

The Bond Oversight Committee met January 23, 2024 at 6:00 p.m. in the Mountain View Conference Center.

**1. CONVENE**

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1.01 Call to Order by Chair

Riley Cornelsen called the meeting to order at 6:05 p.m.

1.02 Roll Call of Committee Members

Committee members present in-person included Riley Cornelsen, Mark Harting, Joe Lupo, Dan Cornelsen, Brian Lynch, Rick Strissel, and Michael Contezac.

Also present in-person was Ferndale School District Board Member Steve Childs, Superintendent Dr. Kristi Dominguez, Facilities and Maintenance Director Jamie Plenkovich, Executive Assistant Tammy Longstaff, and Construction Services Group Project Manager Ken Kuiken.

1.03 Adopted the Agenda

Brian Lynch moved to adopt the January 23, 2024 agenda as written. The motion carried.

1.04 Approval of Minutes

Joe Lupo moved to approve the November 21, 2023 minutes as written. The motion carried.

**2. PUBLIC COMMENT**

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2.01 Receive Public Comment

No public comments received.

2.02 Shared Public Comment Received During the Past Month

Questions/Comments from Public:

**3. UNFINISHED BUSINESS**

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3.01 How do we communicate with the public?

FHS Dashboard and Critical Projects schedule are updated, weekly bond reports continue to be sent out. Ken made changes to the FHS Dashboard to show completion in May of 2024 since that is when the PAC upgrades will be completed.

3.02 Action Item Follow-up from November 21, 2023 meeting

- a. Review/Update BOC Bylaws – Sandi and Riley met. Mark Harting, Sandi McMillan, and Riley Cornelsen are spearheading the bylaw updates. A draft will be shared at next month’s BOC meeting. Small language changes are primarily what is being addressed.  
Student involvement opportunities to be added  
Committee selection process to be reviewed and updated  
Design process involvement discussion  
Reorganize layout of section 3 in order that is relevant
- b. New map showing two entrances at FHS – Ben Goodwin and Rav Dhillon had it handled
- c. Students as BOC Board Members – Will update bylaws – need a strategic plan to engage interested students.
- d. Board Final Summary Report Planning – Ideas from Board, what would you like to see? Board is happy with format that is being delivered. Committee will review original PowerPoint to format final report to include visual data.
- e. BOC will make bylaw recommendations to the board for their approval prior to their final summary report being delivered to the School Board
- f. Tammy will track down PowerPoint from Bond Task Force for Riley and Joe to review.
- g. Steve Childs asked that all BOC members and Ken Kuiken, attend the meeting when the BOC Final Report is delivered.

#### **4. NEW BUSINESS**

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##### 4.01 District Comments/Input

a. Review Bond Related Spending for December 31, 2023

Current expenditures on the FHS project as of December 31, 2023 is \$117,732,641 – Adjustment will be made to Expenditure Summary to show current GMP based on PCCO's. Will also show what has been spent on the PAC. Sixty pricing items remain with approximate \$600,000 remaining.

b. Owner Risk Contingency –

Reviewed Cash Flow Plan  
Cash flow is on target

c. Construction Management Report/Change Orders

Reviewed report

##### 4.02 Receive an update on items related to the bond

#### **CSG Monthly Report on FHS – Ken Kuiken**

##### Existing CTE:

- The existing CTE building is in the process of being demolished. This was delayed by the snow last week but is back in process this week. Once the building is gone, the area will be temporarily restored with low maintenance grass.

##### CTE Wing:

- Over the month of December, the final work was completed in the CTE wing and students & staff moved in upon the reopening of school following winter break.

##### Site Work:

- There is a small amount of landscaping remaining. If the weather cooperates, it should be completed in the next month.
- Final fencing has been installed in most areas. Once the old CTE building is demolished, the final fencing will be installed around that area as well as closing of the access point to the railroad property used for access to the project over the last few years.

PAC:

- o The auditorium was turned over to the school for use right after the Thanksgiving break.

Submittals have been completed and reviewed by the design team for the theater upgrades. Those upgrades are scheduled to begin in early March.

The old CTE facility is in the process of being demolished. Grass will be planted on the site where this facility was located. The shed in the back along with the Driver's Education trailer have also been removed.

Staff and students are excited about their new CTE space. Great to have CTE wing connected to main campus. Article coming out about FSD trade programs. FHS currently has 61 CTE courses being offered.

Critical Projects Areas:

Additional balancing will take place at Vista by ATS through a change order. Custer is also getting rebalanced.

4.03 BOC Comments/Input

- a. The BOC is interested in considering student board members to serve on the BOC in the future. Dr. Dominguez will schedule a meeting with Kwabena and invite Sandi to join them to see if there might be students interested in this opportunity.

4.04 Upcoming Meetings/Important Happenings

- a. None currently

*The next BOC meeting will be February 20, 2024 at 6:00 p.m.*

**5. ADJOURNMENT**

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The meeting adjourned at 7:26 p.m.

Items for Follow-up/Action:

- a. BOC to work on updated bylaws and finalize/update bylaws.
- b. Tammy to locate PowerPoint for Joe and Riley