

West Muskingum Board of Education

Agenda

March 13, 2024

West Muskingum Middle School Library, 5:00 p.m.

**Board Members:**

Dan Ankrum, Marcus Farley, Julie MacLaine, Bryan Melsheimer, Ab Vousden

**Note:**

This is a meeting of the Board of Education for the purpose of conducting the School District’s business and is not to be considered a public community meeting. There is a time for public participation during the meeting. The portion of the meeting which the participation of the public is invited shall be limited to 30 minutes. All statements shall be directed to the presiding officer; no person may address or question Board member individually. All cell phones should be turned off during board meetings.

Citizens of the West Muskingum School District and employees who wish to speak with the Board are requested to keep items presented as brief as possible. Items are limited to five minutes. No participant may speak more than once on the same topic unless all others who wish to speak on that topic have been heard.

**Call to Order:**

**Pledge:**

**Roll Call:**

Mr. Ankrum \_\_\_\_ Mr. Farley \_\_\_\_ Mrs. MacLaine \_\_\_\_ Mr. Melsheimer \_\_\_\_ Mr. Vousden \_\_\_\_

**Additions to the Agenda:**

Ankrum \_\_\_\_ Farley \_\_\_\_ MacLaine \_\_\_\_ Melsheimer \_\_\_\_ Vousden \_\_\_\_

**Public Participation:**

**Presentations:**

Mrs. Johnson, WMMS teacher, and Harper Dillon, National Sumdog Contest winner  
LifeWise Academy

**II. TREASURER’S REPORT**

**1. Minutes of previous meeting(s) - Attachment**

Recommendation to approve the minutes from the February 15, 2024, regular board meeting.

Ankrum \_\_\_\_ Farley \_\_\_\_ MacLaine \_\_\_\_ Melsheimer \_\_\_\_ Vousden \_\_\_\_

**2. Financial Report - Attachments**

Recommendation to approve the February 2024 financial reports as presented.

Ankrum \_\_\_\_ Farley \_\_\_\_ MacLaine \_\_\_\_ Melsheimer \_\_\_\_ Vousden \_\_\_\_

3. **Appropriation and Amended Certificate Modifications** – Attachment  
Recommendation to approve the amended certificate modifications as presented.

Ankrum \_\_\_\_ Farley \_\_\_\_ MacLaine \_\_\_\_ Melsheimer \_\_\_\_ Vousden \_\_\_\_

4. **Property Tax Rates and Amounts** – Attachment  
Recommendation to approve the annual tax rates and amounts as approved by the Budget Commission.

Ankrum \_\_\_\_ Farley \_\_\_\_ MacLaine \_\_\_\_ Melsheimer \_\_\_\_ Vousden \_\_\_\_

### III. SUPERINTENDENT’S REPORT – PERSONNEL

1. **Retirement(s)/Resignation(s)**  
Recommendation to approve the following retirement(s)/resignation(s):

**Retirement**

- Cynthia Woodard, District Administrative Assistant, effective June 30, 2024

**Resignations**

- Jennifer Fowler, WMHS Administrative Assistant, effective March 15, 2024
- Craig Smith, WMHS Afternoon Custodian, effective March 21, 2024
- Melanie Wheeler, WMES Intervention Specialist, effective end of 2023-2024 contract year

Ankrum \_\_\_\_ Farley \_\_\_\_ MacLaine \_\_\_\_ Melsheimer \_\_\_\_ Vousden \_\_\_\_

2. **Seasonal Temporary Mowing and Weed-eating**  
Recommendation to approve the following for seasonal temporary mowing and weed-eating, as needed:

- John Kimble

Ankrum \_\_\_\_ Farley \_\_\_\_ MacLaine \_\_\_\_ Melsheimer \_\_\_\_ Vousden \_\_\_\_

3. **FMLA Leave(s) of Absence**  
Recommendation to approve FMLA leave for the following employee(s). FMLA request will include paid leave of absence until depletion of accrued sick, personal and birthday leave. If applicable, remainder of FMLA will be unpaid leave.

- Kendra Lucas, WMES teacher, effective April 3, 2024

Ankrum \_\_\_\_ Farley \_\_\_\_ MacLaine \_\_\_\_ Melsheimer \_\_\_\_ Vousden \_\_\_\_

4. **MVESC Master Certificate Substitute List**  
Recommendation to approve the March 2024 MVESC Master Certificated Substitute List as approved and prepared by the Muskingum Valley Educational Service Center.

Ankrum \_\_\_\_ Farley \_\_\_\_ MacLaine \_\_\_\_ Melsheimer \_\_\_\_ Vousden \_\_\_\_

## SUPERINTENDENT'S REPORT

5. **WMHS Summer Credit Recovery Program**

Recommendation to approve the WMHS Summer Credit Recovery Program.

Ankrum \_\_\_\_ Farley \_\_\_\_ MacLaine \_\_\_\_ Melsheimer \_\_\_\_ Vousden \_\_\_\_

6. **Credit Recovery Supplemental**

Recommendation to approve Nathan Brownrigg to monitor the WMHS Credit Recovery Program June 2024 through May 2025. Supplemental pay will be \$5,000.00.

