



Clays Mill Elementary

March Monthly Member PTA Meeting

Clays Mill Elementary PTA

March 12, 2024 | 6:00 pm
Clay Mill Elementary Library

Attendance: Mr. Davis, Mallory Wood, Becca Rightmyer, Brittany Jacobs, Sarah Zeller, Nikki Ryles, Amy Leonard, Amy Tarrence, Sarah Newman, Margaret Reynolds **Virtually:** Laura Armenteros, Mrs. Theis,

Call to Order: 6:01 pm

Approval of Minutes: Becca Motioned, Sarah 2nd

Officer's Reports:

Principal's Report:

- Thanks to all that worked the cultural event especially Mrs. Their and Brittany Jacobs- very well done; students enjoyed sharing their culture

President's Report:

- SBDM Timeline discussed- April 15th
 - Legislation in the state to remove minority from SBDM board
 - Voting would have to be in person during the school day
 - Possibly add another parent (current makeup is 2 parents, 3 teachers and Mr. Davis)
- PTA is tasked with running election for SBDM board
 - March 19th- rules set for nomination process
 - March 26th- ask parents & schools to nominate
 - April 9th review nominations
 - April 16th have nominee information prepared for parents/guardians to review
 - April 30th post voting schedule
 - May 1st votes can be cast (via google form or in person)
 - May 13th voting ends & representative will be notified
 - May 14th announce newly elected representative
- White, Greer, & Maggard will purchase school folders for next year and t-shirts for fall fun run

Treasurer's Report: see attachment

- Brittany Jacobs will recap final Winter Wonderland financials when everything is in account
- We received a benevity benefit of \$55.80 from United Health
- Updated restricted account for Playground CD report the balance is now up to \$25,252.90
- Specials started requesting funds after we amended budget; we do not have line item for that we can use the contingency-
 - Mr. McDowell- 5th grade musical costume request (will resuse for other years)
 - Mrs. Jones- rock garden request
 - Look to add \$200 for each special next year (Art, Music, Wellness, STEM, Library)
 - Decision made to reimburse this year but inform them of limit of \$200 next year
 - We fund AR software, Mr. McDowell requested \$150 for software and was reimbursed \$80 for his Homeroom allotment
 - Decision made to gather information about different software and add a software line item to support classrooms next year
 - Approval for all of the requests, Brittany will update the items in the line budget

Communication Report:

- Yearbook- will be on sale for \$25.00
 - \$5.00 of every yearbook sold will be given back to the PTA

Committee Chair Reports :

- Spring Carnival: April 26th, 2024: Time: TBD
 - Meeting for committee on March 18th at 6:00 pm
 - Still looking for help, email Becca or Nikki to join

New Business :

- Tasked to form a nominating committee for new board positions (Mallory cannot be on it)
 - Nikki, Sarah Z., and Margaret will chair committee
- 2024-2025 CME PTA School Calendar Proposal Presentation by Nikki
 - To put on the PTA Bulletin Board and in member newsletter
 - Note Appreciation, Holidays, Awareness, School Events on the calendar
 - Color code the calendar (Blue- Holidays, Green- CME PTA, Black- School Calendar)
 - New Events to Consider- choose to focus on two or three
 - Trunk or Treat, Holiday Dances, Family Events, Career Day, Special Based Events, Social Functions, Craft Fair, Community Service Project
 - Niki discussed the National PTA standards
 - Overreaching goal to communicate better with parents and teachers
 - Goal for new board to create a more collaborative calendar and plan it over the summer
- PTA Meeting March 26th 3:00 meeting to encourage more teachers to attend
 - Celebration for what we have done and what we plan to do and meeting to try and get them more engaged
 - Review breakdown of what we do for the school
 - Look for input from them
 - Goal to have them more often to increase engagement
 - Decision made to fund pizza for the event
- Community Sponsor: Marshall Pediatric Therapy
 - Brittany discussed with them to fund a May JoyCart
 - Community Event
 - Possibly sponsor sensory hour for the Spring Carnival: set up obstacle course have PT and OT there
 - Would like to be at one of the Special Education Parent Support Meeting

