



Strasburg School District 31-J Agenda

SCHOOL DISTRICT BOARD OF EDUCATION
MARCH MEETING
March 12, 2024 6:00pm – 8:00pm

Central Service Building
2102 Wagner Street, Strasburg CO 80136

Meeting is In-Person
Audience may observe via Zoom
Join Zoom Meeting

<https://ecboces.zoom.us/j/98057290855>

Meeting ID: 980 5729 0855

Mission Statement:

Strasburg 31J will develop resourceful, responsible, and resilient engaged citizens who are empowered in a safe learning environment for all to achieve their full potential in an evolving world.

Board of Education

Michael Marrero, President
Diana Elliott, 1st Vice President
Daymon Johnson, 2nd Vice President
Mary O'Malley, Secretary
Julie Winter, Treasurer

Strasburg School Board strives to follow our guiding principles:

T – Transparency

R – Respect

U – Unity

T – Trust

H – Honesty

Board Procedures:

Board meeting time is dedicated to the mission and goals of the Strasburg 31J School District. Public opinion is valuable to the Board, and there is an opportunity during request from patrons to address the Board. Individuals who try to address the Board outside of public comment may not be recognized.

Members of the public who intend to offer public comment to the Board must sign up for comment before each Board meeting. The Board President has discretion to call on those who have signed up and set the order of speakers.

Presentations must be no more than three minutes.

- I. Opening of the Meeting
 - a. Call to Order
 - b. Roll Call
 - c. Pledge of Allegiance
 - d. Adoption of the Minutes
 - e. Adoption of Agenda
- II. Celebration
 - a. Denver Science Fair- Hannah McClintock
 - b. Science Olympiad- Zoey Torrez
 - c. Athletics Successes
- III. Public Participation/General (3 minutes per individual)
- IV. Old Business:
 - a. 4 Day Calendar
 - b. Coffee with the Board
 - c. Strategic Plan
- V. New Business:
 - a. Land Acknowledgement
- VI. Board Reports/Discussion
 - a. Board Feedback
 - b. Legislative and Colorado Association of School Board (CASB) updates
 - c. DAC (District Accountability Committee)
 - d. ECBOCES
 - e. Chamber of Commerce
 - f. Construction
 - g. Auditor Engagement
- VII. Superintendent Report/Discussion
 - a. Instructional Curriculum Committee- Stacey Alonzi
 - i. Science Curriculum: Strasburg High School & Strasburg Elementary School
 - b. Kindness Campaign
- VIII. Recommended Motion:
Recommended Motion:
 - a. I move to approve the Superintendent's resignation to be effective as of June 30, 2024
 - b. The Board will engage in discussion and may determine how to proceed to fill the superintendent position
- IX. Adoption of Consent Agenda Recommended Motion (5 minutes): Move to accept all items on the consent agenda.
Recommended Motion: I move to accept all items on the consent agenda
Recommended Motion:
 - a. Auditor Approval- DMC Consulting
 - b. Recommended Motion/Personnel Matters:
 - I. New Hires:

- i. Zoey Larson, Para-Professional, HMS, 1.0 FTE, 7.5 hours per day, 50 days, effective February 28th, 2024 through July 31st, 2024, hourly

- II. Meeting Times & Dates
 - a. Future agenda items
- III. Calendar Review
- IV. Adjourn



Strasburg School District 31-J Agenda

**Minutes of the Board of Education Regular Meeting
February 13, 2024 6:00pm
2102 Wagner St
Strasburg, CO 80136**

CALL TO ORDER:

Meeting was called to order at 6:00pm by President Michael Marrero.

ATTENDANCE: (Roll Call)

Board members present were: Diana Elliott, Mary O'Malley, Michael Marrero, Julie Winter and Daymon Johnson.

Others participating were Brooke Kartus (Secretary to the BOE), Dan Hoff (Superintendent) & Nancy Taylor (CFO).

ADOPTION OF THE AGENDA:

On a motion by Daymon Johnson and seconded by Michael Marrero, it is hereby resolved to approve the agenda as presented.

AYE: Elliott, Marrero, Winter, Marrero, Johnson

NAY: NONE – MOTION CARRIED 5-0

ADOPTION OF THE MINUTES:

On a motion by Julie Winter and seconded by Daymon Johnson, it is hereby resolved to approve the minutes as presented.

AYE: Elliott, Marrero, Winter, Marrero, Johnson, Winter

NAY: NONE – MOTION CARRIED 5-0

Celebrations:

- Nicole Hawkins: Letter read from another staff member in regard to appreciation for Nicole.
- Lora Blake: Letter read from a Strasburg parent in regards to Lora Blake going above and beyond for a student.
- FBLA: Districts at Arapahoe County Fairgrounds. 58 taken to districts, 1st and 2nd place winners- in addition to other placings up to 5th place. Qualified for state and won awards for most growth of members & ratio of most qualifying in their group. State comp April 1-3 at the Gaylord.