Ankrum \_\_\_\_ Farley \_\_\_\_ MacLaine \_\_\_\_ Melsheimer \_\_\_\_ Vousden \_\_\_\_

7. **Student Handbooks and Student Athletic Handbook – Second Reading**

Recommendation to approve the WMES, WMMS and WMHS Student Handbooks and Student Athletic Handbook for school year 2024-2025.

Ankrum \_\_\_\_ Farley \_\_\_\_ MacLaine \_\_\_\_ Melsheimer \_\_\_\_ Vousden \_\_\_\_

8. **Internet Services**

Recommendation to approve the five (5) year contract for internet access submitted by Licking Area Computer Association (LACA) following the E-Rate procurement guidelines.

Ankrum \_\_\_\_ Farley \_\_\_\_ MacLaine \_\_\_\_ Melsheimer \_\_\_\_ Vousden \_\_\_\_

9. **Managed Internet Broadband Services**

Recommendation to approve the five (5) year contract for Managed Internal Broadband Services (MIBs) submitted by Licking Area Computer Association (LACA) following the E-Rate procurement guidelines.

Ankrum \_\_\_\_ Farley \_\_\_\_ MacLaine \_\_\_\_ Melsheimer \_\_\_\_ Vousden \_\_\_\_

10. **Technology Equipment Purchase**

Recommendation to approve the equipment purchase contract for five (5) data switches, one (1) core switch, and a five (5) year license to replace elementary switches and core switch submitted by Licking Area Computer Association (LACA) following the E-Rate procurement guidelines.

Ankrum \_\_\_\_ Farley \_\_\_\_ MacLaine \_\_\_\_ Melsheimer \_\_\_\_ Vousden \_\_\_\_

11. **Genesis Athletic Training Agreement** – Attachment

Recommendation to approve the Genesis Athletic Training Agreement for three (3) years, July 1, 2024, through June 30, 2027, as presented.

Ankrum \_\_\_\_ Farley \_\_\_\_ MacLaine \_\_\_\_ Melsheimer \_\_\_\_ Vousden \_\_\_\_

**12. Donations**

Recommendation to approve the following donation(s):

- West Muskingum Elementary School Boosters to West Muskingum Elementary School for recorders - \$401.75

Ankrum \_\_\_\_ Farley \_\_\_\_ MacLaine \_\_\_\_ Melsheimer \_\_\_\_ Vousden \_\_\_\_

**13. First Readings - Attachments**

First reading of the following items:

- WMHS Student Course Fees for the 2024-2025 school year
- 2024-2025 School Year Calendar

**14. Discussion Items**

Open Enrollment - elementary

Open enrollment bussing

Southeast Region Spring Conference, March 26, 2024

**IV. Board Member Reports and Concerns**

**A.** Legislative Report

**B.** Mid-East Career and Technology Center Report

**C.** Facility Committee Report

**D.** Policy Committee Report

**V. Executive Session**

WHEREAS boards of education and other governmental bodies are required by statute “to take official action and to conduct all deliberations upon official business only in open meetings, unless the subject matter is specifically excepted by law”;

WHEREAS “the minutes need only reflect the general subject matter of discussions in executive session”, and

WHEREAS the members of a public body may hold an executive session only at a regular or special meeting for the sole purpose of consideration of any of the matters set forth below.

NOW THEREFORE BE IT RESOLVED under the provisions of ORC 121.22, the board hereby enters executive session for the reason(s) herein stated:

- personnel matters
  - o appointment of employee(s) (re-employment)
  - o promotion or compensation
  - o dismissal, discipline, or demotion of employee(s) or student(s)
  - o investigation of charges or complaints of employee(s) or student(s)
- consider the purchase of property for public purposes
  - o sale of property at competitive bidding, if premature disclosure of information would give an unfair competitive or bargaining advantages to a person whose personal, private interest is adverse to the general public interest
- conference with an attorney to discuss matters which are subject of pending or imminent court action

- \_ preparing for, conducting, or reviewing negotiations or bargaining sessions with employees
- \_ matters required by federal law or state statutes to be confidential
- \_ specialized details of security arrangements

Motion: Ankrum \_\_\_\_ Farley \_\_\_\_ MacLaine \_\_\_\_ Melsheimer \_\_\_\_ Vousden \_\_\_\_

§ Time entered executive session: \_\_\_\_\_ p.m.

§ Time returned to public session: \_\_\_\_\_ p.m.

Roll Call:

Ankrum \_\_\_\_ Farley \_\_\_\_ MacLaine \_\_\_\_ Melsheimer \_\_\_\_ Vousden \_\_\_\_

## **VI. Adjournment**

Meeting Adjournment at \_\_\_\_\_ P.M.

Ankrum \_\_\_\_ Farley \_\_\_\_ MacLaine \_\_\_\_ Melsheimer \_\_\_\_ Vousden \_\_\_\_