

**MANSFIELD TOWNSHIP BOARD OF EDUCATION  
MINUTES  
February 15, 2024**

7:00- Executive Session  
7:30 - Regular Meeting

**Mansfield Township Board of Education**

|                  |                 |                    |
|------------------|-----------------|--------------------|
| Judy Irwin       | Diane Margolin  | Jennifer Rosenblum |
| Jonathan Lemp    | Constance Quinn | Linda Watters      |
| Alison Lorentson | Jonathan Rood   | James J. Winand    |

Call to Order - Ms. Quinn called the meeting to order at 7:00 p.m.

Roll Call - Mr. DeAngelo, Board Secretary conducted Roll Call.

**Mansfield Township Board of Education**

|                    |         |  |  |        |
|--------------------|---------|--|--|--------|
| MOTION:            |         |  |  |        |
| Name               | Present |  |  | Absent |
| Judy Irwin         | X       |  |  |        |
| Jonathan Lemp      | X       |  |  |        |
| Alison Lorentson   | X       |  |  |        |
| Diane Margolin     | X       |  |  |        |
| Constance Quinn    | X       |  |  |        |
| Jonathan Rood      | X       |  |  |        |
| Jennifer Rosenblum |         |  |  | X      |
| Linda Watters      | X       |  |  |        |
| James J. Winand    | X       |  |  |        |

Others in Attendance - Dr. McCartney, Paul DeAngelo, John Melitsky, and Caryn Coscia. No members of the staff or community were present.

First Executive Session - On a motion by Linda Watters and second by James Winand, the Board of Education adjourned to closed session at 7:01 p.m. to discuss personnel and legal matters.

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the board of education to meet in closed session to discuss certain matters.

BE IT THEREFORE RESOLVED, that the Mansfield Township Board of Education adjourns to closed session to discuss:

- 1) Matters rendered confidential by Federal Law, State Law, or Court Rule
- 2) Pending Litigation
- 3) Personnel Matters
- 4) Matters of Attorney/Client Privilege
- 5) Confidential Student Matters

BE IT FURTHER RESOLVED, that the Mansfield Township Board of Education reserves the right to discuss such other matters rendered confidential by law should the need arise; and BE IT FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists. Action may be taken.

On a motion by Ms. Watters, seconded by Mr. Rood, the Board of Education adjourned from Executive Session at 7:29 p.m.

Call to Order - Mrs. Quinn opened the BOE meeting.

Pledge of Allegiance - Ms. Quinn conducted the Pledge of Allegiance

President's Announcement - Ms. Quinn read the Statement of Advance Notice

#### Statement of Advance Notice

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice and to attend the meeting of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the Act, The Mansfield Township Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted in the Mansfield Township Municipal Building and sent to the following newspapers: *The Express Times and Star Ledger*.

#### President's Report

Mrs. Quinn gave a quick update on the Superintendent Search.

#### Interim Superintendent Report

Dr. McCartney began the 2024/25 Budget process for Mansfield Township School District and described the budget as a spending plan for the district.

#### Business Administrator Report

Dr. McCartney and Mr. DeAngelo discussed the 2024/25 Budget. Mr. DeAngelo addressed the expenditures and Dr. McCartney discussed the revenues and the historical impact of local and state funding, Hold Harmless, Adequacy, and S2. The tool box available to the Board of Education was presented showing 2% increase, 2% increase with banked cap, or 2% banked cap and healthcare waiver.

Communication - Mr. DeAngelo read three letters in support of John Melitsky for the Superintendent. The letters were received from Robin Iaione, the 5th grade team - Robin Iaione, Michele Cocuzza, Robin Iaione, Christina Morello, and the 3rd grade team-Mrs. Corin Francisco, Mrs. Jennifer Micucci, Mrs. Susan Codey, Mrs. Lisa Addison.

Public Comment- None

Mrs. Quinn made a motion to close the public comment number one.

Action Items - Consent Agenda

Chair - Ms. Watters

Approval of Board Minutes and Reports

On a Motion by Ms. Watters and seconded by Ms. Quinn Items 1 through 3 were approved by the Board of Education with a 8-0-0 roll call vote:

1. Motion to amend and approve the January 3, 2024 Reorganization minutes.
2. Motion to approve the open and closed session minutes of the January 18, 2024 regular meeting and the January 17, 2024, January 20, 2024, January 30, 2024, February 7, 2024, and February 12, 2024 Special Executive Session Meetings.
3. Motion to receive/approve the HIB Report Cases, if any.

| MOTION:            |      | SECOND: |         |        |
|--------------------|------|---------|---------|--------|
| Name               | Ayes | Nays    | Abstain | Absent |
| Judy Irwin         | X    |         |         |        |
| Jonathan Lemp      | X    |         |         |        |
| Alison Lorentson   | X    |         |         |        |
| Diane Margolin     | X    |         |         |        |
| Constance Quinn    | X    |         |         |        |
| Jonathan Rood      | X    |         |         |        |
| Jennifer Rosenblum |      |         |         | X      |
| Linda Watters      | X    |         |         |        |
| James J. Winand    | X    |         |         |        |

**Approval Agenda**

**Chair: Diane Margolin**

**Education/Policy Committee - Recommended Action(s)**

On a Motion by Ms. Margolin and seconded by Ms. Quinn Items 1-5 were approved by the Board of Education with an 8-0-0 roll call vote.