Public Participation:

- Collin Jones: Regarding 4-day week calendar. Posed a different solution- a 6-hour day. Helps with more time in the mornings for students and staff, competitive advantage for staff for starting later & student performance better with extra sleep.
- Angela Redd: 4-day week. Has attended 2 meetings on 4-day week and understand why the district is leaning towards this change however still in support of 5-day week. Concerns: students mental health, disproportionately support women as well as other mentioned concerns.

- Andrew Redd: 4 day week. In support of 5 day week. Concerned about negative consequences around student performance and mental and physical health concerns.

Board Reports/Discussion:

- Legislation:
 - o HB 24-1003: Opiate products in schools (already okayed) but this is regarding students carrying them
 - o HB 24-1039: Regarding non-legal name changes. Refusal to use preferred names as discrimination
 - o HB 24-1044: Opportunity for retirees to come back to work (staffing shortage)
 - o HB 24-1063: Addressing abbreviated school days- primarily around students with IEP's
 - o HB 24-1070: Item restrictions at school graduations
 - o HB 24-1073: Independent Ethics Commission Jurisdiction
- CASB:
- DAC: Feb DAC meeting 2/12. ICC presentation- recommending approval of new curriculum. Reviewed budget priorities with Nancy Taylor. 4-day calendar- DAC is recommending 4-day week calendar be presented and approved by the board (with Monday off and a 3-year approval).
- ECBOCES:
- Chamber:
- Construction: 2 major projects- SHS Commons & Stadium. Currently waiting on contracts (AP). Once contract is approved, will do a pre-construction meeting. Work to begin April and be completed by start of 24-25 school year.

Superintendent Report:

- ICC: Created a committee to improve instruction within Strasburg 31J. Stacey Alonzi covered the ICC process. Tami Hart & Avis Devlin then presented their curriculum proposal for HMS Science curriculum.
- PD: All staff Professional Development Day was on 2/5. Leap into Learning. PD was based on needs assessment survey that was collected prior.
- Budget Priorities: Goal is to Academic success for all students and explore a variety of experiences and interest that will create well rounded individuals. Budget to support strategic direction. 1) Ensuring Engagement & Support of Students 2) Valuing, Empower and Inspire Staff 3) Optimizing our collective vision through partnerships. All budget requests will need to support one of these. These will be used to help prioritize budget requests.
- CTE Month: Career and Technical Education Month. Take a moment to celebrate and acknowledge Kim Harris and all her work in CTE. We have now begun a construction enrichment program, High School of Business, Computer Science pathway. Exploring an aviation pathway. PCT (Patient Care Technician) program in the works.

Old Business:

- JJD Student Activity Fees: Revised policy will increase athletic fees.
- AD School District Mission: Revised policy contains updated district mission statement based on strategic plan committee.
- Repairs to schools: SHS infrastructure repairs- lighting has been upgraded. No sagging.
- Project update: Will be in the construction update under board reports.

New Business:

- Board Work Session Readout: Was held offsite at Colorado Air and Space Port. Top topics:
 - o More access to the board. Assigned committee reports (Legislative, CASB, DAC, ECBOCES, Chamber of Commerce & Construction. Coffee with the board. Link on the website for "suggestion to the board". Community feedback/what has been brought to the board.

- 4 day week: Suggested that we form a committee of Superintendent & 4 Principals. Idea is there- ready to figure out the plan and the how. Looking to pull all the received data together. Looking for community supports.

Dates & Times:

- Next work session 2/23, Next meeting 3/12
- 3/29 work session moved to 11-1 rather than 9-11

MOTION TO APPROVE CONSENT AGENDA ITEMS:

On a motion by Mary O'Malley and seconded by Julie Winter, it is hereby resolved to approve the agenda as presented.

AYE: Elliott, Johnson, Marrero, Johnson, O'Malley

NAY: NONE – MOTION CARRIED 5-0

ADJOURNMENT

On a motion by Mary O'Malley and seconded by Julie Winter it is hereby resolved to adjourn.

AYE: Elliott, Johnson, Winter, Marrero, O'Malley

NAY: NONE – MOTION CARRIED 5-0

Michael Marrero, President

Date

Julie Winter, Treasurer

Date



Strasburg School District 31-J Agenda

Minutes of the Board of Education Work Session
February 23, 2024 9:00a.m.
2102 Wagner St
Strasburg, CO 80136

CALL TO ORDER:

Meeting was called to order at 9:00 a.m. by President Michael Marrero.

