



BOARD BULLETIN

March 11, 2024

Opening Report

The Mid-East Career and Technology Centers Board of Education met for its regular meeting on Monday, March 11, 2024 at 6:30 p.m. in the Commons at the Buffalo Campus, 57090 Vocational Road, Senecaville, Ohio. Members and guests repeated the Pledge of Allegiance to the Flag. The meeting was then called to order by Vice-President Weaver.

Approval of the minutes of the Board of Education's regular meeting held on February 12, 2024.

Approval of additions or changes in the agenda.

Treasurer's Report

Approval of all items listed under the Treasurer's Financial Reports.

Approval of transfers.

Approval of budget modifications.

Approval of the amounts and rates for the Muskingum County Budget Commission 2024.

Approval of the Credit Card Compliance Officer report.

Approval of two payments.

Superintendent's Report

Approval to authorize the Ohio School Boards Association to review policies in light of HB 33 legislative changes impacting ODE and the State Board of Education.

Approval of the following district policies:

- Policy BBFA – Board Member Conflict of Interest (revised)
- Policy BDDG – Minutes (revised)
- Policy DJB – Petty Cash Accounts (revised)
- Policy DM – Deposit of Public Funds (Cash Collection Points) (revised)
- Policy EF/EFB – Food Services Management/ Free and Reduced-Price Food Services (revised)
- Policy EHA – District Records Commission, Records Retention and Disposal (revised)
- Policy EHA-R – Data and Records Retention (rescind)
- Policy GBCC – Staff Dress and Grooming (revised)
- Policy GBG – Staff Participation in Political Activities (revised)
- Policy GBI – Staff Gifts and Solicitations (revised)
- Policy GCB-1 – Professional Staff Contracts and Compensation Plans (Teachers) (revised)
- Policy GCPD – Suspension and Termination of Professional Staff Members (revised)
- Policy IGD – Cocurricular and Extracurricular Activities (revised)
- Policy IIA – Instructional Materials (revised)
- Policy IL – Testing Programs (revised)
- Policy JEC – School Admission (revised)
- Policy JECE – Student Withdrawal from School (Loss of Driving Privileges) (revised)
- Policy JED – Student Absences and Excuses (revised)
- Policy JED-R – Student Absences and Excuses (revised)
- Policy JEDA – Truancy (revised)
- Policy JHCD – Administering Medicines to Students (revised)
- Policy JN – Student Fees, Fines and Charges (revised)
- Policy KGB – Public Conduct on District Property (revised)

-
- Policy KI – Public Solicitations in the Schools (revised)
 - Policy KJA – Distribution of Materials in the Schools (revised)

Approval of the retirement of Jackie Allen, Financial Services Coordinator, effective July 1, 2024. Mrs. Allen has been an employee of the district for 16 years.

Approval of the retirement of Mary Colley, Data Manager, effective May 30, 2024. Ms. Colley has been an employee of the district for 26 years.

Approval of the retirement of Laura Jamiel, Food Service Worker, effective August 1, 2024. Mrs. Jamiel has been an employee of the district for 15 years.

Approval of the following job descriptions:

- Assistant Superintendent

Approval of Jeremy Beardmore's title change from Assistant Superintendent/Executive Director to Assistant Superintendent effective March 11, 2024.

Approval of calendars for Mid-East personnel for the 2024-2025 school year.

Approval of the 2024-2025 Administrative and Paraprofessional employee salary schedules.

Approval of the 2024-2025 Career Development employee salary schedule.

Approval of the 2024-2025 Confidential Classified employee salary schedule.

Approval of the 2024-2025 Adult Education salary schedules.

Approval of the 2024-2025 CARE Instructional Assistant/Orientation Specialist salary schedule.

Approval of the 2024-2025 CARE Data Manager salary schedule.

Approval of a reduction in work hours per day for Jamie Lear, Food Service Worker, effective

March 16, 2024 for the remainder of her current contract.

Approval of personnel for employment in the Adult and Federal programs, pending licensure and appropriate background checks:

- Adult Education Programs – Part-Time

Approval of the following classified personnel as substitutes:

- Gregory Hupp – Custodian

Approval of an agreement with the Ohio Operating Engineers Apprenticeship and Training Fund to provide an industry training assistant for faculty and assist in upgrading curriculum and implementing the Adult Education Heavy Equipment programs effective March 11, 2024 through June 30, 2024.

Approval of an agreement with OVESC for aide services for the BEST Program at the Buffalo Campus for the 2023-2024 school year. *(Revised from the August 14, 2023 Board of Education meeting.)*

Approval of an agreement with Frontline Education for Five-Year Forecast subscriptions effective July 1, 2024 through June 30, 2025.

Approval to purchase staff appreciation gifts from Blue Frog Promotions.

Approval to accept the bid from Macy Tree, LLC for the cutting and removal of trees at the CDL property.

Approval for Surgent Construction to remove the existing water heater and replace and install a new 90 gallon Lochinvar water heater at the Buffalo Campus.

Approval to purchase a roller for the Adult Education Heavy Equipment Operations Program from Southeastern Equipment Co., Inc. SuperRAPIDS grant funds will be used for this purchase.

Approval to purchase a compact track loader (skid steer) for the Adult Education Heavy Equipment Operations Program from Southeastern Equipment Co., Inc. SuperRAPIDS grant funds will be used for this purchase.

Approval to purchase a track carrier (small dump truck) for the Adult Education Heavy Equipment Operations Program from ICR Equipment Rental, Sales and Supply-Cambridge. SuperRAPIDS grant funds will be used for this purchase.

Approval to purchase a John Deere cab utility tractor and loader for the Adult Education Truck Driver Training Program from Ag-Pro Companies. SuperRAPIDS grant funds will be used for this purchase.

Approval of the following donations:

- 2008 Dodge Minivan from the Guernsey County Senior Citizens Center (Auto Technology Program)

Approval of a change order incorporating GMP Proposal No. 4 into the agreement for the District-Wide Improvements Project.

Authorization for the Superintendent to change the April 8, 2024 date on the 2023-2024 High School Calendar as a day to delay, early release, or cancel school, or to call a teacher professional development day as he sees fit.

Approval of the following resignations:

- Randy Hawkins – Heavy Equipment Operations Instructor – effective 6-30-24

Approval of the following agreements to provide situations and experiences for students in the Adult and High School Nursing (PN/RN), Phlebotomy, Healthcare Transitions (Multi-Skilled Health Technologies), EMT, and Paramedic Programs:

- Between Mid-East and OhioHealth Corporation

An executive session was held to discuss personnel matters [appointment, employment, dismissal, discipline, promotion, demotion, or compensation of employee(s) or student(s)].

The next regular meeting of the Mid-East Career and Technology Centers Board of Education will be held **April 8, 2024** at 6:30 p.m. in the Administrative Center Board Room, 400 Richards Road, Zanesville, Ohio.