1. Motion to amend the 2023-2024 Mansfield Township School District Calendar by adding Wednesday, June 5, 2024, Thursday, June 6, 2024, and Friday, June 7, 2024 as instructional days as a result of three days lost to inclement weather. The last three school days, June 5th, 6th, and 7th will be 12:35 dismissals. May 31, 2024, June 3, 2024, and June 4, 2024 will be regular dismissal days.
2. Motion to approve quote # 00331080 from Great Minds in the amount of \$44,783.40 for (6) Geodes Level K; Print Classroom Kit (20) SP at \$20,396.40 and Geodes Level 1; Print Classroom Kit (20) SP at \$20,396.40 plus Shipping and Handling \$3,990.60.
3. Motion to approve quote # SO-15535 from School Wide in the amount of \$53,603.30 for Reading Units - General Education and Special Education, Reading Lessons, Classroom Libraries - General Education Education and Special Education, and Digital - General Education and Special Education.
4. Motion to approve the annual quote from JouneyEd.com for Microsoft License(s), Part# 176747 M365 EDU and 1765796 M365 EDU @ \$115.05 (100) licenses for a total of \$11,505.00.
5. Motion to approve the Special Education Medicaid Initiative (Semi) Waiver for the 2024-25 school year. Mansfield Township School District Medicaid-eligible student count per NJ Smart submission as of 10/13/2023 is (48) students for \$25,351.68 in reimbursement.

### **Approval Agenda**

**Chair: Alison Lorentson**

#### **Personnel Committee - Recommended Action(s)**

On a Motion by Ms. Lorentson and seconded by Ms. Watters, Motions 1 and 2 were approved by the Board of Education with an 8-0-0 roll call vote.

On a second revised motion by Ms. Lorentson and seconded by Ms. Quinn, Addendum 3 was approved by the Board of Education with an 8-0-0 roll call vote. This was after Motion 1 - 2 were previously approved.

1. Motion to approve Robert Magnuson and Jackie Nassry as consultants to replace Caryn Coscia for a time period from March 19, 2024 through June 6, 2024. Approximately forty-five days will be worked between the two individuals at a daily rate of \$430.00.
2. Motion to approve the professional workshops and travel, as recommended by the Superintendent.
3. Motion to approve Lori Prussack as a substitute nurse, (Criminal History check completed, pending Chapter 5), as recommended by the Superintendent.

|         |  |         |  |  |
|---------|--|---------|--|--|
| MOTION: |  | SECOND: |  |  |
|---------|--|---------|--|--|

| Name               | Ayes | Nays | Abstain | Absent |
|--------------------|------|------|---------|--------|
| Judy Irwin         | X    |      |         |        |
| Jonathan Lemp      | X    |      |         |        |
| Alison Lorentson   | X    |      |         |        |
| Diane Margolin     | X    |      |         |        |
| Constance Quinn    | X    |      |         |        |
| Jonathan Rood      | X    |      |         |        |
| Jennifer Rosenblum |      |      |         | X      |
| Linda Watters      | X    |      |         |        |
| James J. Winand    | X    |      |         |        |

### **Township Liaison Agenda**

**Township Chair: Linda Watters and Jonathan Rood**

### **Township Committee - Recommended Action(s):**

1. Ms. Watter mentioned there is no Toll Brother housing development being put in Mansfield.

### **Approval Agenda**

**Chair: James Winand**

### **Facilities/Finance Committee - Recommended Action(s)**

On a Motion by Mr. Winand and seconded by Mr. Rood to motion 1 through 15, were approved by the Board of Education by an 8-0-0 roll call vote.

1. Motion to approve The Busch Law Group, LLC to serve as both General Counsel and Special Counsel effective February 8, 2024 through June 30, 2024. Services will be billed at \$185/hr.
2. Motion to approve the proposal #2240001006 from The JDM Group, (Mansfield Township School District Technology vendor), as the Managed Internal Broadband Services (MIBS) provider for Mansfield Township School District for the 2024-25 school year allowing E-rate services against their contract per our e-rate provider, e2e Exchange. Mansfield e-rate reimbursement 100%, estimated at \$20,000.00 per year.
3. Motion to approve estimate #MTES431 from The JDM Group, (Mansfield Township Technology vendor), in the amount of \$16,386.65 for School Security cameras to be paid by the Small Rural School Achievement Grant, (SRSA), and installed in 2024-25 or sooner.
4. Motion to approve estimate # MTES432 from The JDM Group, (Mansfield Township Technology vendor), in the amount of \$16,861.35 for (3) GSM4230PX 24 Port POE

Switch and (5) Year support on switches, (1) GSM4212PX 12 Port (8) POE Switches and (5) year support on switches, and (1) AXM-763 10GB SFP + Transceivers to be paid by the Small Rural School Achievement Grant, (SRSA), and installed in 2024-25 or sooner. This purchase is applicable for E-rate in 2024-25. (Grant Funded).