ATTENDANCE: (Roll Call)

Board members present were: Diana Elliott, Michael Marrero Mary O'Malley and Julie Winter.

Others participating were Dan Hoff (Superintendent), Nancy Taylor (CFO) & Brooke Kartus (Board Secretary).

4-Day Calendar:

- Reviewed the preliminary proposed reporting calendars
- Proposed calendars will still exceed state statute on minimum minutes
- Will create comparison chart per building
- Estimated time added to day is between 25-40 minutes
- Per staff and community feedback, accommodated out prior to memorial day request

2023-2024 Budget:

- Covered Quarter to date and Fiscal Year to Date numbers
- Not so much into quarter to day, as FYTD in comparison to percentage of the fiscal year we are through

Organizational Chart Review:

- Board reviewed staff reporting to CFO
- Reviewed who is to be completing evaluations
- Looked at potential realignment of HR position (hierarchy)

Eligibility:

- Reviewed eligibility policy and practices
- When grades get entered vs when report is pulled
- Building admin to own process in each building and manage teaching staff per policy

ADJOURNMENT

On a motion by Daymon Johnson and seconded by Mary O'Malley it is hereby resolved to adjourn at p.m.

AYE: Elliott, Johnson, Winter, Marrero, O'Malley

NAY: NONE – MOTION CARRIED 5-0

Michael Marrero, President

Date

Diana Elliott, Secretary

Date

Firm Name	DMC Audting and Consulting, LLC	Plant Moran	CLA (CliftonLarsonAllen LLP)
Contact	Dmitriy Chernyak, CPA	Jamie Essenmacher, CPA	Sam Hellwege, CPA
Firm Location	Bailey, Co.	Denver, Co.	Broomfield, Co.
Fees			
Year 1	20,000.00	39,500.00	36,992.00
Year 2	21,000.00	41,100.00	38,101.00
Year 3	22,050.00	42,800.00	39,245.00
	All inclusive		All inclusive
Single Audit, if applicable	3,500.00	Did not provide	10,500.00
Proposed Timeline	September/October	TBD	TBD
Work to be done	Issue Independent Auditor's Report	Annual financial statement audit	Annual financial statement audit
	Prepare the fianncial statements; however, the financial statements for the District are the responsibility of the governing board.	Federal Single Audit, if applicable	Federal Single Audit, if applicable
	Provide management communications letter.		
	Single audit, if required		
	Test of accouting records and other auditing procedures considered necessary to express opinion on financial statements.		
	Review of processing including understanding internal controls		
Government audits in Colorado	Eaton, Delta, North Park, Norwood	60+ years of serving schools; 150+ profesionales who specialize in education; 200+ K-12 clients including Weld RE-1 (Valley) and Estes Park	Byers, Weld County District 8 (Fort Lupton)
Continuing Education	Yes	Yes	Yes

Firm Name	DMC Audting and Consulting, LLC	Plant Moran	CLA (CliftonLarsonAllen LLP)
% of auditors with 6 months experience	100%-4 individuals assigned to our audit	100%-3 individuals assigned to our audit	100%-4 individuals assigned to our audit
Peer Review	New firm-available in 2024	Pass	Pass
Other Consulting Services	Counsel clients on any new accouting pronouncements, compliance requirements, or new related developments	Not billed for routine calls and consultation, holds weekly one-hour calls for the K-12 practice covering updates, numerous other support services such as operational effectiveness, cybersecurity, risk management, etc.	Email publications, webcasts for industry updates, in person events, numerous other support services
Has the firm been suspended or debarred by the federal government?	No	No	No
Impact of New Accounting Standards	Will be discussed with management prior to fieldwork.	Will be discussed with management prior to fieldwork.	Proactively work with District to address reporting and auditing requirements.
References Checked	Yes	Yes	Pending



Strasburg School District 31J
Northern Arapaho Nation
Land Acknowledgement

Strasburg School District respectfully acknowledges that the land on which we gather and learn is the traditional and ancestral homelands of the Northern Arapaho and Cheyenne people. As we acknowledge this history, we honor the contributions and place-based knowledge of the 48 contemporary Indigenous Tribes and Nations with historic and modern ties to Colorado. As a community we respect and honor the history of indigenous groups and aim to educate others on the importance of their ancestry, including the impact that has had on our school, community and state. Strasburg School District is committed to growing and deepening our relationship with the vibrant Indigenous communities who continue to thrive and uphold their sacred relation to this land. We extend our respect to the Elders of the past, the present, and future.