Announcements:

- Next PTA Meeting: March 26th at 3:00 pm
- JoyCart Delivery: April 12th at 7:00 am
- PTA Meeting: April 9th at 6:00 pm
- Spring Carnival: April 26th

On the Horizon:

- SBDM Parent Representative Elections April/May
- Teacher Appreciation Week May 6th-10th
- PTA Board Elections May
- Special Education Support Group Meeting April 11th at 9:00 am

Adjournment : 7:08 pm

Chatham Boyer

Secretary Name

Clays Mill Elementary PTA

Monthly Treasurer's Report

February 2024

Beginning Balance 2/1/2024		\$34,022.60
Budget Line	Description	Amount
Winter Event	Winter Event	-521.35
Donations	United Health- Benevity Passive Fundraising	55.80
Homeroom Party	3x Homeroom Parties	-70.60
Teacher Appreciation	Joy Carts (December/February) & Coffee Bar	-492.54
Membership Incentives	Meeting Snacks	-22.96
Celebrations	Nov PBIS Tables	-32.50
Teacher Requests	2x Teacher Requests	-160
Bank Interest	February Interest	2.75
Dance Blue	Glowstick	-55.93
Ending Balance 2/29/2024		\$32,725.27

Clays Mill Elementary PTA

Monthly Treasurer's Report

February 2024

Outstanding Checks/Deposits Already Included in Ending Balance

(841.09)

Check #	Amount	Check #	Amount
2213	\$3.50	2267	\$80
2289	\$27	2343	\$75
2453	\$22.96	2446	\$62.95
2454	\$321.35	2455	\$25
2456	\$80.00		

Budget Concerns, Comments, Notes

Budget comparison is the percent of the total budget. Please remember, many of these may reflect ONLY an income or expense this month, this does NOT tell the whole picture!

