



Ocee Elementary School Governance Council Meeting Agenda

Wednesday, July 27, 2023

11:00am – 12:30am

Location: Ocee Elementary School Room F108

SGC Website: <https://www.fultonschools.org/sgc>

SGC Members

Name	Position	E-mail Address	Officer	Term End Date	Present
VACANT	Principal	williamsK6@fultonschools.org		N/A	Tosha Gray is filling in for the vacant principal position
Jessica Hewett	Appointed Staff	hewettj@fultonschools.org		2025	<input checked="" type="checkbox"/>
Tyler Chenault	Community Member	Chenault@fultonschools.org		2025	<input checked="" type="checkbox"/>
Nikeitra Smith	Elected Parent	smithni@fultonschools.org		2025	<input checked="" type="checkbox"/>
Jim Hand	Elected Parent	handji@fultonschools.org		2024	<input checked="" type="checkbox"/>
Meghan Teska	Elected Parent	teska@fultonschools.org		2024	<input checked="" type="checkbox"/>
Paige Smotherman	Elected Teacher	smotherman@fultonschools.org		2024	<input checked="" type="checkbox"/>
Damarys Klausman	Elected Teacher	klausman@fultonschools.org		2023	<input checked="" type="checkbox"/>
Cheyne Hardin	Community Member	hardinch@fultonschools.org		2024	<input checked="" type="checkbox"/>
Susan Abbott	Appointed Staff	abbott@fultonschools.org		2024	<input checked="" type="checkbox"/>

Time	Item	Owner
11:04 am	Call to order	Acting Chair
11:04 am	Action Item: Approve Agenda (edited to move establishing norms to the next meeting) Motion to approve – Meghan Teska Second – Susan Abbott	Acting Chair
11:05 am	Action Item: Approve May minutes Motion to approve – Meghan Teska Second – Damarys Klausman	Acting Chair
11:06 am	Discussion Item: Welcome Back / Introductions Tosha Gray welcomed the SGC members.	Principal
11:07 am	Informational Item: Appoint Vacancies <ul style="list-style-type: none"> • Appointed Staff—Jessica Hewett • Appointed Community member—Tyler Chenault 	Principal
11:10 am	Action Item: Elect officers The SGC members will take time to think about the positions and they will be filled at the next meeting. The	Acting Chair and Council

	<p>roles are:</p> <p>Chair – Lead the meetings and work closely with the principal/book keeper. Will help order materials and distribute them as needed.</p> <p>Vice Chair – Assist the chair with items needed</p> <p>Parliamentarian – Summarize meeting and take notes to be uploaded to the website. Will send to Lindsay Gould.</p>	
11:15 am	<p>Action Item: Set Committees & Superintendent Advisory member</p> <p>Budget Committee – Keep up with ideas, track money. (Jim Hand has tentatively volunteered)</p> <p>Members – Jim Hand, Paige Somtherman, Susan Abbott, Damarys Klousman, Tyler Chenault</p> <p>Communications Chair – Help to spread the word about SGC through Otter Outlook and Elections</p> <p>Members – Meghan Teska, Cheyne Harkin, Jessica Hewett, Nikeitra Smith</p> <p>The committee chairs and the Superintendent Advisory Member will be determined at the next meeting.</p>	Chair
11:20 am	<p>Establish SY 22-23 Council Norms – Will establish at the next meeting. Last year’s norms were:</p> <ol style="list-style-type: none"> 1. Consider impacts on all students and stakeholders. 2. Take the time to reflect. 3. Assume goodwill. 	Chair / Principal
11:25 am	<p>Informational Item: Principal’s Update</p> <ul style="list-style-type: none"> • Charter Dollars update from FY 23--\$769 • Staffing updates – We are fully staffed. • Enrollment updates – We have 669 students enrolled with more enrolling daily. • Principal search – Focus groups with parents and teachers were held on 7/26. The interviews will be held soon. 	Principal
11:28 am/	<p>Discussion: Charter Dollar Budget update, 22-23 Initiative Ideas, and proposal for purchase to support Strive for 95 items and Book Vending Machine.</p> <p>Strive for 95 Discussion – The county has an attendance initiative. Ocee Elementary is in the Making Improvements category with 30% of students still needing support with attendance. Our Strive for 95 program was very popular with the students. Mrs. Gray has picked out new chams for students. The cost for the program will be \$1400.</p> <p>Book Vending Machine – Last year we spent approximately \$5000 purchasing books for students for the machine through the birthday book program and reading incentives. The proposal is to go ahead fund the same amount to start with this year.</p>	Chair / Principal

11: 40 am	Action Item: Vote on proposal for purchase of Strive for 95 student rewards and books for the Book Vending Machine. Motion to approve \$1400 for the Strive for 95 program – Meghan Teska Second – Nikeitra Smith All approved Motion to approve \$5000 for books for the Book Vending Machine Program - Nikeitra Smith Second – Damarys Klausman All approved	Chair
11:45 am	Discussion Item: Council Trainings New members need to complete the training noted below. Committee chairs will need to complete the training noted below.	Chair
11:46 am	Action Item: Set Dates for Fall Semester Meetings 7:30 Friday 8/25	Parliamentarian
11:50 am	Action Item: Set Agenda for the next meeting <ul style="list-style-type: none"> ▸ Frosted/wrapped windows ▸ Sunshade/ outdoor classroom ▸ Vote on officers ▸ Determine committee chairs and Superintendent Advisory council member ▸ 	Parliamentarian
11:52 am	Action Item: Meeting Adjournment at 11:52	Chair

New Member Onboarding (Required for All New Council Members)

This training provides an introduction to Fulton’s approach to education and the flexibilities we are afforded as a Charter System. New members will learn the roles and responsibilities that exist on our School Governance Councils and strategies for holding effective meetings to drive local decision-making.

- [Click here for Training Link](#)
- Allow 30 - 40 minutes to complete
- Suggested Resource: [School Governance Operating Guidelines](#)

Committee Training

The Budget & Finance and Communication & Outreach Committees play an integral role in supporting the work of our School Governance Councils. This training will familiarize council members with committee roles and responsibilities, such as building community partnerships, supporting the governance elections process and budgeting strategically.

- [Click here to access SGC Committee Training](#)
- Allow 20 - 30 minutes to complete

* **Charter System Website:** Additional information about the FCS Charter System, resources for councils and Governance & Flexibility Team contacts can be found by clicking here: [Charter System Website](#)

Public Meetings

All SGC meetings are open to the public per [Georgia's Open Meetings Act](#) and agendas and minutes are to be posted per [Georgia's Open Records Act](#). Members of the public do not participate in SGC meetings but may provide comment through designated public comment periods or in written form (email/letter) to members. Visit your school's School Governance Council website to learn more.