5. Motion to approve estimate # MTES456 from The JDM Group in the amount of \$3,011.60 for (3) IP Video Intercom Stations, (1) IP Video Door Station (1) 5 Port POE Switch, (385) feet Cat6 wire, (8) RJ45 male plug each, and installation to be paid by the Small Rural School Achievement Grant, (SRSA), and installed in 2024-25 or sooner. (Grant Funded).
6. Motion to approve quote# S6237357 from Aramsco Inc. in the amount of \$9,582.04 for (1) 2608-3891 NUC compact scrubber \$4,442.54, (1) 2694-3098 TGB516NX Compact Scrubber \$3,669.29, and (1) 2667-6852 Motorscrubber \$1,464.21, and \$6.00 shipping and handling. To be paid from the Cafeteria Account, Corrective Action Plan, (CAP).
7. Motion to approve proposal# ES24-435216 from Partners Engineering and Science, Inc. in the amount of \$6,200.00 to provide NJDEP Remedial Action Permit Compliance, (RAP), for Permit# RAP210001 for remediation. (In conjunction with DEP conditions).
8. Motion to amend the Homeless II - ARP grant from \$31,290.00 to \$32,918.00. Mansfield Township Board of Education received an adjustment of \$1,628.00.
9. Motion to approve the Monthly Payroll:

January 30, 2024 regular payroll in the amount of \$361,262.96.

10. Motion to approve the January 18, 2024 to January 31, 2024 Bill Lists in the amount of \$687,530.36. February 1, 2024 to February 15, 2024 in the amount of \$130,929.77. Cafeteria bill list from January 18, 2024 to January 31, 2024 in the amount of \$27,797.81 and February 1, 2024 to February 15, 2024 in the amount of \$2,550.30.
11. Motion to approve the December 2023 Treasurer's and Board Secretary Report in the amount of \$511,739.42.
12. Motion to approve the December 2023 Budget Transfers, as listed  
Fund 10 - \$ 42,954.21  
Fund 20 - \$ 30,348.59
13. Motion to approve the January 31, 2024 Fund Transfer of \$45,000.00 from Maintenance Reserve Account, 10-117 to be added to General Fund 10-101 to offset Maintenance account 11-000-262-420. Total transfer \$45,000.00. The BOE approved Maintenance Reserve to pay for the repairs to the gym bleachers, backboard, and outside septic tank and lid.

14. Motion to approve the December 2023 Budget Reclassifications in the amount \$12,500.00 to keep all accounts positively stated.
15. Motion to approve the Monthly Certification of Funds Roll Call Motion to certify that no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(b) for the month of December 31, 2023 that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

| MOTION:            |      | SECOND: |         |        |
|--------------------|------|---------|---------|--------|
| Name               | Ayes | Nays    | Abstain | Absent |
| Judy Irwin         | X    |         |         |        |
| Jonathan Lemp      | X    |         |         |        |
| Alison Lorentson   | X    |         |         |        |
| Diane Margolin     | X    |         |         |        |
| Constance Quinn    | X    |         |         |        |
| Jonathan Rood      | X    |         |         |        |
| Jennifer Rosenblum |      |         |         | X      |
| Linda Watters      | X    |         |         |        |
| James J. Winand    | X    |         |         |        |

**Public Comment** - There was no public comment.

**New Business** - Members of the Board may introduce any new item or topic of discussion for the Board to consider. Ms. Quinn asked about the Promotion Date.

**Old Business** - Members of the Board may comment on any item or topic that was previously discussed by the Board. None.

**Future Board Meeting Dates:**

Thursday, March 14, 2024 - Budget Due to County March 20, 2024

Thursday, April 25, 2024 - Public Budget Hearing and Final Adoption

The Board discussed the possibility of changing the Board meeting dates to March 12, 2024, May 6th and/or May 7th, and April 18, 2024. Ms. Quinn will confirm.

**Special Executive Session Meetings:**

Thursday, February 22, 2024

Thursday, February 29, 2024

**Second Executive Session** - None

Recommended Action - Adjournment - On a motion by Mr. Rood and seconded by Mr. Winand the Board of Education adjourned from the Regular Meeting with an 8-0-0 roll call vote at 9:04 p.m.

| MOTION:            |      | SECOND: |         |        |
|--------------------|------|---------|---------|--------|
| Name               | Ayes | Nays    | Abstain | Absent |
| Judy Irwin         | X    |         |         |        |
| Jonathan Lemp      | X    |         |         |        |
| Alison Lorentson   | X    |         |         |        |
| Diane Margolin     | X    |         |         |        |
| Constance Quinn    | X    |         |         |        |
| Jonathan Rood      | X    |         |         |        |
| Jennifer Rosenblum |      |         |         | X      |
| Linda Watters      | X    |         |         |        |
| James J. Winand    | X    |         |         |        |

Respectfully Submitted,

Mr. Paul DeAngelo  
SBA/Board Secretary

Mrs. Linda Watters  
Vice-President