



MINUTES

River Eves Elementary School Governance Council

Date | time 12/6/2024 | 7:15 am | *Location* River Eves ES Conference Room

SGC Members Attendance

Susan Gowin, Principal	X	Melissa Cherian, Community Member	X
Laura Lavoie, Appointed Staff	X	Laetia Ake, Community Member (Vice-Chair)	X
Malena Bisanti, Appointed Staff	X	Beth Rosenbleeth, Parent	
Kathy Pace, Teacher	X	Alice Kudart, Parent	X
Rachel Robertson, Teacher (Parliamentarian)	X	Katrina Betty, Parent (Chair)	X
Guest (Katie Kenzie)	X		

Action Items

Action Items			
Motion	By Whom	Second By	Voting Results
Motion to approve agenda	Lavoie	Bisanti	Unanimously
Motion to approve November agenda	Pace	Lavoie	Unanimously
Motion to open use of Charter Dollars	Lavoie	Bisanti	Unanimously
Motion to Adjourn Meeting	Pace	Bisanti	Unanimously

Meeting Minutes

Time	Item	Owner
7:15 am	Call to Order 7:18	Betty
7:17 am	Action Item: Approve Agenda	Betty
7:19 am	Action Item: Approve November Meeting Minutes	Betty
7:20 am	SGC Budget Update (\$37.355)	Gowin

Time	Item	Owner
	Items discussed for purchase last week have been ordered Book Vending Machine – should be here after break	
9:25am	<p data-bbox="297 226 833 258">Discussion/Action Item: Council Funding</p> <p data-bbox="380 279 737 310">A. Teacher/Club Proposals</p> <ul style="list-style-type: none"> <li data-bbox="428 317 1219 428">-Rhodes – VR Headsets – Set of 8 – Subscription \$700 a year – Fulton County Tech Guidelines need to check– more questions/research other brands <li data-bbox="428 436 1235 468">-Bisanti - \$1000 – Dynamic Book Shelving – has some, \$19 each <li data-bbox="428 476 1227 546">-Pina – Starter seed and soil kit - \$70 – Kinder only – use other funds <li data-bbox="428 554 1268 665">-Lavoie - \$4000 – Consultant for Behavior Analyst – Coaching for teachers who need support and help school as a whole – Look at minor forms/each classroom – Comprehensive Behavior Change <li data-bbox="428 674 1122 705">-Brewer - \$520 – Wireless clicker with laser (K-2) - \$32 <li data-bbox="428 714 1243 783">-Banks - \$600 – microphone sound system – 1st grade – maybe 2 for grade <li data-bbox="428 791 1227 861">-Pace – IXL subscription - \$1250 – schoolwide – not on district, concern on competing with iReady <li data-bbox="428 869 1227 938">-Pina – Zoo Atlanta Experience – \$400 - come to zoo – inhouse field trip – Kinder (2 sessions) – talk to PTA <li data-bbox="428 947 1243 1016">-Lavoie - \$1253 – Swivl Robot – Coaching/ PD – yearly fee - \$85 per user (1 for account) – Instructional Coaches <p data-bbox="380 1024 659 1056">B. Vote on Spending</p> <p data-bbox="428 1064 626 1096">Motion: Lavoie</p> <p data-bbox="428 1104 626 1136">Second: Bisanti</p> <p data-bbox="428 1144 841 1176">Bisanti – Dynamic Shelves – yes</p> <p data-bbox="428 1184 862 1215">Lavoie – Behavior Coaching - Yes</p> <p data-bbox="428 1224 789 1255">Brewer – Yes but up to \$550</p> <p data-bbox="428 1264 732 1295">Banks – Yes to– order 2</p> <p data-bbox="428 1304 1037 1335">Rosenbleeth – Pace – All in Favor (Spent \$6000)</p>	Bisanti, Pace, Lavoie, Robertson
7:55 am	<p data-bbox="297 1367 776 1398">Information Items: Principal Update</p> <p data-bbox="345 1419 716 1451">A. School Events/Updates –</p> <ul style="list-style-type: none"> <li data-bbox="394 1459 854 1491">- Kona Ice today for iReady Math <li data-bbox="394 1499 834 1530">- Friday – PJ Day/ Family Trivia <li data-bbox="394 1539 703 1570">- Next Week – Parties <li data-bbox="394 1579 963 1610">- STEM Day/PBIS Celebration next Friday <li data-bbox="394 1619 667 1650">- Couple weeks off <li data-bbox="394 1659 737 1690">- Students return Jan. 3rd <li data-bbox="394 1698 708 1730">- PTA Meeting Jan. 5th <li data-bbox="394 1738 748 1770">- TAG info night – Jan 9th <li data-bbox="394 1778 570 1810">- Orchestra <p data-bbox="345 1818 886 1850">B. Semester Action Plan Goals/Initiatives</p> <p data-bbox="394 1858 1260 1921">Attendance – Goal – increase 90-95% - meeting but still working on goal -14.5% at risk</p>	Gowin

