins.
  - 97% of our 2021-2022 budget was allocated for personnel purposes. 3% were allocated for non personnel purposes.
  - We have been asked to hold back or “reserve” the cost of one teacher, just in case our enrollment decreases and we lose a position within the budget. Reserving the cost of a teacher position, we will be able to hire one if needed.
  - The 10 day count could increase or decrease allotments and funds. We are allowed to roll over 10% from school year 2020-2021. We can use our reserved funds in enrollment does not decrease. WE can use local dollars to support non-personnel gaps in the budget.

### **Vote to approve the budget as presented:**

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| First: Darlene Trigg | Second: Dylan Penick | Approved: Unanimously |
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- Mission and Vision Presentation:
  - What do we believe and why do we believe it? Having a clear picture of where we will be next year and the coming years are important.
  - For teachers and students, their safety needs and physiological needs at school are being questioned like never before.
  - Many people are operating at the bottom of Maslow’s hierarchy of needs.

- We are moving forward under the premise that remote learning will not be available next year. We have to think about providing for our students and staff after the pandemic.
- After reviewing responses to the Mission and Vision Survey that was sent to staff and students, there are varying opinions and perspectives on how RHS has been living up to our Mission and Vision statement.
- Does what we do match what we believe? We will develop several committees consisting of students, staff, and parents to review and make suggestions of several areas, including academics, operations, and culture at the school.
- In March, if needed, school leadership will develop possible Mission statements, based on feedback.
- RHS leadership will also work with the SGC and the PTSA to develop and communicate “Parent Expectations”. Leadership will also examine the Student Handbook and Faculty Handbook to determine alignment with the Mission and Vision.
- New handbooks will be developed, printed, and published in June.

**Discussion Item-Charter Dollars:**

- \$57,594.86 of the charter dollars need to be spent by the end of this school year. That money will not roll over to next school year.
- SGC Charter Dollars Funding Proposals:
  1. Use \$26,190.16 of these funds to reimburse the school for that math trailer courses. This item falls under the student achievement goal of the Strategic Plan.

**Vote to reimburse RHS for math trailer courses:**

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| First: Valerie Petit | Second: Kirsten Pannek | Approved: Unanimously |
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2. Supplement the current extended learning budget to allow more teachers and/or more hours per week.
  - Discussion: How much should we allocate? Is there a way to use funds to provide incentives for teachers? Is there any other money available to use towards the extended learning budget? How many students participate in this program? Is there anything that we can do to make the teacher’s jobs easier?
  - The county caps what we can spend on teachers. Instructional supplies can be purchased, however “fun stuff” is capped. Dr. Shaw will inquire if SGC funds are a part of that cap.
  - We could possibly compile teacher wish lists to fulfill.
  - The PTSA does offer grants for needed items.
  - Dr. Shaw will get more information about the extended learning program in order to answer these questions.
  - We will table the vote on this proposal and schedule an additional meeting to discuss this issue.
3. Allocate \$3582.98 to Mr. Moon for AV equipment through funds that he previously applied for.

**Vote to approve Mr. Moon's fund request:**

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| First: Darlene Trigg | Second: Meredith Pierard | Approved: Unanimously |
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**Discussion Item-SGC Elections and Declarations:**

- There are no declarations at this time for parent or teacher positions
- Declarations are due on Friday 2/26/21.
- Dr. Shaw can send out a separate email to parents to inform them about SGC positions that will be open next year.

**Additional discussion topics:**

- It may be a good idea to have a meeting in December next school year, in order to avoid that large gap of time between the November and January meetings.
- It is also possible to send out communication regarding potential available SGC seed funds and the Seed Fund application process prior to the end of this school year. Doing so will allow teachers to think about what they may need and prepare themselves for the application process in the fall.

**Agenda Items for next SGC meeting:**

- Committee updates
- Answer to seed fund questions

**Next meeting date:** March 24, 2021

**Adjourn at: 5:35 PM**

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| First: Khalilah Williams | Second: Meredith Pierard | Approved: Unanimously |
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