Restricted Account - Playground CD Report

Deposit 11/26/23 \$25,000

Dec 23 Interest + \$82.19

Jan. 24 Interest + \$85.21

Feb. 24 Interest + \$85.50

\$25,252.90

Clays Mill Elementary PTA
Monthly Finance Report
February 2024

	February			2023-2024 Budget - Ameded			Year to Date - Actual			Remaining
	Income	Expenses	Net Income (Expense)	Income	Expenses	Net Income (Expense)	Income	Expenses	Net Income (Expense)	
Beginning Balance 02/1/2024	34,022.60			36,662.13						
Fundraising										
Spring Event				8,500.00	(6,000.00)	2,500.00	0.00	(100.00)	(100.00)	(2,600.00)
Homeroom Silent Auction				1,000.00	(1,000.00)	0.00	0.00	0.00	0.00	0.00
Apparel				2,500.00	(2,000.00)	500.00	1,827.68	(1,536.91)	290.77	(209.23)
Fall Fundraiser				44,549.40	(13,214.72)	31,334.68	44,549.40	(13,214.72)	31,334.68	0.00
Winter Fundraiser				6,200.00	(5,600.00)	600.00	7,934.21	(7,075.04)	859.17	259.17
Winter Event		(521.35)			(400.00)	(400.00)	0.00	(521.35)	(521.35)	(121.35)
Kroger Community Rewards				3,000.00	0.00	3,000.00	2,393.10	0.00	2,393.10	(606.90)
Memberhub Givebacks				200.00	0.00	200.00	31.94	0.00	31.94	(168.06)
Fundraising Total	0.00	(521.35)	0.00	102,611.53	(28,214.72)	74,396.81	56,736.33	(22,448.02)	34,288.31	(40,108.50)
Miscellaneous Income										
Miscellaneous Income				1,000.00		1,000.00	38.10	0.00	38.10	(961.90)
Donations/Misc	55.80			250.00		250.00	106.80	0.00	106.80	(143.20)
Interest	2.75			40.00		40.00	28.17	0.00	28.17	(11.83)
Miscellaneous Income Total	58.55	0.00	0.00	1,290.00	0.00	1,290.00	173.07	0.00	173.07	(1,116.93)
Committees/Programs										
Childcare					(500.00)	(500.00)	0.00	0.00	0.00	500.00
Environmental/Landscaping					(2,000.00)	(2,000.00)	0.00	0.00	0.00	2,000.00
Homeroom Party/Supplies		(70.60)			(1,200.00)	(1,200.00)	0.00	(217.01)	(217.01)	982.99
Teacher Appreciation		(492.54)			(3,600.00)	(3,600.00)	0.00	(886.54)	(886.54)	2,713.46
Yearbook				1,500.00	(1,500.00)	0.00	0.00	0.00	0.00	0.00
Family Resource Center					(500.00)	(500.00)	0.00	0.00	0.00	500.00
Membership				1,000.00	(760.00)	240.00	1,070.00	(792.75)	277.25	37.25
Membership Incentives/Supplies		(22.96)			(490.00)	(490.00)	0.00	(140.47)	(140.47)	349.53
Dance Blue		(55.93)			(200.00)	(200.00)	2,919.50	(2,871.80)	47.70	247.70
Back to School Bash					(2,500.00)	(2,500.00)	0.00	(2,452.97)	(2,452.97)	47.03
Playground Goal					(5,400.00)	(5,400.00)	0.00	0.00	0.00	5,400.00
Move to Restricted Fund					(25,000.00)	(25,000.00)	0.00	(25,000.00)	(25,000.00)	0.00
Committees/Programs Total	0.00	(642.03)	0.00	2,500.00	(43,650.00)	(41,150.00)	3,989.50	(32,361.54)	(28,372.04)	12,777.96
Student Activities										
K & 5th Promotion					(600.00)	(600.00)	0.00	0.00	0.00	600.00
Academic Team					(100.00)	(100.00)	0.00	0.00	0.00	100.00
Celebrations		(32.50)			(4,700.00)	(4,700.00)	0.00	(1,081.16)	(1,081.16)	3,618.84
5th Grade Events					(600.00)	(600.00)	0.00	0.00	0.00	600.00
Clubs					(1,000.00)	(1,000.00)	0.00	(210.66)	(210.66)	789.34
Field Day					(750.00)	(750.00)	0.00	0.00	0.00	750.00
Family Nights					(500.00)	(500.00)	0.00	0.00	0.00	500.00
Misc. Learning Opportunities					(650.00)	(650.00)	0.00	0.00	0.00	650.00
Science Fair					(100.00)	(100.00)	0.00	(86.20)	(86.20)	13.80
Student Activities Total	0.00	(32.50)	0.00	0.00	(9,000.00)	(9,000.00)	0.00	(1,378.02)	(1,378.02)	7,621.98
Administrative/Other										
Bank & Card Processing Fees					(20.00)	(20.00)	0.00	(20.00)	(20.00)	0.00
Software (AR, STAR)					(6,680.00)	(6,680.00)	0.00	(6,680.00)	(6,680.00)	0.00
Contingencies					(846.81)	(846.81)	0.00	0.00	0.00	846.81
Leadership Development					(400.00)	(400.00)	0.00	0.00	0.00	400.00
Liability Insurance					(320.00)	(320.00)	0.00	(320.00)	(320.00)	0.00
Miscellaneous/Supplies					(450.00)	(450.00)	0.00	(562.65)	(562.65)	(112.65)
Teacher Requests		(160.00)			(3,600.00)	(3,600.00)	0.00	(1,038.57)	(1,038.57)	2,561.43
Community Appreciation					(200.00)	(200.00)	0.00	(26.96)	(26.96)	173.04
Start-up Funds					(13,020.00)	(13,020.00)	0.00	0.00	0.00	13,020.00
Administrative/Other Total	0.00	(160.00)	0.00	0.00	(25,536.81)	(25,536.81)	0.00	(8,648.18)	(8,648.18)	16,888.63
Grand Total	58.55	(1,355.88)	(1,297.33)	106,401.53	(106,401.53)	0.00	60,898.90	(64,835.76)	(3,936.86)	(3,936.86)
Bank Account Balance									32,725.27	
									Ending Balance	
									02/29/2024	
<small>Outstanding Transactions- Included in Current Balance - \$841.09</small>										