Time	Item	Owner
	<ul style="list-style-type: none"> - K and 3rd struggle the most - 5th is best Behavior – Goal to decrease ODR – on track	
8:10 am	Information Item: Superintendent Advisory Council Updates -Katrina was forwarded the days since it is on Wednesday	Ake
8:20 am	Discussion Item: Draft Next meeting Agenda -Susan will create -Proposal	All Members
8:30 am	Action Item: Meeting Adjournment	Betty

Meeting Norms

Silences Phones | Be Respectful of Others' Opinions | Work for the Good of All Students

*SY23-24 Council Initiatives: Continue discussions to determine the focus of the council's upcoming work. Lean on your school's Semester Action Plan to ensure the work of the council is aligned with the goals and initiatives being targeted by the school leaders. Task the council with prioritizing 1 – 2 initiatives the SGC could lead or support throughout the year.

* The Governance Team will be hosting Cross Council meetings meant to support councils with the task of aligning their work for the school year to the strategic goals and initiatives of their specific school as well as those of the district. These sessions will offer members the opportunity to hear from other councils within their grade-bands and engage in discussions with the Governance & Flexibility Team. The meetings will take place virtually on Microsoft Teams at the dates/times below. We encourage all SGCs to select at least two members to attend their grade-level meeting and represent their school.

Notes and Reminders

Below are some tips and additional details about the items listed on the first page of this document.

* **Setting the date, time, and location of your meeting:** It is a great idea to set your meeting schedule for the entire fall semester (if not the entire year) at your first meeting. Get this information posted at your school and on your SGC website and you will have already covered many requirements of the Open Records and Meetings Laws. It is important that SGC meetings are scheduled outside of school hours so that staff members can attend if they would like to do so. If your meetings will be held virtually, make sure to include a link so that members of the public are able to view the meeting on-line.

* **Action items:** All action items require a motion, a second and a vote (even seemingly simple things like the agenda and meeting minutes need to be voted on). Remember that principals and student members are not voting members, so even if they are designated as an owner of an action item, the voting members of the council will be responsible for motioning, seconding and voting on the item.

* **Discussion items:** These are agenda items that solicit feedback from council members. They do not require a vote.

* **Informational items**: It is common for councils to receive updates throughout the school year related to the day-to-day management of the school or district happenings. Informational items are usually meant to keep the council up to date on important topics even if they do not fall under the purview of the council. These items do not require a vote.

* **Running the first meeting**: Note that in this agenda the principal runs most of the meeting until the point at which officers are elected and the newly elected chair takes the lead. This is a great practice as there will not technically be a standing chair at the beginning of the first meeting of the year. (Note: if the previous chair is still sitting on the council, they are welcome to run the beginning of year meeting until a new chair is elected)

* **Staffing your committees**: Remember that all SGC members should be a part of at least one committee. The Budget and Finance Committee and the Communications and Outreach Committee require a Chair (any voting SGC member), the principal, three voting SGC members and can have up to three additional SGC or external members. Also, every school needs a Principal Selection Committee regardless of whether they believe that their principal position might become vacant. This committee is comprised of the SGC Chair and three additional voting SGC members.

* **Nominating a representative for the Superintendent's Parent/Community Advisory Council**: All schools are asked to select a representative to serve on the Superintendent's Parent/Community Advisory Council. This group meets monthly with the superintendent to provide feedback and receive updates on important issues affecting FCS schools and local communities. Meeting dates/times/locations will be sent out to representatives prior to the first advisory council meeting. If a representative is unable to attend a meeting, another member of the council can attend in their place.

* **Drafting your next meeting agenda**: It is a best practice to draft an agenda for your next meeting at the end of each meeting to help your council plan its upcoming work. If unforeseen events require a council to modify the agenda, the council can simply edit the agenda and vote to approve the modified agenda at the beginning of the next council meeting.